

99058032011000, 99058032011000

Notify the Chamber of Skilled Crafts of changes in personal and company data

Heruntergeladen am 05.07.2025

<https://fimportal.de/xzufi-services/126128754/L100002>

Modul	Sachverhalt
Leistungsschlüssel	99058032011000, 99058032011000
Leistungsbezeichnung I	Notify the Chamber of Skilled Crafts of changes in personal and company data
Leistungsbezeichnung II	Notify the Chamber of Skilled Crafts of changes in personal and company data
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Nordrhein-Westfalen
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	fachlich freigegeben (silber)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Handwerk (058)
Verrichtungskennung	Änderung (011)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder

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	Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens
Lagen Portalverbund	Eintragung in Register (2020100)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	08.09.2022
Fachlich freigegeben durch	The Senator for Economics, Labor and Europe of the Free Hanseatic City of Bremen
Handlungsgrundlage	https://www.gesetze-im-internet.de/hwo/_6.html https://www.gesetze-im-internet.de/hwo/_19.html
Teaser	If you are a member of a Chamber of Crafts and personal or company-related data recorded there changes, you must notify the Chamber of Crafts.
Volltext	<p>The Chamber of Skilled Crafts maintains two registers, the Handwerksrolle and the Verzeichnis über die Inhaber eines Betriebs einer zulassungsfreien Handwerks oder eines handwerksähnlichen Gewerbes, in which all skilled crafts businesses and businesses in the skilled crafts sector in the respective chamber district are recorded. In order to keep the stored data up to date, there is a notification obligation in the event of changes, which covers the following cases, among others:</p> <ul style="list-style-type: none"> • Changes of address of the business owner(s) or the business premises, • changes in the number of permanent establishments, • changes in electronic contact details such as (mobile) telephone and fax numbers or e-mail addresses, • changes in personal details of shareholders or partners, • changes in persons authorized to represent companies.
Erforderliche Unterlagen	<ul style="list-style-type: none"> • Details of the establishment: Company number Company name If applicable, the effective date of the data change • Information on the type of data change (e.g., contact data and addresses as well as other data on persons

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	and establishments)
Voraussetzungen	<p>Company-related data stored at the Chamber of Skilled Crafts and Small Businesses have changed, so in particular:</p> <ul style="list-style-type: none"> • Address and contact data of the business or a business establishment • registration or deletion of an establishment • personal data of the proprietor or owner • data of the management or of the shareholders or partners
Kosten	The specific fee results from the fee schedule of the Chamber of Crafts, which is available on the Chamber's website.
Verfahrensablauf	Inform your Chamber of Skilled Crafts about a change in personal or company-related data relevant to registration. Notifications of change can be made in writing or electronically.
Bearbeitungsdauer	none
Frist	none
weiterführende Informationen	https://www.handwerkskammer.de/
Hinweise	There are no clues or specifics.
Rechtsbehelf	
Kurztext	<ul style="list-style-type: none"> • Data of the register of skilled crafts Change • Establishments of crafts subject to licensing are recorded in the register of crafts, those of crafts not subject to licensing or crafts similar to crafts are recorded in the register of owners of an establishment of a craft not subject to licensing or a craft similar to crafts. • The Register of Crafts and the Register of Owners of Establishments of Crafts that are Exempt from Registration or of Trades Similar to Crafts are maintained by the regionally competent Chambers of Crafts. • The registers kept by the Chambers of Skilled Crafts and Small Businesses store, among other things,

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personal data of the entrepreneur(s) as well as data on the business, whereby a differentiation is made according to whether the business is a sole proprietorship, a partnership or a corporation.

- If data subject to registration, such as addresses or electronic contact data, changes, the relevant Chamber of Skilled Crafts and Small Businesses must be notified.
- Notification of changes in data must be made, among other things, if address data of sole proprietorships, partnerships or corporations as well as registered business premises change, electronic contact data (e.g. telephone number, e-mail address) changes, details of authorized representatives and shareholders change, a permanent establishment is to be deleted or an additional permanent establishment is to be registered.
- responsible: Chamber of Skilled Crafts and Small Businesses with which the business is registered.

Ansprechpunkt

Zuständige Stelle

The Chamber of Skilled Crafts responsible is the one in whose district the main commercial establishment is located.
<https://www.handwerkskammer.de/>

Formulare

Ursprungsportal

Notify the Chamber of Skilled Crafts of changes in personal and company data, Änderung persönlicher und betriebsbezogener Daten der Handwerkskammer mitteilen