

99019004026000

Heruntergeladen am 23.07.2025

<https://fimportal.de/services/99019004026000>

Modul	Sachverhalt
Leistungsschlüssel	99019004026000
Leistungsbezeichnung I	
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Baustein Leistungen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (silber)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Vocational training (individuell, 019)
Verrichtungskennung	Beurkundung (026)
SDG-Informationsbereich	Bildungswesen in einem anderen Mitgliedstaat, einschließlich der frühkindlichen Betreuung, Bildung und Erziehung, der Primar- und Sekundarschulbildung, der Hochschulbildung und der Erwachsenenbildung
Lagen Portalverbund	Berufsausbildung (1030200), Aus-, Weiterbildung und Sachkunde (2030300)

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Einheitlicher Ansprechpartner	
Fachlich freigegeben am	21.11.2024
Fachlich freigegeben durch	Ministry of Economy, Tourism, Agriculture and Forestry of Saxony-Anhalt
Handlungsgrundlage	<a href="https://www.gesetze-im-internet.de/bbig_2005/_37.html">https://www.gesetze-im-internet.de/bbig_2005/_37.html</a>
Teaser	If you have passed the final examination, you can apply for a duplicate or translation of the examination certificate. You can also request a list of your vocational school achievements on the examination certificate.
Volltext	<p>If you are a trainee completing dual training in a recognized training occupation, you will take a final examination at the end. After passing the examination, you will receive an examination certificate. If a two-part extended final examination takes place, you will also be informed of the result of the examination performance from the first part of the extended final examination.</p> <p>As a trainee, you can apply for a duplicate of the examination certificate. You can also request an English and/or French translation. If you would like the result of your vocational school performance to be listed on the certificate, you must submit an application to the relevant office.</p>
Erforderliche Unterlagen	<p>For duplicate:</p> <ul style="list-style-type: none"> <li>• Request for a duplicate</li> <li>• For translations: A pplication for English and/or French translation</li> </ul> <p>For a list of vocational school achievements:</p> <ul style="list-style-type: none"> <li>• Application for a list of vocational school achievements</li> <li>• Proof of vocational school achievements</li> </ul>
Voraussetzungen	You must pass the final examination of your

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	apprenticeship.
Kosten	Costs may be incurred for the translation or duplicate of examination certificates. Please contact the relevant office for more information.
Verfahrensablauf	<p>If you wish to apply for a duplicate of the examination certificate:</p> <ul style="list-style-type: none"> <li>• Contact the office responsible for your training to find out how to apply for a duplicate</li> <li>• Submit an application for a duplicate</li> </ul> <p>If you want to apply for an English or French translation:</p> <ul style="list-style-type: none"> <li>• Contact the office responsible for your training to find out how to apply for a translation</li> <li>• Submit an application for a translation</li> </ul> <p>If you want to have your vocational school achievements listed on your certificate:</p> <ul style="list-style-type: none"> <li>• Find out about the application procedure from the office responsible for your training</li> <li>• Submit the application for a list of vocational school achievements</li> <li>• Attach a copy of the proof of these achievements to the application</li> </ul>
Bearbeitungsdauer	
Frist	The competent authority may set deadlines for applying for translations or the listing of achievements in the examination certificate. Please contact the relevant office for more information.
weiterführende Informationen	
Hinweise	
Rechtsbehelf	There is no right of appeal. It is not based on a decision by an authority, but the certificate is issued for each examination passed.

## Modul

## Sachverhalt

### Kurztext

- Final examination in recognized training occupations according to BBiG Certification
- Final examination at the end of training in a recognized training occupation
- Certificate for trainees after completion of the examination
- If examination conducted in two separate parts  
Written notification of the first examination result to the trainee
- Application for certification must only be made for  
Issue of a duplicate of the examination certificate  
English and/or French translation of the examination certificate  
List of vocational school achievements on the examination certificate
- At the request of the trainer Notification of the trainee's examination result
- Responsible: usually the competent chamber  
Exception: otherwise determined by the state or federal government  
Exception: training has taken place under the responsibility of the public service or religious communities under public law

### Ansprechpunkt

Contact the chamber responsible for your vocational training. This can be

- the Chamber of Industry and Commerce for vocational training in non-trade occupations,
- the Chamber of Skilled Crafts for vocational training in professions under the Crafts Code,
- the Chamber of Agriculture for vocational training in agricultural and rural domestic professions
- the Chamber of Lawyers, Patent Attorneys and Notaries as well as the Notary's Office for the vocational training of specialists in the field of law,
- the Chamber of Auditors and the Chamber of Tax Consultants for the vocational training of professionals in the field of auditing and tax consultancy,
- the Chambers of Physicians, Dentists, Veterinarians and Pharmacists for the vocational training of healthcare professionals.

There are other competent bodies, for example for bodies in the area of public law and the churches.

### Zuständige Stelle

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Formulare	
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Ursprungsportal	
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