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Apply for exemption from registration in the register of craftsmen

Heruntergeladen am 17.06.2025

<https://fimportal.de/xzufi-services/126338430/L100002>

Modul	Sachverhalt
Leistungsschlüssel	99058023001000, 99058023001000
Leistungsbezeichnung I	Apply for exemption from registration in the register of craftsmen
Leistungsbezeichnung II	Apply for exemption from registration in the register of craftsmen
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Nordrhein-Westfalen
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	fachlich freigegeben (silber)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Handwerk (058)
Verrichtungskennung	Erteilung (001)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder

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	Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens
Lagen Portalverbund	Eintragung in Register (2020100)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	08.09.2022
Fachlich freigegeben durch	The Senator for Economics, Labor and Europe of the Free Hanseatic City of Bremen
Handlungsgrundlage	https://www.gesetze-im-internet.de/hwo/_8.html
Teaser	You would like to be entered in the register of skilled crafts and trades as an owner or proprietor or as a company manager, but the master craftsman's examination is an unreasonable burden? Then you may be able to apply for an exemption.
Volltext	<p>Registration in the register of skilled crafts is required if you wish to operate a skilled craft subject to licensing on a self-employed basis in Germany or if you wish to act as a company manager.</p> <p>This also applies if</p> <ul style="list-style-type: none"> • you want to carry out a significant part of a craft subject to licensing on a self-employed basis. • you want to practice several crafts subject to licensing on a self-employed basis. In this case, you need to be registered in the Handicrafts Register for each craft that is subject to licensing. <p>In order to be entered in the register of skilled crafts, you must usually pass a master craftsman's examination. If taking the master craftsman's examination is an unreasonable burden for you and you have knowledge and skills equivalent to those of a master craftsman, you can apply for an exemption from registration in the register of skilled crafts.</p> <p>Reasons for exemption can be, among others:</p>

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- advanced age,
- family situations,
- serious illness or disability,
- existence of other examinations,
- long waiting periods for master examinations.

Each exceptional reason is examined on a case-by-case basis. In addition, you must demonstrate knowledge and skills necessary to practice the craft.

The exemption permit can be issued with additional conditions. For example, granting with a time-limited exemption permit is conceivable if taking the master craftsman's examination is only temporarily unreasonable.

Erforderliche Unterlagen

- Application for the granting of an exemption permit for the entry in the register of skilled crafts
 - Evidence for the reason for exemption
 - Evidence of knowledge and skills relevant to the craft

Voraussetzungen

- The master's examination must be an unreasonable burden for you.
 - You must have knowledge and skills to practice the craft.

Kosten

The specific fee results from the fee schedule of the Chamber of Crafts, which is available on the Chamber's website.

Verfahrensablauf

You must submit your application for an exemption permit and for entry in the register of skilled crafts electronically via the online procedure or in writing to your local Chamber of Skilled Crafts. Online application is also offered via administrative portals. In detail, there are the following procedural steps:

1. Application

- Go to the website of your local Chamber of Skilled Crafts and download the application forms for the

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granting of an exemption and for entry in the register of skilled crafts. You are also welcome to contact your Chamber of Crafts directly and have the required documents sent to you.

- Fill out the forms completely and send them together with the required documents to your responsible Chamber of Crafts.

Alternatively, it is possible to submit an application online via administrative portals.

1. Conducting the administrative procedure for issuing an exemption permit

- In the procedure for issuing an exemption permit, it is checked whether the following criteria are met:
 - Existence of an exceptional reason (reason why taking a master craftsman's examination appears to be an undue hardship, such as family reasons, advanced age or a special opportunity to take over a business).
 - Proof of the necessary knowledge and skills (the extent of the proof depends on the previous qualification and on whether the exemption permit is applied for for the entire craft or only for a partial area).

1. Decision on application

If the legal requirements are met, you will be granted an exemption. On this basis, you can then be entered in the register of skilled crafts. The exemption permit can be issued for an unlimited period or for a limited period. A time limit applies in particular if the grant is linked to the requirement to pass the master craftsman's examination within a certain period of time.

1. Registration in the Register of Crafts

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On the basis of a granted exemption, the registration in the register of skilled crafts can be carried out. Together with the notification of registration, the company receives the so-called craftsman's card (Section 10 (2) HwO).

Bearbeitungsdauer

Not specified

Frist

None

**weiterführende
Informationen**
Hinweise
Rechtsbehelf
Kurztext

- Entry on the Register of Crafts with exceptional approval
 - Without having passed the examination for the master craftsman's diploma in the craft that is subject to licensing, an entry in the register of craftsmen can be made on the basis of an exceptional approval if the following conditions are met:
 - The taking of the master craftsman's examination represents an unreasonable burden (reason for exemption), which may be the case in the following instances
 - advanced age,
 - special family situation,
 - serious illness or disability,
 - long waiting periods for master craftsman examinations.
 - Proof of master craftsman-like qualification for the craft to be practiced must be provided.
 - The exemption may be subject to additional conditions, such as a time limit within which the master craftsman's examination must be taken.
 - The application for an exemption as well as further information can be obtained from the local Chamber of Skilled Crafts in whose district the business establishment is located.

Ansprechpunkt

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Zuständige Stelle	
Formulare	
Ursprungsportal	Apply for exemption from registration in the register of craftsmen, Ausnahmegewilligung zur Eintragung in die Handwerksrolle beantragen