

99115005104002, 99115005104002

Residence Registration as secondary residence

Heruntergeladen am 07.06.2025

<https://fimportal.de/xzufi-services/121407322/L100002>

Modul	Sachverhalt
Leistungsschlüssel	99115005104002, 99115005104002
Leistungsbezeichnung I	Residence Registration as secondary residence
Leistungsbezeichnung II	Registering a secondary residence
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Nordrhein-Westfalen
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Wohnsitz (115)
Verrichtungskennung	Anmeldung (104)
SDG-Informationsbereich	Vorübergehender oder dauerhafter Umzug in einen anderen Mitgliedstaat
Lagen Portalverbund	Hausbau und Immobilienerwerb (1050100), Wohnen und Umzug (1050200)

Modul	Sachverhalt
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	08.11.2021
Fachlich freigegeben durch	Ministry of the Interior of the State of North Rhine-Westphalia
Handlungsgrundlage	http://www.gesetze-im-internet.de/bmg/_17.html http://www.gesetze-im-internet.de/bmg/_21.html http://www.gesetze-im-internet.de/bmg/_22.html http://www.gesetze-im-internet.de/bmg/_23.html http://www.gesetze-im-internet.de/bmg/_24.html https://www.bundesrat.de/SharedDocs/drucksachen/2015/0301-0400/341-15.pdf?__blob=publicationFile&v=1 https://www.gesetze-im-internet.de/bmg/_23a.html http://www.gesetze-im-internet.de/bmg/_17.html http://www.gesetze-im-internet.de/bmg/_21.html http://www.gesetze-im-internet.de/bmg/_22.html http://www.gesetze-im-internet.de/bmg/_23.html http://www.gesetze-im-internet.de/bmg/_24.html https://www.bundesrat.de/SharedDocs/drucksachen/2015/0301-0400/341-15.pdf?__blob=publicationFile&v=1 https://www.gesetze-im-internet.de/bmg/_23a.html
Teaser	Do you live in several apartments in Germany? Then you must also register your secondary residence(s).
Volltext	<p>If you move into an apartment that you do not primarily use, you must register it as a secondary residence.</p> <p>If you have several apartments in Germany, one of these apartments is your main residence.</p> <p>The main residence is</p> <ul style="list-style-type: none"> • if you are married or living in a civil partnership: the home used primarily by both of you; this also applies if you are only living apart temporarily, • if you are married or in a civil partnership and live apart permanently: Your predominantly used home, • if you are a minor: the home mainly used by your parents or foster parents; if they live separately, the main home is the home in which you mainly live,

Modul

Sachverhalt

- only if the predominantly used home cannot be determined beyond doubt, should the focus of your living relationships be taken into account; indications of this are, for example, the type of home, personal ties, social and local political activities as well as membership in clubs and other organizations.

Secondary residence is:

- each of your other residences in Germany.

Each time you register, you must inform the registration authority whether you have any other residences in Germany and, if so, which of these residences is your main residence. When registering with the registration authority, you must submit written confirmation from the landlord or landlady or a person authorized by him or her (landlord confirmation). Your landlord or landlady or a person authorized by him or her can also confirm your moving in directly to the registration authority. This is not necessary if you yourself are the owner of the apartment.

The confirmation from the landlord or landlady must contain the following data:

- 1\ name and address of the landlord or landlady and, if he or she is not the owner, also the name of the owner,
- 2\ move-in date,
- 3\ address of the apartment and
- 4\ Names of persons required to register in accordance with Section 17 (1) of the Federal Registration Act (BMG).

To register, you must complete and sign a registration form. You will receive written or electronic confirmation of your registration free of charge (official registration confirmation).

Erforderliche Unterlagen

The following documents are required:

Modul
Sachverhalt

- Registration form (may be provided by the municipalities for download or pre-filled),
- Identity card and/or passport as proof of identity and to change the apartment details
- Confirmation from the landlord or corresponding allocation feature.

The following data or documents are also required for people who have moved from abroad:

- the last residential address in Germany (registration confirmation, date of moving in and out),
- Persons under guardianship: written power of attorney or guardian's identity card,
- Persons who cannot appear in person: written power of attorney and identification documents of the person to be registered.

Spouses, life partners and family members with the same move-in dates (move-in date and previous and current residences) should use one registration form. The competent authority may request the submission of further documents to verify the information (e.g. marriage certificate).

Voraussetzungen

The following requirements must be met:

- You have moved into a new secondary residence.

Kosten

none

Verfahrensablauf

The registration process is as follows:

- You present yourself in person.
- You present your identity document and the landlord's confirmation of residence.
- You or the registration office will fill out a registration form.
- You will receive a written confirmation of registration from the registration office.

Modul	Sachverhalt
Bearbeitungsdauer	
Frist	Registration deadline: within 2 weeks of moving in
weiterführende Informationen	Information on the website of the Federal Ministry of the Interior, Building and Community on the registration system: https://www.bmi.bund.de/DE/themen/moderne-verwaltung/verwaltungsrecht/meldewesen/meldewesen-node.html
Hinweise	
Rechtsbehelf	
Kurztext	<ul style="list-style-type: none"> • Residence registration as secondary residence • If you move into another home that is not your main residence, this must be registered as a secondary residence • Personal interview required, except in the case of power of attorney • Identity documents and confirmation from the landlord must be presented • Deadline: within 2 weeks of moving in • Responsible: Registration office
Ansprechpunkt	the registration authority of the municipality or town in which the secondary residence is located
Zuständige Stelle	the registration authority of the municipality or town in which the secondary residence is located
Formulare	
Ursprungsportal	Residence Registration as secondary residence, Wohnsitz Anmeldung als Nebenwohnsitz