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# Entry in the register of craftsmen as a displaced person or late repatriate

Heruntergeladen am 12.07.2025

<https://fimportal.de/xzufi-services/121355161/L100002>

Modul	Sachverhalt
Leistungsschlüssel	99058007060012, 99058007060012
Leistungsbezeichnung I	Entry in the register of craftsmen as a displaced person or late repatriate
Leistungsbezeichnung II	Entry in the register of craftsmen as a displaced person or late repatriate
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Nordrhein-Westfalen
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Handwerk (058)
Verrichtungskennung	Eintragung (060)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder

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	Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens
Lagen Portalverbund	Anmeldepflichten (2010100), Eintragung in Register (2020100), Befähigungs- und Sachkundenachweise (2010200)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	04.07.2022
Fachlich freigegeben durch	Ministry of Economic Affairs, Innovation, Digitalization and Energy of the State of North Rhine-Westphalia
Handlungsgrundlage	<a href="https://www.gesetze-im-internet.de/hwo/_6.html">https://www.gesetze-im-internet.de/hwo/_6.html</a> <a href="https://www.gesetze-im-internet.de/hwo/_7.html">https://www.gesetze-im-internet.de/hwo/_7.html</a> <a href="https://www.gesetze-im-internet.de/bvfg/BJNR002010953.html">https://www.gesetze-im-internet.de/bvfg/BJNR002010953.html</a> <a href="https://www.gesetze-im-internet.de/hwo/_10.html">https://www.gesetze-im-internet.de/hwo/_10.html</a>
Teaser	If you are an immigrant of German descent and wish to work independently in a craft requiring a license, there are special regulations for registering your business in the register of craftsmen.
Volltext	<p>The Register of Craftsmen is a register in which all</p> <ul style="list-style-type: none"> <li>• natural and</li> <li>• legal entities and</li> <li>• partnerships with legal capacity</li> </ul> <p>who operate a craft requiring a license as a standing trade (not itinerant trade or market trade). You can find a complete list of trades requiring registration in Appendix A of the Crafts Code (HwO). In addition, the company management is entered in the Register of Craftsmen who is responsible for the professional and technical management of the craft business and who has the necessary professional qualification to practice the craft requiring a license. Both the owners of craft businesses and employed persons are eligible as managers. In the latter case, the application for registration must be submitted together with a manager's declaration and supplementary documents.</p>

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In the case of immigrants of German descent (displaced persons or ethnic German repatriates), the proof of qualification required to exercise the function of business manager can be provided on the basis of a comparison of the professional qualification acquired abroad with the domestic master craftsman's examination for the craft to be practiced.

## Erforderliche Unterlagen

1. for sole proprietorships:

- Copy of identity card or comparable identification document
- Presentation of the notification of the determination of the displaced person or late repatriate status
- Proof of an examination passed abroad - equivalent to the master craftsman's examination
- Copy of the business registration (can be submitted later after entry in the register of craftsmen)

2. for companies under civil law (GbR)

- Copies of the identity card or a comparable identification document of the partners or authorized representatives
- Copy of the articles of association (if not concluded informally)
- Presentation of the notification of the determination of expellee or late repatriate status
- Proof of an examination passed abroad - equivalent to the master craftsman's examination
- Copy of the business registration (can be submitted later after entry in the register of craftsmen)

3. in the case of commercial partnerships with legal capacity, i.e. general partnerships (OHG), limited partnerships (KG) and corresponding foreign forms of company):

- Copies of the identity card or a comparable identification document of the shareholders or authorized representatives
- for proof of the company's legal form: for companies based in Germany: for companies entered in the commercial register: extract from the register, for OHGs additionally a copy of the articles of association if

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no entry in the register has been made: copy of the articles of association for foreign legal forms: Extract from the relevant foreign register for companies entered in registers, otherwise Copy of the articles of association

- Presentation of the notification of the determination of the displaced person or late repatriate status
- Proof of an examination passed abroad - equivalent to the master craftsman's examination
- Copy of the business registration (can be submitted after entry in the register of craftsmen)

4. for legal entities (limited liability company (GmbH), entrepreneurial company (haftungsbeschränkt) or UG (haftungsbeschränkt), public limited company (AG), registered cooperative (eG)):

- Copies of the identity card or a comparable identification document of the persons authorized to represent the company
- for proof of the company's legal form: for companies based in Germany: extract from the commercial or cooperative register for foreign legal forms: Extract from the relevant foreign register
- Copy of the business registration (can be submitted subsequently after entry in the register of craftsmen)
- Details of the management: see 5.

5 If a manager is employed, the following documents must also be submitted:

- Manager's declaration
- Proof of the manager's activity (copy of the employment contract)
- Proof of social insurance for the manager
- Submission of the notification of the determination of the displaced person or late repatriate status

Proof of an examination passed abroad - equivalent to the master craftsman's examination

## Voraussetzungen

- Displaced persons within the meaning of §§ 1 - 3 of the Act on the Affairs of Displaced Persons and Refugees (BVFG) or ethnic German repatriates pursuant to § 4b BVFG.

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	<ul style="list-style-type: none"> <li>• Professional qualification in the country of origin that is equivalent to the domestic master craftsman's examination for the craft requiring a license.</li> </ul>
Kosten	<p>The fee is based on the fee schedule of the relevant Chamber of Skilled Crafts and depends on the administrative costs involved. The specific fees charged by your Chamber of Skilled Crafts can be found on the Chamber's website.</p>
Verfahrensablauf	<p>You must apply in writing or electronically via the online procedure to your local Chamber of Skilled Crafts for entry in the Register of Skilled Crafts as a displaced person or ethnic German resettler. Online applications are also available via administrative portals.</p> <p>Written application:</p> <ul style="list-style-type: none"> <li>• Go to the website of your local Chamber of Skilled Crafts and download the application form. You are also welcome to contact your Chamber of Skilled Crafts directly and have the required documents sent to you.</li> <li>• Complete the form in full and send it together with the required documents to your local Chamber of Skilled Crafts.</li> <li>• The procedure will check whether the following criteria are met: <ul style="list-style-type: none"> <li>• The applicant has a displaced person or late repatriate status.</li> <li>• The applicant has passed an examination abroad that is equivalent to the master craftsman's examination.</li> <li>• After your documents have been checked, you will receive a notification of registration if the requirements are met.</li> <li>• Together with the notification of registration, the company will receive the so-called craftsman's card (§ 10 Para. 2 HwO).</li> </ul> </li> </ul> <p>Online procedure:</p> <ul style="list-style-type: none"> <li>• Various administrative portals of the federal states provide for online applications. The chambers of skilled crafts also offer online access to their administrative procedures.</li> </ul>

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Bearbeitungsdauer	<p>3 Monat(e)</p> <p>If all documents are complete and no further procedure is necessary, the Chamber of Skilled Crafts must make the entry in the Register of Skilled Crafts within 3 months, otherwise the entry is deemed to have been made after this period has expired. The duration of the procedure is heavily dependent on the completeness of the documents submitted. If all documents have been submitted in full, the entry in the Register of Craftsmen can be completed quickly.</p>
Frist	Notification of the craft activity: before the start
weiterführende Informationen	<p>- Advice from your Chamber of Skilled Crafts - contact details of the Chambers of Skilled Crafts at: <a href="https://www.handwerkskammer.de/">https://www.handwerkskammer.de/</a> - List of all trades requiring a license at: <a href="https://www.gesetze-im-internet.de/hwo/anlage_a.html">https://www.gesetze-im-internet.de/hwo/anlage_a.html</a></p>
Hinweise	
Rechtsbehelf	<ul style="list-style-type: none"> <li>• Legal action can be taken against a rejection of the application.</li> <li>• Depending on the federal state in which the application was submitted, a preliminary procedure must be carried out first.</li> <li>• Information on the existing legal remedies can be found in the information on legal remedies in the notifications.</li> </ul> <p>Legal action may be taken against a rejection of the application. Depending on the federal state in which the application was submitted, preliminary proceedings must be carried out first. Information on the existing legal remedies can be found in the information on legal remedies in the notifications.</p>
Kurztext	<ul style="list-style-type: none"> <li>• Registering immigrants of German descent (ethnic German repatriates and displaced persons) on the trades register.</li> <li>• Register of craftsmen as a register of all owners of a business of a craft requiring a license in the standing trade (not itinerant trade or market trade), practiced by natural persons and legal entities and partnerships with legal capacity.</li> </ul>

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- Registration of the management of the respective company.
- There is a legal obligation to be entered in the Register of Craftsmen.
- Deadline: Immediately upon commencement of the craft activity.
- Application in writing or online with authentication.
- Application form to download from the website of the relevant Chamber of Skilled Crafts or online application via administrative portals.
- The registration fees can be found in the fee schedule of the respective Chamber of Skilled Crafts, which can be viewed on the Chamber's website.

Responsible: Chamber of Skilled Crafts in whose district the commercial establishment is located.

## Ansprechpunkt

## Zuständige Stelle

## Formulare

- Forms: Application from your local Chamber of Crafts
- Written form required: yes
- Personal appearance required: no

## Ursprungsportal

Eintragung in die Handwerksrolle als Vertriebene oder Vertriebener, Spätaussiedlerin oder Spätaussiedler,  
Entry in the register of craftsmen as a displaced person or late repatriate