

99101004012000, 99101004012000

Death certificate issuance

Heruntergeladen am 07.06.2025

<https://fimportal.de/xzufi-services/8968163/L100001>

Modul	Sachverhalt
Leistungsschlüssel	99101004012000, 99101004012000
Leistungsbezeichnung I	Death certificate issuance
Leistungsbezeichnung II	
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Hessen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Sterbefall (101)
Verrichtungskennung	Ausstellung (012)
SDG-Informationsbereich	Vorschriften für den Todesfall, einschließlich solcher über die Überführung der sterblichen Überreste in einen anderen Mitgliedstaat
Lagen Portalverbund	Urkunden und Bescheinigungen (1070200), Todesfall (1190100)
Einheitlicher	

Modul	Sachverhalt
Ansprechpartner	Nein
Fachlich freigegeben am	17.12.2020
Fachlich freigegeben durch	Hessian Ministry of the Interior and Sport
Handlungsgrundlage	https://www.gesetze-im-internet.de/pstg/_55.html https://www.gesetze-im-internet.de/pstg/_60.html https://www.gesetze-im-internet.de/pstg/_55.html https://www.gesetze-im-internet.de/pstg/_60.html
Teaser	In the event of death, you can apply for a death certificate as a relative of the deceased.
Volltext	<p>The death certificate is a document that certifies the death of a person.</p> <p>Any death must be reported to the registry office in whose jurisdiction the death occurred.</p> <p>The death certificate is an important document that you as a relative can apply for in the event of death.</p> <p>You can apply for a death certificate as soon as the death has been recorded in the death register.</p> <p>The death certificate is important for, for example:</p> <ul style="list-style-type: none"> • the burial and its preparation (e.g. for coffin and transfer) and • the settlement of the estate • the use of statutory or private insurance benefits. <p>You can apply for a death certificate in person, in writing or electronically at the responsible registry office.</p>
Erforderliche Unterlagen	<p>When applying, you must submit:</p> <ul style="list-style-type: none"> • Identity card or passport • Proof of kinship, such as <ul style="list-style-type: none"> • Birth certificate • Marriage certificate • Civil partnership certificate

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	<ul style="list-style-type: none"> • if collected by a representative: <ul style="list-style-type: none"> • written power of attorney of the entitled person, • their identity card in original or certified copy and • your own ID card • for other persons, such as close relatives: <ul style="list-style-type: none"> • Proof of legitimate interest, such as • Certificate of inheritance • Land register excerpt
Voraussetzungen	<p>An application for a death certificate may be submitted:</p> <ul style="list-style-type: none"> • the last spouse, • the last civil partner within the meaning of the Act on Registered Civil Partnership, • ancestors and descendants of the deceased person, <p>or</p> <ul style="list-style-type: none"> • siblings with a legitimate interest, • closer relatives, such as • Aunts and uncles who can demonstrate a legal interest, for example through a letter from the probate court.
Kosten	<p>12.00 euros (if each additional copy is ordered at the same time, 6.00 euros each), unless the municipality has set a different fee by statute.</p>
Verfahrensablauf	<p>You can apply for the death certificate at the competent registry office in person, in writing or electronically.</p> <p>Personal application:</p> <ul style="list-style-type: none"> • Go to your local registry office during opening hours to apply for a death certificate. • You must present your identity card or passport for legitimation. • You usually pay the fee when applying at the registry office. • You can also apply for the death certificate and have it collected by a person you trust. In addition to a written power of attorney, this person must present their own identity card or passport (original or certified copy).

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Application by post, fax or e-mail:

- Send the competent registry office an informal application for a death certificate by post, fax or e-mail.
- Your letter should address your eligibility to apply.
- They must contain the following information about the deceased person:
 - Surname, first name
 - Date and place of birth
 - Date and place of death
 - where applicable, details of the spouse of the deceased
 - Registry office and notarization number (if known)
 - When you send the certificate, you will receive a fee notice.

Bearbeitungsdauer

- for the processing of the application: usually 1 week

Frist

none

weiterführende Informationen
Hinweise
Rechtsbehelf

- Contradiction
- Administrative court action

Kurztext

- Death certificate issuance
 - any death must be reported to the registry office in whose jurisdiction the death occurred no later than the third working day following the death.
 - a death certificate can be issued as soon as the death has been recorded in the death register
 - Applications for a death certificate may be submitted:
 - the last spouse,
 - the last civil partner within the meaning of the Act on Registered Civil Partnership,
 - ancestors and descendants of the deceased person, or
 - siblings with a legitimate interest and
 - close relatives, such as aunts and uncles, who can credibly demonstrate a legal interest, for example by

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	<p>writing from the probate court</p> <ul style="list-style-type: none"> • the death certificate is important, for example, for • the burial and its preparation (e.g. for coffin and transfer), • the settlement of the estate, • the use of statutory or private insurance benefits <p>Information by: competent registry office</p> <ul style="list-style-type: none"> • Application via: Application must be submitted to the responsible registry office in person, in writing or electronically • Responsible: registry office in whose jurisdiction the death occurred.
Ansprechpunkt	The registry office that certified the death.
Zuständige Stelle	The registry office that certified the death.
Formulare	<ul style="list-style-type: none"> • Forms: yes • Online procedure possible: yes • Written form required: no • Personal appearance required: no <p>Hint: As a rule, applications can be made via the website of the responsible registry office.</p>
Ursprungsportal	Sterbeurkunde Ausstellung, Death certificate issuance