

99036020001000, 99036020001000

First registration of a vehicle Issue

Heruntergeladen am 08.06.2025

<https://fimportal.de/xzufi-services/400350793/L100001>

Modul	Sachverhalt
Leistungsschlüssel	99036020001000, 99036020001000
Leistungsbezeichnung I	First registration of a vehicle Issue
Leistungsbezeichnung II	
Typisierung	3b - Bundesaufsichtsverwaltung: Regelung, Land: Ausführungsvorschriften, Kommune: Vollzug
Quellredaktion	Hessen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Fahrzeugzulassung (036)
Verrichtungskennung	Erteilung (001)
SDG-Informationsbereich	Vorübergehende oder dauerhafte Mitnahme eines Kraftfahrzeugs in einen anderen Mitgliedstaat
Lagen Portalverbund	Fahrzeugbesitz (1090200), An- und Abmelden von Fahrzeugen (2110300)
Einheitlicher	

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Ansprechpartner	Nein
Fachlich freigegeben am	01.03.2024
Fachlich freigegeben durch	Hessian Ministry of Economics, Energy, Transport, Housing and Rural Areas
Handlungsgrundlage	https://www.gesetze-im-internet.de/fzv_2023/_6.html https://www.gesetze-im-internet.de/fzv_2023/_3.html https://www.gesetze-im-internet.de/fzv_2023/_3.html https://www.gesetze-im-internet.de/stgebo_2011/anlage.html https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-KFZZulKostRGHEp1 https://www.gesetze-im-internet.de/kraftstg/BJNR005090927.html https://www.gesetze-im-internet.de/fzv_2023/_6.html https://www.gesetze-im-internet.de/fzv_2023/_3.html https://www.gesetze-im-internet.de/fzv_2023/_3.html https://www.gesetze-im-internet.de/stgebo_2011/anlage.html https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-KFZZulKostRGHEp1 https://www.gesetze-im-internet.de/kraftstg/BJNR005090927.html
Teaser	If you want to use a new vehicle on the road for the first time, you need an initial registration.
Volltext	If you want to use a new motor vehicle on the road for the first time, it must be registered. This also applies to trailers. You or your representative submit the application for this initial registration to the local vehicle registration authority. After successful registration, you will receive the registration documents and the registration authority will assign you a license plate number. The registration entitles you to • drive the vehicle on the road and • park the vehicle in public areas. •

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So-called owner data is recorded during the registration process.

- for natural persons:
 - Surname, maiden name, first names,
 - if applicable, religious or stage name,
 - Date and place of birth or, if this is not known, the country of birth,
 - gender and address
- for legal persons and authorities:
 - Name or designation and
 - address
- for associations:
 - Representation with data by natural or legal person
- Name of the association

Erforderliche Unterlagen

- if available: completed application forms
- valid identification document: identity card or passport of the vehicle owner; if the passport is presented, a current registration certificate must also be submitted
 - Registration certificate part II (vehicle registration document) or, in the case of unregistered vehicles, the operating license
 - the EC Certificate of Conformity (CoC), or data confirmation or full expert opinion
 - Proof of ownership: purchase contract or invoice
 - Proof of valid motor vehicle liability insurance (eVB number)
 - Bank details for the SEPA direct debit mandate to pay the vehicle tax

If you are represented by a third party:

- Your written power of attorney and your original identification document;
 - The authorized person must be able to identify themselves with a valid identity card or passport.
 - in the case of authorization for minors:
 - the written declaration of consent from the legal guardians and their original identity documents

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	• if applicable, a certificate of sole custody ("negative certificate") for single parents for changes to the vehicle: • Presentation of an operating license
Voraussetzungen	• You have a new vehicle. • The normal location of this vehicle is in the Federal Republic of Germany. • You have no outstanding fees and expenses from previous registration processes of more than EUR 10. • You have no motor vehicle tax debts of EUR 5 or more. This also includes late payment penalties, interest and late payment penalties.
Kosten	Verwaltungsgebühr: 30€ for the first registration at the locally responsible vehicle registration authorities https://www.gesetze-im-internet.de/stgebo_2011/anlage.html Verwaltungsgebühr: 10,20€ for the choice of a license plate https://www.gesetze-im-internet.de/stgebo_2011/anlage.html Verwaltungsgebühr: 12,80€ for initial registration via an i-KFZ portal https://www.gesetze-im-internet.de/stgebo_2011/anlage.html
Verfahrensablauf	
Bearbeitungsdauer	Processing is usually immediate.
Frist	There is no deadline.
weiterführende Informationen	
Hinweise	
Rechtsbehelf	
Kurztext	• Issuing the initial registration of a vehicle • Motor vehicles must be registered for use on public

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roads

- on public roads; this also applies to trailers
- The registration of a brand-new vehicle is referred to as initial registration
- Application to the responsible registration authority
- Registration authority issues the stamped registration documents and issues license plates
- Registration authorizes,
 - to drive the vehicle on the road and
 - to park the vehicle in public areas
- Required documents:
 - Registration certificate part II (vehicle registration document) or, in the case of registration-free vehicles, the operating license
 - the EC Certificate of Conformity (CoC), or data confirmation or full expert opinion
 - Proof of ownership: purchase contract or invoice
 - Proof of valid motor vehicle liability insurance (eVB number)
 - Bank details for the SEPA direct debit mandate to pay the vehicle tax
- Prerequisites:
 - No outstanding fees and expenses from previous registrations of more than EUR 30
 - No motor vehicle tax debts of EUR 5 or more, including all late payment penalties, interest and late payment penalties
 - Application: in person or by proxy
 - If applying by proxy: original power of attorney and identity documents required
 - Responsible: locally competent vehicle registration authority

Ansprechpunkt

Please contact your local vehicle registration authority

Zuständige Stelle
Formulare
Ursprungsportal

First registration of a vehicle Issue, Erstzulassung eines Fahrzeugs Erteilung