

99131021080000, 99131021080000

Apply for educational leave

Heruntergeladen am 22.06.2025

<https://fimportal.de/xzufi-services/9362748/L100008>

Modul	Sachverhalt
Leistungsschlüssel	99131021080000, 99131021080000
Leistungsbezeichnung I	Apply for educational leave
Leistungsbezeichnung II	
Typisierung	4 - Land: Regelung
Quellredaktion	Sachsen-Anhalt
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Weiterbildung (131)
Verrichtungskennung	Gewährung (080)
SDG-Informationsbereich	
Lagen Portalverbund	Weiterbildung (1040100), Aus-, Weiterbildung und Sachkunde (2030300)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	

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Fachlich freigegeben durch	
Handlungsgrundlage	
Teaser	
Volltext	Employees whose place of work is located in Saxony-Anhalt are entitled to five days of paid special leave per year for educational purposes that serve thematically for job-specific further training. Prerequisites are: • the employment relationship has existed for at least six months, and • there are no urgent operational reasons to the contrary. In addition, the organizer must have a permit for the training offered to grant educational leave from the State Administration Office.
Erforderliche Unterlagen	You can request proof of the approval of the educational leave for the planned further training from the respective organizer in the form of a copy of the approval notice or a confirmation for submission to your employer.
Voraussetzungen	
Kosten	The costs incurred for courses within the framework of the educational leave are generally to be borne by the employees themselves. There is no entitlement that these costs must be covered by the employer.
Verfahrensablauf	
Bearbeitungsdauer	
Frist	
weiterführende Informationen	
Hinweise	The Education Exemption Act does not apply to persons who are civil servants, who are in a judicial office, as well as to soldiers and those doing civilian

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	service. Special regulations apply to these employees.
Rechtsbehelf	
Kurztext	
Ansprechpunkt	You must apply for your educational leave from your employer.
Zuständige Stelle	
Formulare	
Ursprungsportal	Apply for educational leave, Bildungsurlaub beantragen