

99019018058000, 99019018058000

# Applying for the suitability of training institutions

Heruntergeladen am 29.06.2025

<https://fimportal.de/xzufi-services/393167138/L100008>

Modul	Sachverhalt
Leistungsschlüssel	99019018058000, 99019018058000
Leistungsbezeichnung I	Applying for the suitability of training institutions
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Sachsen-Anhalt
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (silber)
Begriffe im Kontext	suitability, apprentices training premises, training employer, train, Training advisory service, Vocational training, trainees, Training
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Berufsbildung (019)
Verrichtungskennung	Durchführung (058)
SDG-Informationsbereich	Bildungswesen in einem anderen Mitgliedstaat, einschließlich der frühkindlichen Betreuung, Bildung

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	und Erziehung, der Primar- und Sekundarschulbildung, der Hochschulbildung und der Erwachsenenbildung, Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens
Lagen Portalverbund	Prüfung und Nachweise für Sachkunde und Sicherheit (2120300), Aus-, Weiterbildung und Sachkunde (2030300)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	15.10.2020
Fachlich freigegeben durch	Association of German Chambers of Industry and Commerce
Handlungsgrundlage	<a href="https://www.gesetze-im-internet.de/bbig_2005/_27.html">https://www.gesetze-im-internet.de/bbig_2005/_27.html</a> <a href="https://www.gesetze-im-internet.de/bbig_2005/_27.html">https://www.gesetze-im-internet.de/bbig_2005/_27.html</a>
Teaser	If you would like to train in your company, the responsible body, such as the Chamber of Industry and Commerce (IHK), will advise and support you.
Volltext	<p>Your company may only hire and train apprentices if:</p> <ul style="list-style-type: none"> <li>• the type and institution of the training institution is suitable for vocational training, and</li> <li>• the number of trainees is proportionate to the number of training places or the number of skilled workers employed.</li> </ul> <p>If your company wants to train for the first time, the suitability will be checked on site. In addition, the training consultants inform all those involved in vocational training about the content requirements of dual vocational training.</p> <p>If your company is not able to fully provide the necessary professional skills, knowledge and abilities locally, you may be able to compensate for this with training outside the company.</p>

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	<p>Even after the initial review, the consultants regularly visit the companies and permanent establishments in their region to support and advise you on proper training.</p> <p>Depending on the training area and profession, the Chamber of Industry and Commerce, Chamber of Crafts, Chamber of Agriculture or another body is responsible for checking suitability.</p>
Erforderliche Unterlagen	<ul style="list-style-type: none"> <li>• As specified by the competent authority</li> <li>• Further information can be found on the homepage of the responsible body or can be obtained from the training advisory service there.</li> </ul>
Voraussetzungen	<ul style="list-style-type: none"> <li>• Your company has all the necessary facilities to ensure full training</li> <li>• The number of trainees is proportionate to the number of employed skilled workers with trainer aptitudes</li> </ul>
Kosten	<p>As a rule, no fees are charged by the body responsible for the advice.</p>
Verfahrensablauf	<p>If you as a company would like to train for the first time or in a new profession, you should contact the responsible body as early as possible.</p> <ul style="list-style-type: none"> <li>• The consultant will make an appointment with you for an initial consultation.</li> <li>• A detailed consultation is then usually conducted in your training center.</li> <li>• If the consultant determines that further discussions, site visits, documents or evidence are necessary, a next appointment will be arranged with you in a timely manner.</li> <li>• Alternatively, the consultant can also stipulate that the exchange with you will take place in written, electronic or telephone form in the further course.</li> <li>• Once all open questions have been clarified from your point of view as well as from the consultant's point of view, the procedure is completed.</li> <li>• If the consultant determines that training is not possible in your company or can no longer or only under certain conditions, you will receive a corresponding notification from the Chamber or from</li> </ul>

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	<p>the competent authority under state law.</p> <p>After it has been determined that your company is suitable for training, you are allowed to hire and train trainees.</p>
Bearbeitungsdauer	<ul style="list-style-type: none"> <li>• The procedure usually takes between three and 30 days.</li> <li>• If the consultant needs additional on-site appointments, documents or evidence from the company to clarify questions, the time will be extended accordingly.</li> </ul>
Frist	<ul style="list-style-type: none"> <li>• as specified by the competent authority</li> </ul>
weiterführende Informationen	<p>Further information can be found on the homepage of the competent authority or at the training advisory service there.</p>
Hinweise	
Rechtsbehelf	<ul style="list-style-type: none"> <li>• Contradiction</li> <li>• Detailed information on how to file an objection can be found in the notification of your application.</li> <li>• Administrative court action</li> </ul>
Kurztext	<ul style="list-style-type: none"> <li>• If companies want to train, the responsible body advises and supports them</li> <li>• depending on the federal state and profession, this is, for example, the Chamber of Industry and Commerce, Chamber of Agriculture or another professional chamber</li> <li>• In companies that want to train for the first time, the training authorization is checked on site.</li> <li>• Companies may only hire and train apprentices if: the type and institution of the training institution is suitable for vocational training, and the number of trainees is proportionate to the number of training places or to the number of skilled workers employed</li> <li>• Consultants regularly visit the companies and permanent establishments to support them in their proper training.</li> </ul>
Ansprechpunkt	<p>Contact the competent chamber. This can be, for example.B:</p> <ul style="list-style-type: none"> <li>• the Chamber of Crafts for Vocational Training in</li> </ul>

## Modul

## Sachverhalt

Occupations of the Crafts Code,

- the Chamber of Industry and Commerce for vocational training in non-craft trades (e.B occupations from the fields of industry, trade, banking, insurance, services and industrial-technical occupations),
- the Chamber of Agriculture for vocational training in agricultural and rural housekeeping professions,
- the Chamber of Lawyers, Patent Attorneys and Notaries as well as the Notary Fund for the Vocational Training of Specialists in the Administration of Justice,
- the Chamber of Auditors and the Chamber of Tax Consultants for the vocational training of specialist employees in the field of auditing and tax consulting,
- the Chamber of Physicians, Dentists, Veterinarians and Pharmacists for the vocational training of specialists in the field of health professions.

## Zuständige Stelle

### Formulare

- Forms: As specified by the competent authority
- Online procedure possible: no
- Written form required: As specified by the competent authority
- Personal appearance required: no

### Ursprungsportal

Applying for the suitability of training institutions,  
Eignung von Ausbildungsstätten beantragen