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# Apply for a placement budget

Heruntergeladen am 23.07.2025

<https://fimportal.de/xzufi-services/10751659/L100001>

Modul	Sachverhalt
Leistungsschlüssel	99007006017001
Leistungsbezeichnung I	Apply for a placement budget
Leistungsbezeichnung II	Apply for a placement budget at the job center
Typisierung	1 - Bund: Regelung und Vollzug, 2 - Bundesauftragsverwaltung: Regelung
Quellredaktion	Hessen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Arbeitsförderung (007)
Verrichtungskennung	Bewilligung (017)
SDG-Informationsbereich	Arbeitssuche in einem anderen Mitgliedstaat
Lagen Portalverbund	Jobsuche und Arbeitslosigkeit (1040300)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	28.12.2023

Modul	Sachverhalt
Fachlich freigegeben durch	Hessian Ministry of Labor, Integration, Youth and Social Affairs
Handlungsgrundlage	<a href="https://www.gesetze-im-internet.de/sgb_2/_16.html">https://www.gesetze-im-internet.de/sgb_2/_16.html</a> <a href="https://www.gesetze-im-internet.de/sgb_3/_44.html">https://www.gesetze-im-internet.de/sgb_3/_44.html</a> <a href="https://www.gesetze-im-internet.de/sgb_2/_16g.html">https://www.gesetze-im-internet.de/sgb_2/_16g.html</a> <a href="https://www.gesetze-im-internet.de/sgb_2/_16f.html">https://www.gesetze-im-internet.de/sgb_2/_16f.html</a> <a href="https://www.gesetze-im-internet.de/sgb_2/_16.html">https://www.gesetze-im-internet.de/sgb_2/_16.html</a> <a href="https://www.gesetze-im-internet.de/sgb_3/_44.html">https://www.gesetze-im-internet.de/sgb_3/_44.html</a> <a href="https://www.gesetze-im-internet.de/sgb_2/_16g.html">https://www.gesetze-im-internet.de/sgb_2/_16g.html</a> <a href="https://www.gesetze-im-internet.de/sgb_2/_16f.html">https://www.gesetze-im-internet.de/sgb_2/_16f.html</a>
Teaser	If you are looking for or taking up a new job or training, you can have your expenses (e.g. travel costs and costs for certificates) reimbursed. This also applies to expenses that you incur within the first 6 months of starting work.
Volltext	<p>If you receive citizen's allowance, the support from the placement budget is intended to help you find and take up a new job or training. The local job center can support you financially by covering the following costs, for example:</p> <ul style="list-style-type: none"> <li>• Application costs,</li> <li>• Travel costs to job interviews,</li> <li>• Costs for necessary documents (e.g. certified copies, translations) or</li> <li>• relocation costs (if you have to move for the new job).</li> </ul> <p>You must submit your application before you incur the expected costs.</p> <p>You can receive funding if you receive or have received basic social security benefits, are unemployed or threatened with unemployment and</p> <p>a) wish to take up employment or training subject to compulsory insurance within the Federal Republic of Germany or</p> <p>b) take up employment subject to compulsory insurance in a member state of the European Union (EU), a signatory state to the Agreement on the European Economic Area or in Switzerland. The</p>

## Modul

## Sachverhalt

prerequisite for this is that you work at least 15 hours per week.

You cannot receive support from the placement budget if

- the employer provides similar benefits or
- other public bodies are legally obliged to pay similar benefits.

Please note that you have no legal entitlement to funding from the placement budget. Your local job center will decide whether and to what extent you will receive financial support. You must also provide proof of your expenses.

## Erforderliche Unterlagen

Depending on the support you have applied for, you will need to submit the relevant supporting documents. Your contact person will tell you which documents must be enclosed with the application.

## Voraussetzungen

- You receive citizen's allowance and are at risk of unemployment or unemployed and want to take up employment or training subject to compulsory insurance.
- You must apply for support from the placement budget before the costs are incurred.
- The employment you are seeking in another EU country involves at least 15 hours per week.

## Kosten

There are no costs.

## Verfahrensablauf

- In principle, you can apply for funding from the placement budget at your local job center.
- Arrange a consultation appointment with your contact person at the job center.
- They will then discuss with you whether funding from the placement budget is possible and what support services can be offered.
- You will receive the relevant application documents from your contact person.
- Fill out the documents, attach the necessary evidence or supporting documents and send the documents back to your job center.
- You also have the option of submitting the application online. To do this, complete the online

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	<p>application and upload the necessary supporting documents.</p> <ul style="list-style-type: none"> <li>• Please note that you must apply for funding and reimbursement from the placement budget before you incur any costs.</li> <li>• You will receive written notification of whether the costs will be covered.</li> </ul> <p>The reimbursable costs will be transferred to the account you have specified.</p>
Bearbeitungsdauer	<p>0 - 8 Woche(n)</p> <p>The prerequisite for processing is that you have submitted all the necessary documents.</p>
Frist	<p>You must apply for funding from the placement budget at your local job center before the costs are incurred.</p>
weiterführende Informationen	<p><a href="https://www.bmas.de/DE/Arbeit/Arbeitsfoerderung/Beratung-und-Vermittlung/vermittlungsbudget.html">https://www.bmas.de/DE/Arbeit/Arbeitsfoerderung/Beratung-und-Vermittlung/vermittlungsbudget.html</a></p> <p><a href="https://www.arbeitsagentur.de/arbeitslos-arbeit-finden/arbeitslosengeld/finanzielle-hilfen/foerderung-aus-dem-vermittlungsbudget">https://www.arbeitsagentur.de/arbeitslos-arbeit-finden/arbeitslosengeld/finanzielle-hilfen/foerderung-aus-dem-vermittlungsbudget</a></p> <p><a href="https://www.bmas.de/DE/Arbeit/Arbeitsfoerderung/Beratung-und-Vermittlung/vermittlungsbudget.html">https://www.bmas.de/DE/Arbeit/Arbeitsfoerderung/Beratung-und-Vermittlung/vermittlungsbudget.html</a></p> <p><a href="https://www.arbeitsagentur.de/arbeitslos-arbeit-finden/arbeitslosengeld/finanzielle-hilfen/foerderung-aus-dem-vermittlungsbudget">https://www.arbeitsagentur.de/arbeitslos-arbeit-finden/arbeitslosengeld/finanzielle-hilfen/foerderung-aus-dem-vermittlungsbudget</a></p>
Hinweise	
Rechtsbehelf	<p>Contradiction</p>
Kurztext	<ul style="list-style-type: none"> <li>• Placement budget approval SGB II</li> <li>• Support for employable persons entitled to benefits under Social Code Book II (SGB II) to promote the search and take-up of employment a new job subject to compulsory insurance or in-company training or in the area of basic income support (citizen's allowance) for school education</li> <li>• Eligibility requirements Persons who have reached the age of 15 and have not yet reached the age limit according to § 7a SGB II, are able to work, are in need of assistance and have their habitual residence in the Federal Republic of Germany timely application, i.e. before the event giving rise to benefits occurs in the</li> </ul>

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	<p>form of a written, oral or telephone declaration the prospects of integration are significantly improved</p> <ul style="list-style-type: none"> <li>• Costs Clarification of the assumption of costs takes place before the costs are incurred in discussion / exchange with the responsible job center</li> <li>• Discretionary benefit, no legal entitlement</li> <li>• Responsible: responsible job center</li> </ul>
Ansprechpunkt	Please contact the responsible job center.
Zuständige Stelle	
Formulare	<p>Forms available: Yes Written form required: No</p> <p>Informal application possible: Yes Personal appearance necessary: No</p>
Ursprungsportal	Vermittlungsbudget beantragen, Apply for a placement budget