

99022001017002, 99022001017002

Applying for educational support for pupils (Schüler-BAföG)

Heruntergeladen am 16.06.2025

<https://fimportal.de/xzufi-services/8975178/L100001>

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Leistungsschlüssel	99022001017002, 99022001017002
Leistungsbezeichnung I	Applying for educational support for pupils (Schüler-BAföG)
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Hessen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Bundesausbildungsförderung (022)
Verrichtungskennung	Bewilligung (017)
SDG-Informationsbereich	Bildungswesen in einem anderen Mitgliedstaat, einschließlich der frühkindlichen Betreuung, Bildung und Erziehung, der Primar- und Sekundarschulbildung,

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	der Hochschulbildung und der Erwachsenenbildung
Lagen Portalverbund	Berufsausbildung (1030200), Schule (1030100)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	07.12.2023
Fachlich freigegeben durch	Hessian Ministry of Higher Education, Research and the Arts
Handlungsgrundlage	https://www.gesetze-im-internet.de/baf_g/ https://www.gesetze-im-internet.de/baf_g/
Teaser	You can receive financial support for your school attendance or an internship if your parents do not have a higher income or if you have already been working independently of your parents for a longer period of time. This support is called BAföG.
Volltext	<p>BAföG is the abbreviation for Federal Training Assistance Act. BAföG is the colloquial term used to describe the funding that you can receive under this law. You will receive the funding to finance</p> <ul style="list-style-type: none"> • your school attendance or • under certain conditions of a mandatory internship as part of your school attendance. <p>To receive the monthly subsidy, you must meet a number of requirements. The main ones are: Your parents and/or spouse/partner do not have a higher income.</p> <ul style="list-style-type: none"> • They themselves have little or no income, for example from a "mini-job". • Your assets are below the tax-free allowance of EUR 15,000 up to the age of 30 or EUR 45,000 or only slightly above the age of 30. • You are aiming for your school-leaving certificate full-time. • Age limit: 45 years of age (exceptions may apply)

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The amount of your BAföG depends on a fixed monthly requirement. Money will be deducted from this need if your parents, spouse/partner, or yourself earn a little more.

As a pupil, you will receive financial support as a subsidy. You don't have to pay anything back.

In principle, if you want to obtain a vocational qualification or a secondary school leaving certificate, you can receive BAföG. However, if you attend a general school, this only applies from grade 10 onwards and only if you cannot live at home (for example, because you cannot obtain the desired degree nearby).

The monthly requirement for pupils is:

- If you live with your parents:
 - EUR 421 if you attend a technical school class, the attendance of which requires completed vocational training, an evening grammar school or a college,
 - EUR 262 if you attend a vocational school or a technical school that you can attend without having completed vocational training, or
 - EUR 474 if you attend an evening secondary school, vocational training school, evening secondary school or technical secondary school class, which you can only attend if you have completed vocational training.
- If you don't live with your parents:
 - A total of EUR 632 if you attend a general secondary school, a vocational school or a technical secondary school that you can attend without having completed vocational training, or
 - A total of EUR 736 if you attend an evening secondary school, vocational training school, evening secondary school or technical secondary school class, which you can only attend if you have completed vocational training.
 - If you have a child under the age of 14 who lives in your household, you will also receive a childcare supplement: EUR 160 for each child.

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Even if you spend a year abroad during your school years, you can still receive BAföG. In the case of a stay abroad, surcharges are granted towards the travel costs for the outward and return journey.

The following amounts will be credited, i.e. they will reduce your BAföG needs:

- The income of your parents and/or spouse/partner in the penultimate year before the start of the grant period, if it is higher than the allowance. The allowance is:
 - EUR 2,415 if your parents live together,
 - EUR 1,605 per parent if your parents are separated and
 - EUR 1,605 for a potential spouse/partner.
 - A further 50% of the parents' income determined in this way - as well as an additional 5% for each sibling in ineligible education - remain exempt from deduction
 - Note: If your parents or spouse/partner currently earn significantly less than in the year before the grant was granted, you can submit an update application.
 - Parent-independent BAföG: Your parents' income will not be taken into account if you
 - have been employed for five years after reaching the age of 18, or
 - have completed three years of training and then worked for at least three years (in the case of shorter training, correspondingly longer employment).
 - In certain exceptional cases, if you are over 30 years old at the start of the training
 - Your own income if it is more than EUR 520 per month.
 - Your own assets, insofar as they exceed EUR 15,000 up to the age of 30 or EUR 45,000 from the age of 30.

Note: The starting point for calculating income is generally the sum of positive income. In the law on educational support, this is the gross income minus the

- Advertising costs
- social lump sum and the

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- taxes actually paid, including church tax and solidarity surcharge.

Child benefit that your parents receive for you will not be taken into account.

If you attend an evening grammar school or college, you will receive BAföG independent of your parents. That is, your parents' income is not taken into account in the calculation.

Interns:

BAföG can only be used to fund internships that you complete while you are in an apprenticeship that is eligible for BAföG funding.

Only compulsory internships are funded. These are internships that your training plan prescribes, so you have to do them in order to complete or carry out the training. Compulsory traineeships completed outside the EU are only eligible if they last at least 12 weeks. Compulsory traineeships within EU Member States can also be funded if they are shorter than twelve weeks.

Erforderliche Unterlagen

- Completed application
- Certificate from the school or training centre
- If applicable, a copy of the
 - Id
 - Passports or
 - current residence permit
- If you don't live with your parents: copy
 - of the rental agreement, or
 - of the registration certificate
- If you do not have family insurance: Proof of health and long-term care insurance with legal basis and amount of contributions
 - If applicable, proof of your own income during the approval period, for example
 - Payroll, part-time job, contract for work,
 - Orphan's pension notice,
 - Scholarship notification or
 - Riester Pension Certificate
- Proof of assets or debts on the day of application,

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such as bank statement

- If you have a car:
 - estimation of the value, e.g. printout from a website with a comparable offer, and
 - Motor vehicle registration document.

Depending on the case, further documents may be required. Please follow the instructions in the application forms. The BAföG office responsible for you will request missing documents.

Voraussetzungen

- As a pupil or trainee, you attend one of the following types of school:
 - secondary school of general education and vocational school (including classes of all forms of basic vocational education and training) from grade 10 onwards, if you are unable to live with your parents because of your education,
 - Vocational and technical secondary school class (without completed vocational training), if you cannot live with your parents,
 - vocational school class or technical school class (without completed vocational training), if it provides a vocational qualification in a course of study lasting at least two years,
 - Technical and technical secondary school class (with completed vocational training),
 - Evening Secondary School, Vocational Training School, Evening Secondary School, Evening Grammar School and College or
 - a college of higher education or an academy that awards a degree that is not equivalent to a university degree under Land law,
 - You attend school full-time.
 - You are a foreigner and, for example:
 - have a right of permanent residence or a settlement permit,
 - are citizens of the Union and, as employees or self-employed persons, are entitled to freedom of movement under EU law, or are themselves entitled to freedom of movement as the child or spouse of such a Union citizen,
 - have the prospect of remaining in Germany, for

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example a corresponding residence permit for family, humanitarian or political reasons, or

- have already resided in Germany for 5 years or more before the start of the training and have worked during this time.

Hint:

Since the legal regulations are very complex, you should contact your responsible office for educational support at an early stage.

Internship:

You will receive BAföG for the internship, provided that it is prescribed by the training regulations and lasts at least 12 weeks for an internship outside the EU. In the case of stays abroad within the EU, shorter internships can also be funded.

Kosten

There are no costs.

Verfahrensablauf

If you would like to apply for BAföG for your school education online:

- Register with BAföG Digital and create a "simple" user account.
- Fill in the form data fields online using the application assistant and send your data electronically to the responsible office.
- As an alternative to creating a user account with BAföG Digital, you can also register using the online ID function of your identity card.

If you want to submit the application in paper form:

- Go to the BAföG website and download the application forms that apply to you. Alternatively, you can also pick up the applications from your local office for educational support.
- You can fill in and print the forms on the computer

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or print them out and fill them in by hand. At the end of the application form, you will need to enter your name.

- Add the necessary supporting documents.
- Send the completed application forms with the supporting documents directly to the Office for Educational Assistance responsible for you.

The Office for Educational Support checks the documents for completeness. If documents are missing, they will be requested. If the application is complete, it will be examined and the decision will be notified by notice.

Bearbeitungsdauer

4 - 6 Woche(n)

If the complete documents are available, • the necessary determinations have not been made by the Office within 6 calendar weeks, or • payments are not made within 10 calendar weeks, the Office shall make an advance payment of up to four-fifths of the expected monthly requirement.

Frist

There is no deadline, but BAföG is only granted from the start of your training, but at the earliest from the month in which you apply. If you submit your application as completely as possible, then a decision on your application can usually be made quickly.

weiterführende Informationen

Hinweise

There are the following tips:

- False or incomplete information or failure to notify changes may result in criminal prosecution or a fine as an administrative offence. Amounts unduly paid may be recovered.
- They must immediately notify the Office of Training in writing of any change in the economic situation as well as in their family and educational circumstances. This includes, for example, if your income changes, you change education, drop out, quit or if your siblings do so.
- If the conditions are met, the information provided

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	on income or assets can be verified by comparing data with the competent authorities.
Rechtsbehelf	<ul style="list-style-type: none"> • Usually objection • Appeal before the Administrative Court
Kurztext	<ul style="list-style-type: none"> • Educational support Authorisation for pupils • Financial support for school education according to the Federal Training Assistance Act (BAföG) <ul style="list-style-type: none"> • Possible if: <ul style="list-style-type: none"> • Parents do not have a high income or the requirements for parent-independent BAföG are met, • the trainee has little or no income and assets, and • Full-time schooling • Pupils receive all funding in monthly instalments as a subsidy <ul style="list-style-type: none"> • This includes pupils at <ul style="list-style-type: none"> • Secondary schools from grade 10 onwards as well as technical and technical secondary school classes, if they are accommodated away from home if necessary, • Vocational school classes and technical school classes whose attendance does not require completed vocational training, which provide a vocational qualification, • Vocational and technical secondary school classes, the attendance of which requires completed vocational training, • Evening schools, • Colleges • colleges of higher education, as well as • Internships will only be funded if: <ul style="list-style-type: none"> • it is a compulsory internship within the curriculum and • school attendance is already supported by BAföG. • Height for pupils is based on <ul style="list-style-type: none"> • 1\ according to a fixed monthly requirement for <ul style="list-style-type: none"> • cost of living and accommodation, • if applicable, costs for health insurance, • children, if applicable, • 2\ according to the income of the applicant and, where applicable, of the parents and/or spouse/partner, which are deducted from the needs: <ul style="list-style-type: none"> • Income of parents above allowance of <ul style="list-style-type: none"> • EUR 2,415 per month if parents live together, • EUR 1,605 per parent per month if parents live

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separately,

- If applicable, income of a spouse/partner above a monthly allowance of EUR 1,605 and
- A further 50% of the parents' income determined in this way - as well as an additional 5% for each sibling in ineligible education - remain exempt from deduction
- if applicable, own assets, insofar as they are higher than EUR 15,000 up to the age of 30 or higher than EUR 45,000 after the age of 30,
- 3\ according to the type of school.
- As an exception, BAföG is granted independently of parents if:
 - applicant has been employed for at least 5 years, or
 - applicant has been employed for at least three years after three years of training (in the case of shorter training, correspondingly longer employment), or
 - an evening grammar school or college is attended, or
 - in certain exceptional cases, if the trainee has reached the age of 30 at the beginning of the training period
- In the case of a stay abroad, supplements are granted to the travel expenses
- Funding possible until the end of the training period, after that only in exceptional cases
- responsible:
 - Office for Educational Assistance at your parents' place of residence
 - in certain cases, at the place of residence of the trainee or at the place of the training establishment
 - in the case of training abroad, the relevant international office

Ansprechpunkt

Trainees at evening grammar schools, colleges, colleges and academies: Office for Educational Support of the city or district administration at the location of the training institution

Pupils: Office for Educational Support of the city or district administration at the place of residence of the parents, in exceptional cases at the place of residence of the trainee
<https://www.baf%C3%B6g.de/de/antragstellung-302.php>

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	https://www.baf%C3%B6g.de/de/antragstellung-302.php
Zuständige Stelle	Federal Ministry of Education and Research
Formulare	<p>Forms available: Yes</p> <p>Written form required: No</p> <p>Informal application possible: No</p> <p>Personal appearance required: No</p> <p>Online services available: Yes</p>
Ursprungsportal	Applying for educational support for pupils (Schüler-BAföG), Ausbildungsförderung für Schülerinnen und Schüler beantragen (Schüler-BAföG)