

99111025104002

Gesetzliche Unfallversicherung

Anmeldung von Unternehmen

Heruntergeladen am 03.07.2025

<https://fimportal.de/xzufi-services/102796726/B100019>

Modul	Sachverhalt
Leistungsschlüssel	99111025104002
Leistungsbezeichnung I	Gesetzliche Unfallversicherung Anmeldung von Unternehmen
Leistungsbezeichnung II	Register company, self-employed or freelance activity for statutory accident insurance
Typisierung	1 - Bund: Regelung und Vollzug
Quellredaktion	Bund
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	
Verrichtungskennung	Anmeldung (104)
SDG-Informationsbereich	Vorschriften für die Arbeitnehmervertretung
Lagen Portalverbund	Anmeldepflichten (2010100), Personal einstellen (2030200)

Modul	Sachverhalt
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	22.12.2022
Fachlich freigegeben durch	Federal Ministry of Labor and Social Affairs (BMAS)
Handlungsgrundlage	https://www.gesetze-im-internet.de/sgeb_7/_192.html https://www.gesetze-im-internet.de/gewo/_14.html https://www.gesetze-im-internet.de/gewo/_55c.html
Teaser	If you start a business, become self-employed or freelance, you must register this with the statutory accident insurance.
Volltext	<p>You are required by law to register your new company with the statutory accident insurance (your employers' liability insurance association or accident insurance fund) within one week of starting it. It does not matter whether you have employees or work alone. If applicable, the statutory accident insurance insures your employees against the consequences of accidents at work and on the way to work as well as occupational diseases. This registration and possible payment of contributions are the responsibility of the employer. If you are self-employed or freelance, you can take out voluntary insurance.</p> <p>To register, you must notify the relevant employers' liability insurance association or accident insurance fund of the following</p> <ul style="list-style-type: none"> • the type and object (activities) of the company, • the number of insured persons, • the date of opening or the date of commencement of preparatory work for the enterprise, and • in cases where the company does not have a fixed place of business in Germany, the name and place of residence or habitual abode of the authorized representative. <p>communicate the name of the authorized representative.</p> <p>Exception: If you register your commercial enterprise</p>

Modul

Sachverhalt

with the locally competent trade office, you do not need to make the additional registration for accident insurance. The business registration is automatically forwarded to your responsible employers' liability insurance association or accident insurance fund. You are therefore considered to be registered with them. However, you must notify the employers' liability insurance association or accident insurance fund of any changes or the termination of your self-employed activity or business, despite the fact that you have registered or deregistered your business.

The employers' liability insurance associations are generally responsible for businesses, institutions and freelancers. They are organized by industry.

Accident insurance funds are responsible for public institutions (educational institutions) and public sector companies.

Only one employers' liability insurance association or accident insurance fund is ever responsible for your company, even if your company has components from different industries. Your employers' liability insurance association or accident insurance fund is then determined by the company's focus, i.e. its main activity. There is no right of choice.

As an entrepreneur or freelancer, you are usually not automatically insured yourself. However, you can voluntarily insure yourself against the consequences of accidents at work and on the way to work as well as occupational diseases at your employers' liability insurance association.

Erforderliche Unterlagen

- No documentation is required.

Voraussetzungen

- You have newly established a company.
- You have changed the form of the company or the activity.

Kosten

Gebühr: Es fallen keine Kosten an
There are no costs involved.

Verfahrensablauf

When you register your notifiable business at the Trade Licensing Office:

Modul

Sachverhalt

- The notification takes place automatically.
- The Trade Licensing Office forwards the data from the trade notification digitally to the professional association or accident insurance fund responsible for you.
- If necessary, you may have to provide further information about your company to the relevant employers' liability insurance association or accident insurance fund upon request, so that the registration can take place.

In all other cases, you can register your business or self-employed and freelance activity online or by mail.

Online service:

- Access the online service.
- You will be guided through the process on the Accident Insurance Service Portal.
- You can register. If you would like to receive the response from your employers' liability insurance association or accident insurance fund in the mailbox of your BundID account or My Company Account, you must have an account and authenticate yourself. If you would like to receive the response by mail, you can also proceed without logging in.
- Select your responsible employers' liability insurance association or accident insurance fund or determine it using the industry search.
- Upload the required documents.
- Fill out the online form and submit it.
- Your report will be automatically forwarded to your employers' liability insurance association or accident insurance fund.
- You will receive a response by the requested method.

Online service of your employers' liability insurance association or accident insurance fund:

- If you have access to the portal of your employers' liability insurance association or accident insurance fund, you can also submit the notification electronically there, if necessary.

Modul	Sachverhalt
	<p>Message by mail:</p> <ul style="list-style-type: none"> • Download the appropriate form from the DGUV website. • Please complete any required information or documents. • Send the form to your employers' liability insurance association or accident insurance fund.
Bearbeitungsdauer	1 - 2 Woche(n)
Frist	<p>1 Woche(n)</p> <p>A registration must be made within 1 week from the start of the company or activity.</p>
weiterführende Informationen	<p>https://www.dguv.de/de/versicherung/zustaendigkeit/index.jsp</p> <p>https://www.dguv.de/de/versicherung/versicherte_persen/vers-unternehmer/index.jsp</p>
Hinweise	
Rechtsbehelf	<ul style="list-style-type: none"> • Appeal • Detailed information on how to lodge an appeal can be found in the notification from your employers' liability insurance association or accident insurance fund.
Kurztext	<ul style="list-style-type: none"> • Accident insurance registration of companies • New companies, with or without employees, must register with the statutory accident insurance (employers' liability insurance association or accident insurance fund) within one week. • Registration is not necessary if a trade registration has been made with the trade authority. • Employees are legally insured against accidents by law • Entrepreneurs and their spouses or partners working with them and persons similar to entrepreneurs are not insured by law. However, they can take out voluntary insurance with the relevant accident insurance institution. • Only one insurance carrier is responsible for a company; the main focus of the company is decisive here. • Costs: none

Modul	Sachverhalt
	<ul style="list-style-type: none"> • Processing time: 1 to 2 weeks • Notification online or by mail • responsible: for commercial companies: Employer's Liability Insurance Associations (classified according to industry) for public companies and educational institutions: Accident insurance funds (regionally structured)
Ansprechpunkt	
Zuständige Stelle	
Formulare	<p>Forms available: Yes</p> <p>Written form required: No</p> <p>Informal application possible: Yes</p> <p>Personal appearance required: No</p> <p>Online services available: Yes</p>
Ursprungsportal	Gesetzliche Unfallversicherung Anmeldung von Unternehmen, Gesetzliche Unfallversicherung Anmeldung von Unternehmen