

99115005011000

Registration office, registration (moving to another municipality)

Heruntergeladen am 09.06.2025

<https://fimportal.de/xzufi-services/6000044/L100009>

Modul	Sachverhalt
Leistungsschlüssel	99115005011000
Leistungsbezeichnung I	Registration office, registration (moving to another municipality)
Leistungsbezeichnung II	Registration office, registration (moving to another municipality)
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Sachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	

Modul	Sachverhalt
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	
Fachlich freigegeben durch	
Handlungsgrundlage	<ul style="list-style-type: none"> • § 23a [Bundsmeldegesetz](http://www.gesetze-im-internet.de/bmg) (BMG) – elektronische Anmeldung • § 17 ff. BMG – Allgemeine Meldepflichten • § 19 BMG– Mitwirkung des Wohnungsgebers • § 23 BMG – Erfüllung der allgemeinen Meldepflicht • § 24 BMG – Datenerhebung, Meldebestätigung • § 54 BMG – Bußgeldvorschriften
Teaser	If you move to another municipality in Saxony, you must register with the registration office at your new place of residence within two weeks.
Volltext	<p>If you move to another municipality in Saxony, you must register with the registration office at your new place of residence within two weeks.</p> <p>For children up to the age of 16, the person into whose home the children are moving must carry out the registration. If necessary, the consent of the legal guardian is required. Tip: Take your identity documents with you to have them updated immediately when you register at your new place of residence.</p> <p>**Tip:** Take your identity documents with you to have them updated immediately when you register at your new place of residence.</p>
Erforderliche Unterlagen	<ul style="list-style-type: none"> • ID card or passport if the person required to register is aged 16 or older • Identity documents of the family members who are registered together on one registration form <ul style="list-style-type: none"> • in the case of children: Children's passport or birth certificate • a confirmation from your housing provider that you have moved in

Modul	Sachverhalt
	The registration office may require the submission of further documents that serve as proof of the information (for example, birth certificate, marriage certificate, divorce decree).
Voraussetzungen	
Kosten	None
Verfahrensablauf	<ul style="list-style-type: none"> • To register, you must complete and sign a registration form. You must hand this in personally or appoint another suitable person to hand it in. • Depending on the service of the municipality, it may be possible to dispense with filling in the registration form and to collect the data directly when you show up in person at the office. You must then confirm the accuracy of the data on a printout by signing it. • Family members and the parties of a civil partnership should use one joint registration form, if they move on the same day from a joint dwelling to a new joint dwelling. • Following the registration, you will receive a registration confirmation. <p>**Note:** If the registration office of your new place of residence provides an online registration platform, you can also register online. You will need the following to access the platform and register:</p> <ul style="list-style-type: none"> • a new ID card with the online ID function activated • a De-Mail account or • a so-called qualified electronic signature in accordance with the Signature Act (SigG).
Bearbeitungsdauer	
Frist	You must register within two weeks of moving.
weiterführende Informationen	
Hinweise	If you do not comply with your obligation to register or do not do so within the designated time frame, you commit an administrative offense that is punishable by

Modul	Sachverhalt
	<p>a fine of up to EUR 1,000.</p> <p>By registering in the municipality (primary residence), you will automatically be entered in the electoral roll for the next election, provided you are eligible to vote. Special procedures apply to the European election for foreign Union citizens. To be eligible to vote in an election in the municipality, you must have resided there for at least three months.</p>
Rechtsbehelf	
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	