

99019004007000

Heruntergeladen am 25.07.2025

<https://fimportal.de/services/99019004007000>

Modul	Sachverhalt
Leistungsschlüssel	99019004007000
Leistungsbezeichnung I	
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Baustein Leistungen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (silber)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Vocational training (individuell, 019)
Verrichtungskennung	Zulassung (007)
SDG-Informationsbereich	Bildungswesen in einem anderen Mitgliedstaat, einschließlich der frühkindlichen Betreuung, Bildung und Erziehung, der Primar- und Sekundarschulbildung, der Hochschulbildung und der Erwachsenenbildung
Lagen Portalverbund	Berufsausbildung (1030200), Aus-, Weiterbildung und Sachkunde (2030300)

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Einheitlicher Ansprechpartner	
Fachlich freigegeben am	21.11.2024
Fachlich freigegeben durch	Ministry of Economy, Tourism, Agriculture and Forestry of Saxony-Anhalt
Handlungsgrundlage	https://www.gesetze-im-internet.de/bbig_2005/_37.html https://www.gesetze-im-internet.de/bbig_2005/_45.html
Teaser	If you wish to take your final examination, you must apply for admission to the final examination at the office responsible for you.
Volltext	<p>In order to complete the training, you as the trainee must successfully pass a final examination. The purpose of the final examination is to determine whether you have acquired the necessary professional skills.</p> <p>In order to be admitted to the examination, you must at the competent office register for the examination.</p>
Erforderliche Unterlagen	<ul style="list-style-type: none"> • Proof of the completed training period • Proof of participation in an intermediate examination if no "extended final examination" / "final examination in two parts at different times" is planned Proof that you have passed an intermediate examination is not required if you are registering for the extended final examination. • As a rule: Proof of final examination part 1 in the case of parts that fall apart in time, if registration for the second part is to take place • Proof of training signed by the trainer and trainee • If applicable, proof of previous employment in the occupation or previous training periods in another relevant training occupation if early admission is sought • If applicable, proof of a corresponding training course at an educational institution
Voraussetzungen	<ul style="list-style-type: none"> • You must have completed the prescribed training period

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- You must have passed the intermediate examination if no "extended final examination" / "final examination in two parts at different times" is planned
- As a rule, they must have passed the final examination part 1 if they are registering for the final examination part 2 in parts that are separated in time
- You must be registered in the register of vocational training relationships or have completed a corresponding training course at an educational institution
- You can apply for admission in special cases if Your performance justifies this you can prove that you have worked in the profession for at least one and a half times the time required you can provide evidence of training periods in another relevant training occupation you are a soldier and the Federal Ministry of Defense certifies your skills, knowledge and abilities

Kosten

For you as a trainee, the final examination is free of charge. As a rule, the costs are borne by your training company.

Verfahrensablauf

You can submit the application for admission to the final examination in writing or electronically to the responsible office.

- As the trainee, complete the application and submit it together with the required documents.
- The competent body will check your data and documents and record them.
- If necessary, the competent body will contact you to ask questions, request additional documents or rectify any deficiencies.
- If the competent body decides that the admission requirements are not met, the examination board will decide.

At the end of the procedure, you will receive a corresponding letter of admission from the responsible body

Bearbeitungsdauer

Processing can take 4 to 6 weeks.

Frist

Examination dates are usually two months before the end of training at the earliest. Please contact the relevant regional office for information on the

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deadlines.

weiterführende Informationen

Hinweise

The following information is available:

- Trainees who have taken parental leave must not be disadvantaged by this when deciding on admission.
- In the event of early admission, the application "Final examination admission before the end of the training period" must be submitted.
- The final examination can be repeated twice in the event of failure. Separate partial examinations cannot be repeated independently. The repeat examinations can be taken on the dates set by the competent authority

Rechtsbehelf

Kurztext

- Final examination in recognized training occupations according to BBiG Admission
- Final examinations are to be conducted at the end of training occupations
- Determination of the acquisition of the necessary professional competence
- Admission requirements include Proof of the duration of training Participation in intermediate examination if no "extended final examination" / "final examination in two parts at different times" is planned In the case of final examinations in two parts at different times, proof of participation in the first part is generally required to register for the second part Vocational training relationship is entered in the register of vocational training relationships (exception possible)
- Admission is possible in special cases if person has worked in the profession. The duration must be one and a half times as long as the required duration of training. person can provide evidence of training periods in another relevant training occupation
- Final examination can be repeated twice
- The competent body decides on admission; if admission is not granted, the examination board decides
- Application by the trainee

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Exception: if training is the responsibility of the public service or religious communities under public law
Responsible: usually a responsible chamber

- Exception: otherwise determined by the state or federal government

Ansprechpunkt

Contact the chamber responsible for your vocational training. This can be

- the Chamber of Industry and Commerce for vocational training in non-trade professions,
- the Chamber of Skilled Crafts for vocational training in professions under the Crafts Code,
- the Chamber of Agriculture for vocational training in agricultural and rural domestic professions
- the Chamber of Lawyers, Patent Attorneys and Notaries as well as the Notary's Office for the vocational training of specialists in the field of law,
- the Chamber of Auditors and the Chamber of Tax Consultants for the vocational training of professionals in the field of auditing and tax consultancy,
- the Chambers of Physicians, Dentists, Veterinarians and Pharmacists for the vocational training of healthcare professionals.

There are other competent bodies, for example for bodies in the area of public law and the churches.

Zuständige Stelle

Formulare

Ursprungsportal