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Zentrales Vorsorgeregister Eintragung

Heruntergeladen am 15.07.2025

<https://fimportal.de/xzufi-services/643439/B100019>

Modul	Sachverhalt
Leistungsschlüssel	99046043060000
Leistungsbezeichnung I	Zentrales Vorsorgeregister Eintragung
Leistungsbezeichnung II	Registering health care proxies and advance care directives in the central register of health care proxies
Typisierung	1 - Bund: Regelung und Vollzug
Quellredaktion	Bund
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	
Verrichtungskennung	Eintragung (60)
SDG-Informationsbereich	Erbansprüche und -pflichten in einem anderen Mitgliedstaat, einschließlich Steuervorschriften
Lagen Portalverbund	Urkunden und Bescheinigungen (1070200), Altersvorsorge (1180100), Erbschaft, Nachlass und

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	Testament (1190200)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	05.12.2019
Fachlich freigegeben durch	Federal Ministry of Justice and Consumer Protection (BMJV)
Handlungsgrundlage	https://www.gesetze-im-internet.de/vregv/VRegV.pdf
Teaser	If you have set up a power of attorney and/or a care directive, you should register it in the Central Register of Lasting Powers of Attorney of the Federal Chamber of Notaries.
Volltext	<p>A health care proxy and/or care directive can only be effective if it can be found in an emergency.</p> <p>In an emergency, the registered details can be retrieved by care courts around the clock via secure online access. If an emergency situation arises very suddenly and you are no longer able to make a statement, the care court can clarify whether there is a power of attorney or a care directive and - if you have provided details - where the document is kept. This can prevent legal guardianship from being ordered.</p> <p>You can register the following data electronically in the Central Register of Lasting Powers of Attorney of the Federal Chamber of Notaries:</p> <ul style="list-style-type: none"> • Data of the principal or the person making the power of attorney • Data of the authorized representative or the proposed guardian • Date on which the deed was drawn up • Storage location of the document • Details of the purpose for which the power of attorney was granted or the care directive was drawn up • Information on special instructions and wishes, including whether a living will has also been drawn up <p>Please note that the Central Register of Lasting Powers</p>

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of Attorney does not keep the document (not even a copy) containing the power of attorney or the advance care directive.

When you make a new entry, you will receive a personal ZVR card in addition to the registration confirmation. On this card, you can note the name of the principal as well as the names and telephone numbers of up to two trusted persons.

You can change, add to or delete entries in the Central Register of Lasting Powers of Attorney at any time.

Institutional users of the register (e.g. notaries, lawyers, care associations or care authorities registered with the Central Register of Lasting Powers of Attorney) are subject to special conditions for registration with the Central Register of Lasting Powers of Attorney. For example, if you have had your power of attorney and/or care directive notarized by a notary, they can also register it. The notary will not receive any fees for the registration and will only charge you the lower registration fee in addition to the notarization fee.

Erforderliche Unterlagen

- Data form for private individuals
- For several authorized representatives or proposed guardians: Additional sheet for authorized representatives/guardians for private individuals

Voraussetzungen

You must have drawn up a health care proxy or a care directive.

Kosten

For registration by a private applicant

- EUR 13.00 - 18.50 for the registration of the first authorized representative
- EUR 2.50 - 3.00 for each additional authorized representative

For registration by notaries, lawyers, guardianship associations and authorities

- EUR 8.50 - 16.00 for the registration of the first authorized representative

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- EUR 2.50 - 3.00 for each additional authorized representative

Verfahrensablauf

You can apply for registration in the Central Register of Pensioners yourself online or in writing.

If you would like to apply for registration online:

- Go to the website of the Central Register of Lasting Powers of Attorney and follow the instructions.
- After you have submitted the online application for registration, the Central Pension Register will send you a data control sheet and an invoice. You can see the data to be entered on the data control sheet and make any necessary corrections.
- Once you have paid the applicable fee, your power of attorney or care directive will be registered in the Central Register of Lasting Powers of Attorney and the competent guardianship court can inspect it.
- At the end of the procedure, you will receive a confirmation of registration and the ZVR card.

If you would like to apply for registration in writing:

- Download the form for private individuals online and print it out.
- Fill in the form, add the supplementary form if required and send the application documents to the Central Register of Lasting Powers of Attorney
- After you have submitted the written application for registration, the Central Pension Register will send you a data control sheet and an invoice. You can see the data to be entered on the data control sheet and make any necessary corrections.
- Once you have paid the applicable fee, your power of attorney or care directive will be registered in the Central Register of Lasting Powers of Attorney and the competent guardianship court will be able to inspect it.
- At the end of the procedure, you will receive a confirmation of registration and the ZVR card.

Note: If you have the power of attorney or advance care directive notarized or certified by a notary, they can arrange for it to be registered in the Central Register of Lasting Powers of Attorney on your behalf.

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	<p>The same applies if you draw up the power of attorney or care directive with the assistance of a lawyer, care association or care authority that is registered with the Central Register of Lasting Powers of Attorney as a so-called institutional user.</p> <p>https://www.vorsorgeregister.de/privatpersonen/registrierung</p> <p>https://zvr-online.bnotk.de/zvr/startseite.xhtml</p>
Bearbeitungsdauer	For online applications: 1 month For written applications: 1-3 working days
Frist	none
weiterführende Informationen	<p>https://www.vorsorgeregister.de/</p> <p>https://www.vorsorgeregister.de/hilfe/glossar/</p> <p>https://www.vorsorgeregister.de/hilfe/faq/</p> <p>https://www.vorsorgeregister.de/fileadmin/user_upload_zvr/Dokumente/Informationsmaterialien_ZVR/Faltblatt_ZVR.pdf</p> <p>https://www.vorsorgeregister.de/fileadmin/user_upload_zvr/Dokumente/Informationsmaterialien_ZVR/Merkblatt_ZVR-Ausweis.pdf</p>
Hinweise	
Rechtsbehelf	
Kurztext	<ul style="list-style-type: none"> • Central Register of Lasting Powers of Attorney Registration • Information on powers of attorney and advance care directives can be registered in the Central Register of Lasting Powers of Attorney • Registration is intended to prevent legal care being ordered • Information on: Authorizer Authorized representative Date of the document Storage location of the document Scope of the power of attorney Special instructions and wishes, in particular information on the existence of a care directive and/or living will • Application necessary • Register can only be viewed by guardianship courts • Register only contains information on the power of attorney and advance care directive, not the actual documents • Responsible: Federal Chamber of Notaries

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	<ul style="list-style-type: none"> • Legal supervision: Federal Ministry of Justice and Consumer Protection
Ansprechpunkt	https://www.vorsorgeregister.de/
Zuständige Stelle	
Formulare	<p>Forms: Data form for private individuals</p> <p>Online procedure possible: yes</p> <p>Written form required:</p> <ul style="list-style-type: none"> • for paper application: yes • for online procedure: no <p>Personal appearance required: no</p> <p>https://www.vorsorgeregister.de/fileadmin/user_upload_zvr/Dokumente/Datenformulare_ZVR/Formular_P.pdf</p> <p>https://www.vorsorgeregister.de/fileadmin/user_upload_zvr/Dokumente/Datenformulare_ZVR/Formular_P.pdf</p>
Ursprungsportal	Zentrales Vorsorgeregister Eintragung, Zentrales Vorsorgeregister Eintragung