

99008001011000, 99008001011000

# Have your identity card brought up to date

Heruntergeladen am 29.06.2025

<https://fimportal.de/xzufi-services/121300535/L100002>

Modul	Sachverhalt
Leistungsschlüssel	99008001011000, 99008001011000
Leistungsbezeichnung I	Have your identity card brought up to date
Leistungsbezeichnung II	Have your identity card brought up to date
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Nordrhein-Westfalen
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Personalausweis (008)
Verrichtungskennung	Änderung (011)
SDG-Informationsbereich	Dokumente, die von Unionsbürgern, ihren Familienmitgliedern, die keine Unionsbürger sind, allein reisenden Minderjährigen und Nicht-Unionsbürgern bei grenzüberschreitenden

Modul	Sachverhalt
	Reisen innerhalb der Union verlangt werden (Personalausweis, Visum, Pass)
Lagen Portalverbund	Ausweise (1070100)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	18.05.2021
Fachlich freigegeben durch	Federal Ministry of the Interior, for Building and Home Affairs
Handlungsgrundlage	<a href="https://www.gesetze-im-internet.de/pauswg/_27.html">https://www.gesetze-im-internet.de/pauswg/_27.html</a>
Teaser	If the data in your identity card is no longer up to date, you must have this changed as soon as possible.
Volltext	<p>Your data on your identity card must always be up to date. You can apply for a new one at your identity card authority at your main place of residence. This is usually the citizens' registration office.</p> <p>You can also apply to any other identity card authority if you can show good cause. Please clarify the recognition of your reason in advance with the authority you have chosen. There is a lack of jurisdiction surcharge. This means that you will have to pay more for your new identity card.</p> <p>If you change your address, you do not need a new identity card, but you must still present it at the Bürgeramt at your main place of residence. When you do so, the authorities will note the new address on a sticker on the back of the ID card. They will also change the address in the chip of the ID card.</p>
Erforderliche Unterlagen	<ul style="list-style-type: none"> <li>• identity card, passport or children's passport or, if applicable, birth or marriage certificate</li> <li>• biometric passport photo</li> </ul>
Voraussetzungen	<p>You are subject to the identification obligation if you</p> <ul style="list-style-type: none"> <li>• have German citizenship</li> <li>• have reached the age of 16 and</li> <li>• are registered in Germany.</li> </ul>

Modul	Sachverhalt
	<p>For the application outside your main residence:</p> <ul style="list-style-type: none"> <li>• You must be able to show an important reason why you are not applying for the identity card at the identity card authority at your main place of residence.</li> </ul>
Kosten	<ul style="list-style-type: none"> <li>• EUR 37.00 for applicants aged 24 and over</li> <li>• EUR 22.80 for applicants under 24 years of age</li> <li>• EUR 13.00 Surcharge for applications submitted outside office hours or to authorities without jurisdiction</li> <li>• EUR 30.00 surcharge for issuance by consular or diplomatic representation abroad</li> </ul> <p>Change of address: free of charge</p>
Verfahrensablauf	<p>You must appear in person at the identity card office.</p> <p>In the event of a change of address: Contact</p> <ul style="list-style-type: none"> <li>• the identity card authority at your place of residence if you are moving within the municipality and when moving abroad,</li> <li>• the identity card authority at the new place of residence if you are moving to another municipality.</li> </ul>
Bearbeitungsdauer	<p>The change of address on your identity card will be made immediately. For all other changes, a new ID card will be produced. Collection is usually possible after 2 weeks.</p>
Frist	<p>If the data in your identity card is no longer up to date, you must have this changed as soon as possible.</p>
weiterführende Informationen	<p><a href="https://www.personalausweisportal.de">https://www.personalausweisportal.de</a></p>
Hinweise	
Rechtsbehelf	
Kurztext	<ul style="list-style-type: none"> <li>• Change of identity card</li> <li>• Data in the identity card must always be up to date</li> <li>• in case of changes a new identity card has to be applied for Exception: change of address (in the chip and sticker with the new address)</li> </ul>

Modul	Sachverhalt
	<ul style="list-style-type: none"> <li>• responsible: Identity card authority at place of residence (change of identity card or change of address) any other identity card authority if the address is not to be changed: a surcharge of EUR 13.00 for lack of competence must be paid</li> </ul>
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	Have your identity card brought up to date, Personalausweis auf den neuesten Stand bringen lassen