

99115004001001

Simple registration register information

Heruntergeladen am 29.07.2025

<https://fimportal.de/xzufi-services/121406398/L100002>

Modul	Sachverhalt
Leistungsschlüssel	99115004001001
Leistungsbezeichnung I	Simple registration register information
Leistungsbezeichnung II	Request simple information from the population register
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Nordrhein-Westfalen
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Wohnsitz (115)
Verrichtungskennung	Erteilung (001)
SDG-Informationsbereich	Vorübergehender oder dauerhafter Umzug in einen anderen Mitgliedstaat
Lagen Portalverbund	Urkunden und Bescheinigungen (1070200), Auszüge

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	aus Registern (2020200)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	18.03.2021
Fachlich freigegeben durch	Ministry of the Interior of the State of North Rhine-Westphalia
Handlungsgrundlage	https://www.bundesrat.de/SharedDocs/drucksachen/2015/0301-0400/341-15.pdf?__blob=publicationFile&v=1 https://recht.nrw.de/lmi/owa/br_show_anlage?p_id=41261 https://www.bundesrat.de/SharedDocs/drucksachen/2015/0301-0400/341-15.pdf?__blob=publicationFile&v=1 https://recht.nrw.de/lmi/owa/br_show_anlage?p_id=41261
Teaser	Are you looking for a specific person? The relevant registration authority can help you by providing simple information from the population register.
Volltext	As part of a simple registration register information request, the registration authority will provide you with the surname, first names, doctor's degree and current addresses of the person you are looking for. If the person is deceased, you will be informed of this. Simple information from the register of residents will not be provided if there is an information block or a conditional blocking notice and the provision of information could put the person concerned at risk. If the person could not be clearly identified, no information will be provided either. To obtain information from the population register, it is necessary to provide sufficient information about the person in question so that they can be clearly identified and confusion can be ruled out. The required information is • family name • Former names • first names • date of birth

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	• gender or • an address. If the person cannot be clearly identified, neutral information will be provided. The information can also be provided automatically.
Erforderliche Unterlagen	You must identify yourself. You can identify yourself with: • your identity card or • your passport.
Voraussetzungen	The following requirements must be met: • the person you are looking for must be clearly identifiable from the information you provide; this means that you must already have data on the data subject; this is usually the first name and surname the date of birth the gender or the last known address. • If you use the data for commercial purposes, you must state this. • You may not use the data for advertising or address trading purposes and must declare this when making the request
Kosten	Administrative fee for written/electronic information: EUR 11 Administrative fee for an automated retrieval: EUR 6
Verfahrensablauf	Personal application Apply in person as follows: • An appointment may be required. • You must present your identity card or passport. • You pay the fee directly at the Residents' Registration Office when you apply. Written application The written application has the following procedure: • Please transfer the fee first.

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	• Then send your application with a copy of the bank statement or a transfer receipt. • The response to the information will be sent to the applicant immediately after processing in written form only. Online application You can also apply for simple information from the population register online.
Bearbeitungsdauer	
Frist	None
weiterführende Informationen	Information from the Federal Ministry of the Interior on the registration system https://www.bmi.bund.de/SharedDocs/faqs/DE/themen/moderneverwaltung/meldewesen/meldewesen.html
Hinweise	The fees are charged regardless of the success of the search. The municipal register of residents only contains data on natural persons. Information on companies or commercial enterprises can be obtained from the trade register. It is possible that the data of the person you are looking for is subject to an information block. The registration authority will then check in each individual case whether your interest in the information outweighs the confidentiality interest of the person you are looking for. If you require more detailed information, you can apply for extended information from the population register. To do so, you must provide evidence of your legitimate interest.
Rechtsbehelf	
Kurztext	• Simple registration information request • Simple registration information contains the following information about the person you are looking for: Surname first names Doctorate current addresses

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	• If the person is deceased, this will be communicated • responsible:
Ansprechpunkt	Registration authority of the place of residence of the person sought
Zuständige Stelle	Registration authority of the place of residence of the person sought
Formulare	
Ursprungsportal	Melderegisterrauskunft Erteilung einfach, Simple registration register information