

99007026261000

Arbeitsuchendmeldung Entgegennahme

Heruntergeladen am 13.06.2025

<https://fimportal.de/xzufi-services/102730300/B100019>

Modul	Sachverhalt
Leistungsschlüssel	99007026261000
Leistungsbezeichnung I	Arbeitsuchendmeldung Entgegennahme
Leistungsbezeichnung II	Register as a jobseeker
Typisierung	1 - Bund: Regelung und Vollzug
Quellredaktion	Bund
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	
Verrichtungskennung	Entgegennahme (261)
SDG-Informationsbereich	Arbeitssuche in einem anderen Mitgliedstaat
Lagen Portalverbund	Jobsuche und Arbeitslosigkeit (1040300)
Einheitlicher Ansprechpartner	Nein

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Fachlich freigegeben am	29.07.2022
Fachlich freigegeben durch	Federal Ministry of Labor and Social Affairs (BMAS)
Handlungsgrundlage	https://www.gesetze-im-internet.de/sgb_3/_38.html
Teaser	If your training or employment relationship ends, you must register as a jobseeker at least 3 months in advance.
Volltext	<p>As an employee, you are legally obliged to register as a jobseeker with the Employment Agency at least 3 months before the end of your employment relationship. If you have been informed of the end of your employment relationship less than 3 months in advance, you must register as a jobseeker within 3 days.</p> <p>The same applies if you are doing an external apprenticeship and are subsequently threatened with unemployment.</p> <p>Once you have registered as a jobseeker, the employment agency will support you in your search for a suitable position.</p> <p>In general, you should register as a jobseeker with the Employment Agency as early as possible if</p> <ul style="list-style-type: none"> • you have been dismissed, • your fixed-term employment contract expires, • you have concluded a termination agreement with your employer by mutual agreement, • you are looking for work again after a longer period of illness, • school, vocational training or studies are coming to an end and you do not yet have a contractually fixed job or training place in prospect, • you want to return to work after a long period of parental leave or • you are looking for work for other reasons.
Erforderliche Unterlagen	<ul style="list-style-type: none"> • Identification document (identity card or passport and registration certificate) when registering in person at the Federal Employment Agency

Modul	Sachverhalt
	<ul style="list-style-type: none"> • Registration before online jobseeker registration on the website of the Federal Employment Agency
Voraussetzungen	<ul style="list-style-type: none"> • Once you have registered, you can work at least 15 hours a week in employment subject to compulsory insurance.
Kosten	There are no costs.
Verfahrensablauf	<p>You can register as a jobseeker with the Employment Agency online, in writing, by telephone or in person. Please note the deadlines stated. The subsequent consultation appointments can take place in person, by telephone or digitally.</p> <p>In writing:</p> <ul style="list-style-type: none"> • Send an informal letter to your local employment agency office or to the general address of the employment agency. • Include your name and address as well as the date from which you wish to register as a jobseeker or when your employment ends and that you wish to register as a jobseeker. • The employment agency will then contact you to arrange a consultation appointment. <p>By telephone:</p> <ul style="list-style-type: none"> • Call the service hotline and let them know that you want to register as a jobseeker. • The employment agency will then arrange a consultation appointment with you. <p>Online:</p> <ul style="list-style-type: none"> • Register on the Employment Agency portal. • Select there that you want to register as a jobseeker. • Fill in the fields provided. • The Employment Agency will then contact you to arrange a consultation appointment.

Modul
Sachverhalt

In person:

- Go to the Employment Agency office responsible for you and register as a jobseeker.
- If possible, you will be given a consultation immediately. If this is not possible, you will be given a consultation appointment.

Bearbeitungsdauer

Usually around 10 to 20 minutes, the personal consultation on site usually takes between 30 and 60 minutes. To be on the safe side, allow a little more time.

Frist

Register as a jobseeker: No later than 3 months before the end of your employment or external training relationship. If you only find out afterwards that your employment or training will end in less than 3 months, you must register as a jobseeker with the Employment Agency within 3 days.

weiterführende Informationen

<https://www.arbeitsagentur.de/arbeitslos-melden/>

Hinweise
Rechtsbehelf

- There is no legal remedy.

Kurztext

- Jobseeker's registration Acceptance
 - required by:
 - Termination
 - End of the employment contract
 - Termination of the employment relationship by mutual agreement
 - Job search after a long illness
 - Approaching the end of school, vocational training, studies and at the same time no prospects of a job or training
 - Looking for work after parental leave
 - Mandatory at least 3 months before the end of the employment or training relationship
 - Note: The deadline must be observed only in the case of external training.
 - also possible thereafter if the end of the

Modul	Sachverhalt
	<p>employment relationship was only known later, for example due to termination</p> <ul style="list-style-type: none"> • Jobseeker's notification must then be submitted within 3 days • you can register by telephone, in writing, online or in person • responsible: Employment Agency
Ansprechpunkt	
Zuständige Stelle	
Formulare	<p>Forms available: No</p> <p>Written form required: No</p> <p>Informal application possible: Yes</p> <p>Personal appearance necessary: No</p>
Ursprungsportal	<p>Arbeitsuchendmeldung Entgegennahme, Arbeitsuchendmeldung Entgegennahme</p>