

99007030017000

# Apply for start-up money

Heruntergeladen am 06.06.2025

<https://fimportal.de/xzufi-services/6000291/L100009>

Modul	Sachverhalt
Leistungsschlüssel	99007030017000
Leistungsbezeichnung I	Apply for start-up money
Leistungsbezeichnung II	Apply for start-up money
Typisierung	1 - Bund: Regelung und Vollzug
Quellredaktion	Sachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	

**Modul**
**Sachverhalt**

Fachlich freigegeben durch

**Handlungsgrundlage**
**Teaser**

**\*\*Applying for an introductory allowance in accordance with § 16b of the Second Book of the Social Code/SGB II\*\***

**Volltext**

**\*\*Applying for an introductory allowance in accordance with § 16b of the Second Book of the Social Code/SGB II\*\***

The aim is to overcome and not reduce the need for assistance for recipients of citizen's allowance who take up self-employment or dependent employment of at least 15 hours per week and thereby end their unemployment

The introductory allowance can be granted for a maximum of 24 months after starting a business or taking up gainful employment.

The following measures are subsidised:

- Start-up (alone or in a team)
- Takeover of a business
- re-starting a business ("second chance")
- employment subject to social security contributions as an [employee\*](<https://amt24.sachsen.de/fehler-link-nicht-gefunden>)

The start-up allowance can also be paid if the need for assistance ceases due to or after taking up gainful employment.

#### Conditions

Type of funding

Non-repayable grant (fixed amount funding)

Amount

usually 50 per cent of the standard benefit of the

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citizen's allowance

The amount of the introductory allowance depends on the applicant's previous period of unemployment and the number of dependants. It is determined individually by the respective integration specialist / case manager at the responsible office.

\_Duration of receipt\_

- maximum of 24 months, whereby the allowance may be paid in shorter authorisation periods (usually six months)
- only for the duration of employment / self-employment

If the subsidy is to last longer than six months, the subsidy is generally reduced (subsidy depression).

\_Payment\_

monthly, at the end of each month

**\*\*Note:\*\*** A combination with other funding programmes (e.g. loans) is possible. You cannot be granted a legal entitlement to this subsidy.

**\*)** In order to remain comprehensible, we limit ourselves to the generalised personal designations, they always refer to each gender - ed.

## Erforderliche Unterlagen

For business start-ups:

- meaningful description of the business start-up project to explain the business idea (business concept)
- Capital requirement and financing plan
- Turnover and profitability forecast
- Statement from an expert body
- if applicable, further proof of self-employment, e.g. accident insurance, business liability insurance
- Copy of business registration or registration with the tax office for freelancers
- Liquidity plan

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For trades requiring a licence, additionally

- appropriate licence

Before registering your business, you must submit an application for a licence to exercise the respective trade.

For trades additionally:

- Confirmation of entry in the register of craftsmen or in the register of owners of a business of a craft not requiring a licence or a trade similar to a craft

If taking up employment:

- Copy of the employment contract
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## Voraussetzungen

Business founders and employees (natural persons) who

- Receive a citizen's allowance and
- were unemployed before taking up gainful employment.

In addition, the following requirements must be met:

- Successful integration into working life cannot be ensured in any other way.
- The level of remuneration and the nature of the work must not contravene the law or offend common decency.

When setting up a business

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- viable business concept
- self-employed activity is of a full-time nature

In the case of employment subject to social security contributions

- employment of at least 15 hours per week

Start-up allowance is an individual subsidy for the founder. If you are planning to set up a team rather than a sole proprietorship, you and / or your partner(s) can apply for an individual start-up grant or other personalised support.

Funding is generally excluded for

- already working full-time in your main occupation,
- You have reached the age of 65 (from the beginning of the following month the entitlement to a start-up allowance expires).

## Kosten

Application: none

However, further costs may arise in connection with setting up a business, for example for

- Registration of a trade,
- Licences,
- expert opinion,
- Entry in the Register of Craftsmen,
- Register of owners of a business in a craft that does not require a licence or a trade similar to a craft.

## Verfahrensablauf

- Firstly, apply for an introductory allowance from your local authority.
  - You can submit the application in person, in writing, by telephone, by e-mail or online.
  - The date of application is the date on which you declare your interest in the grant to the responsible office.
  - The application forms will be sent to you or given to

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you in person (online application possible).

### **\*\*Setting up a business\*\***

If you would like to set up a company,

- then draw up a business concept for your project.
- Determine the date on which you want to set up the business and enter this date when registering your business (for freelancers: date of registration with the tax office).

Your unemployment will also end when you become self-employed.

- Once you have formally set up your business, submit the completed form "Application for start-up allowance for self-employment" and the other documents to the office responsible for you.

### **\*\*Taking up employment subject to social security contributions\*\***

If you would like to take up employment subject to social insurance contributions, submit the following documents to the office responsible for you as soon as possible:

- completed form "Application for entry-level allowance to take up employment subject to social insurance contributions" and
- An employment contract stating the number of hours per week and the salary.

If your application is rejected, you can lodge an appeal within one month of receiving the rejection notice.

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Modul	Sachverhalt
Bearbeitungsdauer	
Frist	Time of application: before conclusion of the employment contract and before the start of the employment relationship Deadline: none
weiterführende Informationen	
Hinweise	
Rechtsbehelf	
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	