

99058017060000

Registering a craft, craft without a licence or craft-like trade

Heruntergeladen am 08.06.2025

<https://fimportal.de/xzufi-services/6000171/L100009>

Modul	Sachverhalt
Leistungsschlüssel	99058017060000
Leistungsbezeichnung I	Registering a craft, craft without a licence or craft-like trade
Leistungsbezeichnung II	Registering a craft, craft without a licence or craft-like trade
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Sachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	

Modul	Sachverhalt
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	
Fachlich freigegeben durch	
Handlungsgrundlage	<ul style="list-style-type: none"> • §§ 18 bis 20 [Handwerksordnung (HwO)](https://www.gesetze-im-internet.de/hwo/) – Zulassungsfreie Handwerke und handwerksähnliche Gewerbe
Teaser	<p>If you take up a trade that does not require a licence or a trade similar to a trade, you must notify your local Chamber of Skilled Crafts. In this case, you will not be entered in the register of craftsmen, but in the "Register of owners of a business of a craft not requiring a licence or a trade similar to a craft".</p>
Volltext	<p>If you take up a trade that does not require a licence or a trade similar to a trade, you must notify your local Chamber of Skilled Crafts. In this case, you will not be entered in the register of craftsmen, but in the "Register of owners of a business of a craft not requiring a licence or a trade similar to a craft".</p> <p>**Tip:** The Saxon Chambers of Crafts (HWK) offer comprehensive information on their websites on registration in the Register of Craftsmen and in the "Register of proprietors of a business of a craft not requiring a licence or of a trade similar to a craft". Contact information and links to the websites of the chambers of crafts and trades can be found on the website of the Saxon Crafts Association.</p> <p>#### Single point of contact (Einheitlicher Ansprechpartner)</p> <p>You can use the service of the Single Point of Contact for this procedure. They will guide you through the procedure, take care of correspondence with all the authorities responsible for your request and provide you with expert advice.</p>
Erforderliche Unterlagen	The Chambers of Crafts may require the following

Modul	Sachverhalt
	<p>documents, for example:</p> <ul style="list-style-type: none"> • current identity card or passport with current confirmation of registration • valid residence certificate without conditions for foreign nationals, unless they are EU nationals • Partnership agreement
Voraussetzungen	<p>You do not need any proof of qualification to be included in the "List of owners of a business in a craft that does not require a licence or a trade similar to a craft" - in contrast to a craft that is subject to registration in the register of craftsmen.</p> <p>**Note:** A list of professions that can be operated as trades not requiring a licence or trades similar to trades can be found in Annex B of the Crafts Code.</p>
Kosten	variable (according to the fee schedule of the Chamber of Crafts)
Verfahrensablauf	<p>You can apply for a licence to practise in person, in writing or online at your local Chamber of Crafts (HWK) or via the Single Point of Contact; depending on the service, you can download the application form from the Internet or use the online service (see -> Online application).</p> <p>You are well advised to contact the chamber before submitting your application.</p> <ul style="list-style-type: none"> • If you submit the application in writing, you must enclose the documents to be submitted - depending on the chamber - as copies, certified copies or originals. <p>#### Trade licence</p> <p>The Chamber of Crafts must issue a certificate (trade card) for the entry in the register of owners of a business of a craft not requiring a licence or a trade similar to a craft. You can later use the trade card to legitimise yourself as a registered business.</p>

Modul	Sachverhalt
	Contact your Chamber of Crafts in good time to find out about the procedure and the documents to be submitted in your specific case (see also the information below).
Bearbeitungsdauer	
Frist	Notification to the Chamber of Crafts: immediately after business registration
weiterführende Informationen	
Hinweise	
Rechtsbehelf	no information
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	