

99089017261000, 99089017261000

Report lost property and make a request

Heruntergeladen am 12.07.2025

<https://fimportal.de/xzufi-services/121376021/L100002>

Modul	Sachverhalt
Leistungsschlüssel	99089017261000, 99089017261000
Leistungsbezeichnung I	Report lost property and make a request
Leistungsbezeichnung II	Report lost property and make a request
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Nordrhein-Westfalen
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	fachlich freigegeben (silber)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Sicherheit und Ordnung (089)
Verrichtungskennung	Entgegennahme (261)
SDG-Informationsbereich	
Lagen Portalverbund	Verbraucherschutz (1150300)
Einheitlicher Ansprechpartner	Nein

Modul	Sachverhalt
Fachlich freigegeben am	05.12.2023
Fachlich freigegeben durch	Saxon State Chancellery
Handlungsgrundlage	https://www.gesetze-im-internet.de/bgb/_965.html https://www.gesetze-im-internet.de/ifg/_1.html
Teaser	If you have found or lost something, for example an ID card, keys, rucksack or valuables, you can report this to the relevant lost and found office.
Volltext	<p>If you have found or lost something, for example an ID card, keys, rucksack or valuables, you can report this to the relevant lost and found office.</p> <p>You are obliged to report a lost property with a value of more than 10.00 euros. The report must be made immediately, i.e. as soon as possible. The report of a found or lost item includes details of the place and time of the find or loss as well as a description of the found or lost item that is as precise as possible.</p> <p>If you have lost something or are looking for something, you should provide your contact details so that you can be notified if necessary. As the finder, under certain circumstances you are entitled to the found item (acquisition of ownership) or a finder's fee or compensation for expenses.</p> <p>In the event of loss, you can obtain a certificate of loss for insurance purposes from the lost and found office.</p> <p>The lost and found office is obliged to keep lost property for at least 6 months.</p> <p>Animals are also considered lost property. If you have found an animal, you should contact the lost and found office and report the find there. In consultation with the lost and found office, you can also hand over the animal there if necessary. It will then usually be taken to an animal shelter for further care.</p> <p>Tip: If you lose items in vehicles or facilities belonging to transport companies, please contact the relevant passenger service directly.</p>

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Erforderliche Unterlagen	<ul style="list-style-type: none"> • Lost or found report • If necessary, further evidence, for example identity card duplicate key IMEI number for smartphones and laptops <p>Your contact person at the lost and found office will tell you which documents must be enclosed for further processing.</p> <ul style="list-style-type: none"> • When issuing certificates in the event of an insurance claim: insurance form, if applicable • Confirmation of the theft report from the police, if applicable
Voraussetzungen	<ul style="list-style-type: none"> • You have found something that does not belong to you and has a value of more than EUR 10.00. • You are missing something and can no longer find it.
Kosten	<p>Abgabe: Es fallen keine Kosten an</p> <ul style="list-style-type: none"> • none • Administrative fee in varying amounts, if applicable
Verfahrensablauf	<p>You can report a lost or found item to the lost and found office:</p> <ul style="list-style-type: none"> • You can submit the report online, in paper form or in person at the relevant lost and found office. • You should provide as much detail as possible about the place and time as well as a description of the lost or found item. • In any case, you should leave your contact details with the lost and found office so that you can be notified if the item is found. However, you are not obliged to do so. • Lost property will be kept for you for at least 6 months and then disposed of. <p>Note: Some towns and municipalities use an online service for reporting lost property.</p>
Bearbeitungsdauer	a few hours to 2 days
Frist	<ul style="list-style-type: none"> • Notification: immediately (if possible within 2 weeks) • <p>Retention period for lost property: 6 months from the date of the lost property report Note: Food and luxury</p>

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	foods, medicines and chemicals will be disposed of immediately.
weiterführende Informationen	https://www.verlustsache.de/
Hinweise	
Rechtsbehelf	not applicable
Kurztext	<ul style="list-style-type: none"> • Lost or found objects/items can be reported to the lost and found office • Lost property worth 10.00 euros or more must be reported • Report to the local lost and found office • Form of notification: in person, in writing, online via Lost Property Service Germany • Content of the report: Details of the place and time of the find or loss as precise a description as possible of the lost or found item. • Retention period: at least 6 months • Lost and found office will issue a certificate of loss on request • Finder is entitled to a finder's fee/compensation for expenses https://www.verlustsache.de/
Ansprechpunkt	Passenger service of Deutsche Bahn and the public transport companies
Zuständige Stelle	Lost and found office at the city or municipal administration
Formulare	
Ursprungsportal	Report lost property and make a request, Fundsachen melden und Nachfrage stellen