

99050012104000, 99050012104000

Register business

Heruntergeladen am 04.07.2025

<https://fimportal.de/xzufi-services/183751/L100008>

Modul	Sachverhalt
Leistungsschlüssel	99050012104000, 99050012104000
Leistungsbezeichnung I	Register business
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Sachsen-Anhalt
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Gewerbe (050)
Verrichtungskennung	Anmeldung (104)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens
Lagen Portalverbund	Anmeldepflichten (2010100)
Einheitlicher	

Modul	Sachverhalt
Ansprechpartner	Ja
Fachlich freigegeben am	10.10.2023
Fachlich freigegeben durch	Ministry of Economics, Tourism, Agriculture and Forestry of the State of Saxony-Anhalt
Handlungsgrundlage	https://www.gesetze-im-internet.de/gewo/_14.html https://www.gesetze-im-internet.de/gewo/_15.html https://www.gesetze-im-internet.de/gewo/_11.html https://www.gesetze-im-internet.de/gewanzv_2014/ https://www.gesetze-im-internet.de/gewo/_14.html https://www.gesetze-im-internet.de/gewo/_15.html https://www.gesetze-im-internet.de/gewo/_11.html https://www.gesetze-im-internet.de/gewanzv_2014/ https://www.landesrecht.sachsen-anhalt.de/bsst/document/jlr-VwKostGSTrahmen/part/X https://www.landesrecht.sachsen-anhalt.de/bsst/document/jlr-GebOST2012rahmen/part/X https://www.landesrecht.sachsen-anhalt.de/bsst/document/jlr-VwKostGSTrahmen/part/X https://www.landesrecht.sachsen-anhalt.de/bsst/document/jlr-GebOST2012rahmen/part/X
Teaser	If you wish to operate a business, you must notify the relevant authority.
Volltext	<p>A business registration is always necessary when you start a standing business. This is the case for</p> <ul style="list-style-type: none"> • New establishment of a business, • New establishment of a branch office, • New establishment of a dependent branch office, • Takeover of an existing business, e.g. by purchase or lease, • conversion of a sole proprietorship into another legal form, • transfer of a business from the area of one authority to the area of another authority (considered as an abandonment by one authority and as a new establishment by the other authority). <p>The business registration must be carried out simultaneously with the start of the business.</p>

Modul

Sachverhalt

• The obligation to notify exists only if it is a commercial activity. Excluded from the obligation to notify are the activities specified in § 6 paragraph 1 sentence 1 GewO. Excluded are, among others:

- Primary production (cattle breeding, agriculture, hunting, forestry and fishing)
- Liberal professions (including lawyers, notaries, tax consultants, auditors, doctors, scientific, artistic and literary activities)
- Education of children for remuneration
- Education

The purpose of registering a trade is to enable the competent authority to monitor the exercise of the trade and to conduct statistical surveys.

Erforderliche Unterlagen

- Completed business registration form
- Proof of identity (e.g.: identity card or passport with current registration certificate).
- in the case of electronic business registration, other means of identification are also possible (e.g. electronic ID card, De-Mail, PIN/TAN procedure).
- Notarized articles of association or excerpt from the commercial register, consent of the shareholders (in the case of legal entities or partnerships)
- Declaration of consent of shareholders
- Supplementary sheet for authorized representatives

Voraussetzungen

You want to operate a trade. Traders are natural persons or legal entities (stock corporation, limited liability company, registered cooperative or registered association, partnership limited by shares). The following are subject to notification:

- Sole traders the sole trader,
- partnerships (e.g. OHG, GbR) the managing partners,
- KG every personally liable partner, the limited partners of a KG only if they have management authority.
- Corporations (e.g. GmbH, AG) the legal representative

Kosten

Gebühr: 15€ - 60€

Fees are charged in the amount of 15 to 60 euros. The amount of the fee is based on the administrative

Modul

Sachverhalt

expense. Fees are charged on the basis of the Administrative Costs Act of the State of Saxony-Anhalt in conjunction with the General Fee Schedule of the State of Saxony-Anhalt.

Verfahrensablauf

You must register the start of a standing trade with the competent office. The same applies to the operation of a branch office or a dependent branch.

Some business activities require a permit. Others are subject to supervision. Additional requirements apply to them.

Find out at an early stage what personal, financial and professional requirements you must meet in order to be able to operate in these trades.

You can register the trade in person, in writing or electronically. Use the form

"Trade registration" (GewA 1) .

If you as a trader do not register the trade yourself, but as a managing partner or legal representative, you need a written power of attorney.

If you register your business in writing or electronically, you will receive confirmation of your business registration (the so-called "Gewerbeschein") within 3 days, provided you have filled out the registration form completely and correctly. If you appear in person, you will receive the confirmation directly at the time of registration.

The responsible office will forward the trade registration to other offices such as the tax office, the Chamber of Crafts or the Chamber of Industry and Commerce, the registration court and the employers' liability insurance association.

If a permit is also required for your trade (e.g. guarding trade) and this is not available, the competent office can prohibit the continuation of the business.

The procedure can be handled by a single point of

Modul	Sachverhalt
	contact.
Bearbeitungsdauer	<ul style="list-style-type: none"> • In case of personal appearance: immediately • In case of written or electronic registration: within 3 days, provided that the business registration form has been filled in completely and correctly and the required documents are available.
Frist	You must register your trade immediately at the time you start your business. A fine may be imposed in the event of late notification.
weiterführende Informationen	
Hinweise	
Rechtsbehelf	
Kurztext	<p>A business registration is always necessary when you start a standing business. This is the case when</p> <ul style="list-style-type: none"> • New establishment of a business, • New establishment of a branch office, • New establishment of a dependent branch office, • Takeover of an existing business, e.g. by purchase or lease, • conversion of a sole proprietorship into another legal form, • transfer of a business from the area of one authority to the area of another authority (considered as an abandonment by one authority and as a new establishment by the other authority). <p>The business registration must be carried out simultaneously with the start of the operation.</p>
Ansprechpunkt	Contact the trade office or public order office of your municipality or city.
Zuständige Stelle	
Formulare	
Ursprungsportal	Register business, Gewerbe anmelden