

99019034007000

# Apply for admission to the teacher training traineeship

Heruntergeladen am 24.07.2025

<https://fimportal.de/xzufi-services/388434500/L100008>

Modul	Sachverhalt
Leistungsschlüssel	99019034007000
Leistungsbezeichnung I	Apply for admission to the teacher training traineeship
Leistungsbezeichnung II	
Typisierung	4 - Land: Regelung
Quellredaktion	Sachsen-Anhalt
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Berufsbildung (019)
Verrichtungskennung	Zulassung (007)
SDG-Informationsbereich	
Lagen Portalverbund	Studium (1030300)
Einheitlicher Ansprechpartner	Nein

Modul	Sachverhalt
Fachlich freigegeben am	13.09.2022
Fachlich freigegeben durch	Ministry of Education Saxony-Anhalt
Handlungsgrundlage	<a href="https://www.landesrecht.sachsen-anhalt.de/jportal/?quelle=jlink&amp;query=LehrLbVDV+ST&amp;psml=bssahprod.psmI&amp;max=true">https://www.landesrecht.sachsen-anhalt.de/jportal/?quelle=jlink&amp;query=LehrLbVDV+ST&amp;psml=bssahprod.psmI&amp;max=true</a> <a href="https://www.landesrecht.sachsen-anhalt.de/jportal/?quelle=jlink&amp;query=Lehr1StPrV+ST&amp;psml=bssahprod.psmI&amp;max=true">https://www.landesrecht.sachsen-anhalt.de/jportal/?quelle=jlink&amp;query=Lehr1StPrV+ST&amp;psml=bssahprod.psmI&amp;max=true</a> <a href="https://www.landesrecht.sachsen-anhalt.de/jportal/?quelle=jlink&amp;query=LehrAZuIV+ST&amp;psml=bssahprod.psmI&amp;max=true">https://www.landesrecht.sachsen-anhalt.de/jportal/?quelle=jlink&amp;query=LehrAZuIV+ST&amp;psml=bssahprod.psmI&amp;max=true</a> <a href="https://www.landesrecht.sachsen-anhalt.de/jportal/?quelle=jlink&amp;query=LehrLbVDV+ST&amp;psml=bssahprod.psmI&amp;max=true">https://www.landesrecht.sachsen-anhalt.de/jportal/?quelle=jlink&amp;query=LehrLbVDV+ST&amp;psml=bssahprod.psmI&amp;max=true</a> <a href="https://www.landesrecht.sachsen-anhalt.de/jportal/?quelle=jlink&amp;query=Lehr1StPrV+ST&amp;psml=bssahprod.psmI&amp;max=true">https://www.landesrecht.sachsen-anhalt.de/jportal/?quelle=jlink&amp;query=Lehr1StPrV+ST&amp;psml=bssahprod.psmI&amp;max=true</a> <a href="https://www.landesrecht.sachsen-anhalt.de/jportal/?quelle=jlink&amp;query=LehrAZuIV+ST&amp;psml=bssahprod.psmI&amp;max=true">https://www.landesrecht.sachsen-anhalt.de/jportal/?quelle=jlink&amp;query=LehrAZuIV+ST&amp;psml=bssahprod.psmI&amp;max=true</a>
Teaser	Find out here how to apply for the teacher traineeship/preparatory service.
Volltext	<p>As a teacher, you educate and teach with your own pedagogical freedom and responsibility. You give lessons in the subjects, school levels and types of school for which you acquire the teaching qualification. In order to be prepared for this task in the best possible way, you must meet certain requirements.</p> <p>First, you will complete a teacher training course. You can do this in Halle (Saale) or Magdeburg. You have the choice between studying to become a teacher at</p> <ul style="list-style-type: none"> <li>• Primary schools</li> <li>• Special schools</li> <li>• Secondary schools</li> <li>• Secondary schools</li> <li>• Vocational schools.</li> </ul> <p>At the Martin Luther University Halle-Wittenberg, teacher training concludes with the 1st state</p>

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examination. A few years ago, the Otto von Guericke University Magdeburg converted its teacher training to a Bachelor-Master system. The Master of Education corresponds to the 1st state examination.

After successfully completing your studies, you will acquire practical skills and abilities as a teacher in the subsequent preparatory service. The preparatory service generally lasts 16 months. The training takes place at state seminars for teaching professions in Halle and Magdeburg and at approved training schools. The preparatory service concludes with the career examination for a teaching profession.

## Erforderliche Unterlagen

- Curriculum vitae in tabular form with handwritten signature
- Copy of the certificate of general university entrance qualification or university entrance qualification
- officially certified copy of the certificate of the First State Examination or the certificate of an examination recognized as equivalent (e.g. Master of Education) or a copy of the provisional certificate of grades
- Copy of birth certificate or excerpt from the family book
- If applicable, a copy of the marriage certificate or an extract from the family book
- if applicable, a copy of the birth certificates or corresponding extract from the family book of your children permanently living in the household or other persons for whom there is a maintenance obligation
- Confirmation of proof according to § 20 para. 9 p. 1 no. 3 of the Infection Protection Act (IfSG)

If you want to apply for the preparatory service for the teaching profession at vocational schools, you will also need:

- Certificates and evidence of a total of one year of practical work related to the professional field. Proof can be provided in the form of job references, internship certificates (duration/scope of time must be apparent) or, alternatively, through completed vocational training with practical activity (not pure school training).

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Voraussetzungen	<p>The preparatory service may be employed by any person who:</p> <ul style="list-style-type: none"> <li>• has passed the First State Examination or a "Master of Education" degree for the respective teaching profession in Saxony-Anhalt or an examination recognised as equivalent with an approved combination of subjects, and</li> <li>• has the required German language skills (certificate with level C 2 may be required).</li> </ul> <p>For the teaching profession at vocational schools:</p> <ul style="list-style-type: none"> <li>• one-year practical experience related to the vocational specialty.</li> </ul>
Kosten	None.
Verfahrensablauf	<ul style="list-style-type: none"> <li>• First, register on the Matorixmatch online portal.</li> <li>• Please note that you have not yet submitted an application with the registration!</li> <li>• After successful registration, please enter your personal data and upload the required application documents.</li> <li>• To do this, select your degree in the applicant pool under the item Training.</li> <li>• Then select the "Preparatory Service" advertisement in the "Application" section and send the application within the application deadline. After successful receipt of your application, you will receive a confirmation of receipt by e-mail.</li> <li>• If more applications are received than there are apprenticeships available, a selection process will be carried out.</li> <li>• After completion of the respective selection process, you will receive a notification.</li> <li>• If you are admitted to the preparatory service, you will receive a written notification by e-mail with an offer of employment, which is associated with the request to comment within a set period of time whether you want to accept the offer.</li> <li>• Experience has shown that not all offers of employment are accepted, so that places are often still allocated in the succession procedure until the last day of recruitment.</li> </ul>

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• If you accept the offer of employment, your work and training will take place in the respective school as well as in the state seminars. At the State Seminar for Teacher Training Halle (Saale), teachers are trained at primary, special and secondary schools as well as grammar schools. At the State Seminar for Teaching Professions in Magdeburg, the training of teachers takes place at primary, special and secondary schools, grammar schools and vocational schools.  
<https://www.matorixmatch.de/tandem/aushang.php5>  
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## Bearbeitungsdauer

### Frist

• January 15 for the April 1 hiring date • April 30 for the September 1 hiring date • August 30 for the hiring date November 1 However, an application will also be considered if proof of the First State Examination for a teaching profession or an examination recognized as equivalent with a permissible combination of subjects is submitted up to the following dates: • February 15 for the April 1 hiring date • July 1 for the recruitment date September 1 • September 15 for the hiring date November 1 Please apply by the deadlines even if it is foreseeable that you will not receive your certificate by the specified deadline.

## weiterführende Informationen

### Hinweise

On the website of the State Institute for School Quality and Teacher Education Saxony-Anhalt (LISA) you will find information on the teacher training examinations. You will also find application forms here.

In addition to the undergraduate teachers, access to the preparatory service and thus to the career examination is also open to lateral entrants and lateral entrants.  
<https://landesschulamt.sachsen-anhalt.de/personalge-winnung/vorbereitungsdienst>  
<https://landesschulamt.sachsen-anhalt.de/personalge-winnung/berufsbegleitender-vorbereitungsdienst/>  
<https://landesschulamt.sachsen-anhalt.de/personalge-winnung/vorbereitungsdienst>  
<https://landesschulamt.sachsen-anhalt.de/personalge-winnung/vorbereitungsdienst>

Modul	Sachverhalt
	winnung/berufsbegleitender-vorbereitungsdienst/
Rechtsbehelf	
Kurztext	<p>As a teacher, you educate and teach in your own pedagogical freedom and responsibility and give lessons in the subjects and types of schools for which you acquire the teaching qualification. In order to be prepared for this task in the best possible way, certain requirements must be met.</p> <p>After successfully completing the teacher training programme, you will acquire practical skills and abilities as a teacher in the subsequent preparatory service. The preparatory service lasts 16 months. The training takes place at state seminars for teaching professions in Halle and Magdeburg and at approved training schools. He concludes with the career examination for a teaching profession.</p>
Ansprechpunkt	Please contact the Saxony-Anhalt State Education Authority.
Zuständige Stelle	
Formulare	
Ursprungsportal	Zulassung zum Lehramtsreferendariat beantragen, Apply for admission to the teacher training traineeship