

99061026001000, 99061026001000

# Berufsakademien - applying for state recognition

Heruntergeladen am 29.06.2025

<https://fimpportal.de/xzufi-services/345332729/L100001>

Modul	Sachverhalt
Leistungsschlüssel	99061026001000, 99061026001000
Leistungsbezeichnung I	Berufsakademien - applying for state recognition
Leistungsbezeichnung II	
Typisierung	4 - Land: Regelung
Quellredaktion	Hessen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Hochschulangelegenheiten (061)
Verrichtungskennung	Erteilung (001)
SDG-Informationsbereich	
Lagen Portalverbund	Prüfung und Nachweise für Sachkunde und Sicherheit (2120300), Aus-, Weiterbildung und Sachkunde (2030300)

Modul	Sachverhalt
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	22.08.2013
Fachlich freigegeben durch	Hessian Ministry of Higher Education, Research and the Arts
Handlungsgrundlage	<a href="https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-BerAkadAnerkGHE2016rahmen/format/xsl?oi=uGgc mHKfzq&amp;sourceP=%7B%22source%22%3A%22TOC%22%7D&amp;docAcc=true">https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-BerAkadAnerkGHE2016rahmen/format/xsl?oi=uGgc mHKfzq&amp;sourceP=%7B%22source%22%3A%22TOC%22%7D&amp;docAcc=true</a> <a href="https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-BerAkadAnerkGHE2016rahmen/format/xsl?oi=uGgc mHKfzq&amp;sourceP=%7B%22source%22%3A%22TOC%22%7D&amp;docAcc=true">https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-BerAkadAnerkGHE2016rahmen/format/xsl?oi=uGgc mHKfzq&amp;sourceP=%7B%22source%22%3A%22TOC%22%7D&amp;docAcc=true</a>
<b>Teaser</b>	
Volltext	<p>Private vocational academies represent an alternative to university studies. They offer at least 3 years of science-related and at the same time practice-oriented training. The degree title "Bachelor" to be achieved there is equivalent to a university Bachelor's degree and entitles the holder to a Master's degree at a university.</p> <p>Would you like to establish and operate a non-state educational institution as a vocational academy? For this, you must apply for state recognition. With state recognition, the Berufsakademie may, within the framework of recognition:</p> <ul style="list-style-type: none"> <li>• take exams,</li> <li>• award degree titles (Bachelor, Diplom Berufsakademie (BA)) and</li> <li>• Issue certificates.</li> </ul> <p>Hint:</p> <ul style="list-style-type: none"> <li>• State recognition entitles the educational institution to use the designation "Berufsakademie" or a designation referring to a Berufsakademie. The designations used by the Berufsakademie must avoid confusion with higher education institutions. The</li> </ul>

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English name is "University of Cooperative Education".

- The Land of Hesse may grant subsidies to bodies responsible for state-recognised vocational academies if:

- a special interest of the Land in funding is determined,
- the courses offered are accredited, are in accordance with the plans of the universities and vocational academies of the State of Hesse and there is agreement with the Ministry responsible for economics,
- the non-profit status under tax law is recognised by the competent tax authority and
- provision is made for exemption from tuition fees for some of the particularly qualified students.

## Erforderliche Unterlagen

- comprehensive concept based on a period of 4 - 5 years with the following information: Name Sponsor of the institution and its legal situation Seat Courses of study with a training concept Staff Management structure
- Draft admission, study and examination regulations with curricula for the planned degree programmes
- Teaching staff concept with the following information on the members of the teaching staff: Qualification Type of employment
- Employment contracts for full-time teaching staff
- detailed financing plan over a period of 4 - 5 years with the following information: Human resources Operating expenditure Capital expenditure Revenue to cover this expenditure
- Documents proving the secured financing (e.g. proof of capital assets, a bank guarantee, a land charge in sufficient amount) – including any necessary official approvals
- Proof of the premises required for the operation of the university (e.g. lease agreements, land register extracts, building authority usage permits)
- at the request of the competent authority: expert opinion of an auditor to prove the profitability of the educational institution

## Voraussetzungen

- A framework plan for each course of study must be

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agreed between companies and institutions and the Berufsakademie the content of practical training and supervision, a change between the learning venues Berufsakademie and Praxis, which ensures coordination of the content and time of academic and practical training,

- only persons who are entitled to study at a higher education institution and who are registered by a suitable company or institution with which they have concluded a training contract may be admitted to the Berufsakademie,
- the Berufsakademie must have the personnel, space and material equipment required for the course of studies and a sufficient number of suitable teachers,
- the Berufsakademie must guarantee that it conducts the teaching and examination procedure in accordance with the applicable legislation,
- the teaching staff working at the Berufsakademie and the students must be appropriately involved in the organisation of studies,
- the existence of the Berufsakademie must appear financially secure for the duration of the training of the respective students according to a financing plan of its sponsor,
- it must be possible for persons with disabilities and older people to reach the Berufsakademie in a barrier-free manner and to use them without outside assistance, provided that this does not entail disproportionate additional costs; otherwise, the Berufsakademie must ensure that the above-mentioned group of persons can take advantage of the courses offered by means of organisational measures.
- As a rule, teachers must have the qualifications required to teach as a professor or as a lecturer at a university of applied sciences. 40 per cent of the teaching activities at the Berufsakademie are to be carried out by full-time teachers. In exceptional cases, professors at universities of applied sciences and universities can also be counted within 3 years of state recognition, if they teach at a vocational academy in the exercise of a secondary activity, if they also ensure continuity in the range of courses and the consistency of the overall education as well as mandatory supervision and advice for students.

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	<ul style="list-style-type: none"> <li>• The Berufsakademie offers at least 2 different courses of study, each with several specialist focuses. This does not apply if the establishment of specialist focal points is not suggested within a course of study by the corresponding professional field of activity.</li> <li>• The Berufsakademie shall have a Board of Trustees which shall participate in decisions on the development of the Berufsakademie and on all questions of fundamental importance concerning it and which shall at least include representatives of the competent Chamber of Industry and Commerce or another professional chamber, employers' and employees' organisations, companies involved in the training, teachers working at the Berufsakademie and students. belong to.</li> </ul>
Kosten	State recognition: 1.000,00 Euro - 5.000,00 Euro
Verfahrensablauf	<p>You must apply for state recognition at the competent authority. The written form is not required by law for the application. However, due to the extensive documents required, you must submit the application in writing.</p> <p>If the prerequisites are met and if accreditation/evaluation is successful, you will receive a notification of recognition. The recognition determines the name, seat and sponsor of the Berufsakademie as well as the recognised courses of study.</p> <p>Hint: If you want to make significant changes subsequently (e.g. expansion by further courses of study, change of institution), you must obtain the consent of the responsible authority.</p>
Bearbeitungsdauer	
Frist	<ul style="list-style-type: none"> <li>• Application: at least one year before state recognition</li> <li>• Notification of substantial changes (e.g. change of registered office or institution): immediately</li> </ul>
weiterführende Informationen	
Hinweise	Other

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State recognition may be limited in time and subject to conditions.

Revocation and withdrawal of state recognition

The Ministry of Science may revoke recognition if:

- the conditions for recognition are no longer met, and
- You do not remedy this defect in due time despite being requested to do so.

Expiry of state recognition

State recognition expires if the Berufsakademie ceases to operate.

- not opened within a reasonable period determined by the competent ministry
- does not operate for more than one year without the consent of the Ministry of Science, or
- definitively discontinues it.

## Rechtsbehelf

## Kurztext

## Ansprechpunkt

To the Hessian Ministry of Higher Education, Research and the Arts.

You can also complete the procedure electronically via the Point of Single Contact.

<https://eah.hessen.de/>

<https://eah.hessen.de/>

## Zuständige Stelle

## Formulare

A separate platform has been developed for online applications. On the so-called service platform you can submit your applications electronically and much more! You are welcome to get your own impression of the application in advance without registering beforehand. To do this, use the simulation. In order to make full use of the online application, you must first register with the online application process.

Online application procedure of the Point of Single

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	Contact Hesse
Ursprungsportal	Berufsakademien - applying for state recognition, Berufsakademien - staatliche Anerkennung beantragen