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Applying for an operating licence for a child and youth welfare facility

Heruntergeladen am 26.06.2025

<https://fimportal.de/xzufi-services/6000843/L100009>

Modul	Sachverhalt
Leistungsschlüssel	99071001001000
Leistungsbezeichnung I	Applying for an operating licence for a child and youth welfare facility
Leistungsbezeichnung II	Applying for an operating licence for a child and youth welfare facility
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Sachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	

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Lagen Portalverbund	
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	
Fachlich freigegeben durch	
Handlungsgrundlage	• § 45 ff. Sozialgesetzbuch, Achtes Buch (SGB VIII) • § 27 Landesjugendhilfegesetz (LJHG) • Sächsisches Gesetz zur Förderung von Kindern in Tageseinrichtungen (Gesetz über Kindertageseinrichtungen, SächsKitaG) • Verordnung des Sächsischen Staatsministeriums für Kultus und Sport über die Anforderungen an die Qualifikation und Fortbildung der pädagogischen Fachkräfte in Kindertageseinrichtungen, der Kindertagespflegepersonen und der Fachberater (Sächsische Qualifikations- und Fortbildungsverordnung pädagogischer Fachkräfte, SächsQualiVO) • Verwaltungsvorschrift des SMS für den Betrieb von Jugendhilfeeinrichtungen (VwVJugHiE) • Verwaltungsvorschrift des SMS für den Betrieb von Einrichtungen für Kinder und Jugendliche mit Behinderungen (VwVBeh)
Teaser	The provider of a facility in which children or adolescents are cared for or accommodated for the whole day or part of the day requires permission to operate this facility.
Volltext	The provider of a facility in which children or adolescents are cared for or accommodated for the whole day or part of the day requires permission to operate this facility. A permit is not required for the operation of • a youth leisure facility, a youth education facility, a youth hostel or a school hostel, • a school hostel which is subject to state school supervision, • a facility that performs tasks for children or youths outside the scope of youth welfare if it is subject to

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	corresponding statutory supervision or serves to accommodate children or youths within the scope of the hotel and catering industry. Single point of contact (Einheitlicher Ansprechpartner) For this procedure, you can use the services of the point of single contact. They guide you through the procedure, take care of the correspondence with all the authorities responsible for your request and will be at your side as a competent advisor. • Einheitlicher Ansprechpartner Amt24-Informationen
Erforderliche Unterlagen	Using the application form, the provider must • Application for operating permit according to § 45 SGB VIII (original) and enclose the annexes indicated on the form.
Voraussetzungen	The granting of an operating licence requires that the provider ensures the well-being of the children and young people and their care through • structural, • personnel • minimum standards in terms of construction, staffing and pedagogy.
Kosten	none
Verfahrensablauf	• Contact the State Youth Welfare Office (Landesjugendamt) to find out whether the intended offer is the operation of a facility requiring a permit. • If this is the case, you must submit an application for an operating licence, enclosing other necessary documents. In particular, the concept of the facility must be submitted with the application. • The State Youth Welfare Office examines the submitted documents and advises you on the further requirements. • It always conducts a local inspection before opening a new facility, with the participation of the provider, the responsible youth welfare office, other responsible specialised offices and the central association

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	organisation. The results of the inspection are summarised in an inspection report and sent to the parties involved. • If the prerequisites for operating a facility are met, it receives the corresponding notice of approval from the State Youth Welfare Office (Landesjugendamt). • If certain prerequisites are missing, a notice may be provided with ancillary provisions or the application for an operating permit may be rejected.
Bearbeitungsdauer	maximum three months
Frist	none
weiterführende Informationen	
Hinweise	Operating a facility requiring a permit without an operating licence is an administrative offence. It can be punished with a fine of up to EUR 15,000.
Rechtsbehelf	non applicable
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	