

99131002031000, 99131002031000

# Take the continuing education exam

Heruntergeladen am 12.06.2025

<https://fimportal.de/xzufi-services/392754487/L100008>

Modul	Sachverhalt
Leistungsschlüssel	99131002031000, 99131002031000
Leistungsbezeichnung I	Take the continuing education exam
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Sachsen-Anhalt
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (silber)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Weiterbildung (131)
Verrichtungskennung	Abnahme (031)
SDG-Informationsbereich	
Lagen Portalverbund	Prüfung und Nachweise für Sachkunde und Sicherheit (2120300), Aus-, Weiterbildung und Sachkunde (2030300)

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Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	12.11.2020
Fachlich freigegeben durch	Association of German Chambers of Industry and Commerce
Handlungsgrundlage	<a href="https://www.gesetze-im-internet.de/bbig_2005/_71.html">https://www.gesetze-im-internet.de/bbig_2005/_71.html</a> <a href="https://www.gesetze-im-internet.de/bbig_2005/BJNR093110005.html#BJNR093110005BJNG001600000">https://www.gesetze-im-internet.de/bbig_2005/BJNR093110005.html#BJNR093110005BJNG001600000</a> <a href="https://www.gesetze-im-internet.de/bbig_2005/_71.html">https://www.gesetze-im-internet.de/bbig_2005/_71.html</a> <a href="https://www.gesetze-im-internet.de/bbig_2005/BJNR093110005.html#BJNR093110005BJNG001600000">https://www.gesetze-im-internet.de/bbig_2005/BJNR093110005.html#BJNR093110005BJNG001600000</a>
Teaser	After an initial vocational qualification, you can acquire another nationally recognised vocational training qualification by taking part in a further training examination.
Volltext	<p>With a further training examination, you can, for example, obtain a degree as an industrial master, business economist, business economist or the Bachelor / Master Professional.</p> <p>In order to take part in a further training examination, you must already have an initial professional qualification. This is, for example, a completed vocational training. Depending on the desired degree, you may have to meet further admission requirements and, for example, have work experience. The office responsible for your desired degree will be happy to advise you on the respective requirements.</p> <p>You should prepare well for the content of the respective training examination. For this purpose, there are, for example, courses from private providers and materials for self-study. However, this is not a legal requirement for admission to the examination.</p> <p>Depending on the profession and federal state, different bodies are responsible for taking the examination. Usually, these are the chambers of</p>

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industry and commerce, professional chambers or other bodies responsible for vocational training. The regional office responsible for you will inform you about examination opportunities in your region. If the training examination is not carried out at your site, you will find out where you can alternatively turn.

The advanced training examination is taken and evaluated by a voluntary examination board.

Advanced training examinations consist of several examinations, which you have to take on different examination dates as a written knowledge test and as a practical or oral examination.

## Erforderliche Unterlagen

- Certified copy of the professional qualification
- Tabular list of professional career
- Official photo ID for identification during the examination
- If necessary, confirmation by the employer of the industry-specific activities with a duration of time

## Voraussetzungen

- The admission requirements differ in each case according to the desired training qualification and are listed in the corresponding ordinance
  - As a rule, a professionally suitable vocational training is necessary
  - Depending on the desired degree, a certain professional experience may have to be proven

## Kosten

Further training examinations are subject to a fee. The examination fee is based on the respective fee schedules of the regionally responsible body.

## Verfahrensablauf

Before you decide to take a further training examination, you should seek advice from the competent authority on the examination admission requirements and, if necessary, take advantage of preparatory training offers.

- To be admitted, submit an application for admission to the examination at the competent authority.
- After successful admission to the advanced training examination, you will receive an invitation to all parts of the examination (written and practical or oral). Written and oral or practical examinations usually take

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place on different days.

- At the examination location, you must identify yourself as an eligible participant with proof of identity and the examination registration.

- As a rule, you will find out the preliminary results of the written examination before taking your last oral or practical examination.

- If you have taken part in all parts of the advanced training examination, you will usually receive an immediate notification as to whether you have passed the advanced training examination.

After your overall result has been determined by the Audit Committee, it will be transmitted to the competent authority. Your examination certificate will then be drawn up and sent to you.

**Bearbeitungsdauer**

The entire procedure of the advanced training examination including registration, admission, invitation, execution of all parts of the examination, determination of results and issuance/dispatch of the examination certificate takes about six to twelve months and depends on the desired further training examination and the examination achievements specified therein.

**Frist**

The registration deadline for the final examination is approximately one to three months before the first examination date. You can find out the exact registration deadline from the regionally responsible office.

**weiterführende Informationen**

General information on the training examinations can be found on the website of the Chambers of Industry and Commerce:

[Information on continuing education examinations](<https://www.ihk.de/weiterbildungspruefungen>)

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	<p>Examinations and further information on the subject of further education and training examinations can be found on the website of the Continuing Education Information System of the Chambers of Industry and Commerce: [Continuing Education Information System](https://wis.ihk.de/ihk-pruefungen/ihk-pruefungssuche.html)</p>
Hinweise	By successfully passing the final examination, you will achieve an educational qualification at levels 5-7 in the German Qualifications Framework.
Rechtsbehelf	<ul style="list-style-type: none"> <li>• Regulations may vary depending on the federal state</li> <li>• Objection to competent authority</li> <li>• Detailed information on how to file an objection can be found in the "Non-admission notice" and the "Non-existent notice"</li> </ul>
Kurztext	<ul style="list-style-type: none"> <li>• After initial vocational qualification, participation in a further training examination can lead to a further recognised qualification in vocational education and training</li> <li>• The advanced training examinations according to BBiG are state-recognized</li> <li>• Registration for the advanced training examination takes place at the responsible body (e.B. Chamber of Industry and Commerce)</li> <li>• Observe the admission requirements for qualification objectives</li> <li>• If necessary, use educational offers for preparation</li> <li>• Sum of the individual audit services leads to the overall result</li> <li>• Competent body issues examination certificate</li> <li>• Exam can be repeated twice</li> </ul>
Ansprechpunkt	Depending on the training, you should contact the competent chamber.
Zuständige Stelle	
Formulare	<ul style="list-style-type: none"> <li>• Form: "Application for examination of admission requirements"</li> <li>• If necessary, online application for "Operational Order", "Report", "Project Work" and "Specialist Task"</li> </ul>

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	<p>required</p> <ul style="list-style-type: none"> <li>• If applicable, form: "Application for compensation for disadvantages" required</li> <li>• Online procedure possible: partly possible</li> <li>• Written form required: yes</li> <li>• Personal appearance: required for examination</li> </ul> <p>As a rule, the regionally responsible body will make all applications available to you as a download on the website.</p>
Ursprungsportal	Weiterbildungsprüfung ablegen, Take the continuing education exam