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# Applying for a driving instructor licence with a professional qualification from abroad

Heruntergeladen am 15.06.2025

<https://fimportal.de/xzufi-services/6001453/L100009>

Modul	Sachverhalt
Leistungsschlüssel	99019003016000
Leistungsbezeichnung I	Applying for a driving instructor licence with a professional qualification from abroad
Leistungsbezeichnung II	Applying for a driving instructor licence with a professional qualification from abroad
Typisierung	6 - Allgemeine Hinweise, nicht spezifische für eine Leistung
Quellredaktion	Sachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	

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SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	
Fachlich freigegeben durch	
Handlungsgrundlage	<ul style="list-style-type: none"> <li>• [Sächsisches Berufsqualifikationsfeststellungsgesetz (SächsBQFG)](<a href="https://www.revosax.sachsen.de/vorschrift/13833">https://www.revosax.sachsen.de/vorschrift/13833</a>)               <ul style="list-style-type: none"> <li>• § 1 ff. [Fahrlehrergesetz (FahrLG)](<a href="http://www.gesetze-im-internet.de/fahrhg_2018/">http://www.gesetze-im-internet.de/fahrhg_2018/</a>) – Fahrlehrerlaubnis</li> <li>• [Durchführungsverordnung zum Fahrlehrergesetz (FahrLGDV)](<a href="http://www.gesetze-im-internet.de/fahrhg2018dv">http://www.gesetze-im-internet.de/fahrhg2018dv</a>)– Anforderungen an Fahrlehrer und Fahrschulen</li> <li>• [Verwaltungskostengesetz des Freistaates Sachsen](<a href="https://www.revosax.sachsen.de/vorschrift/18086--SaechsVwKG">https://www.revosax.sachsen.de/vorschrift/18086--SaechsVwKG</a>)</li> <li>• [Sächsisches Kostenverzeichnis](<a href="https://www.revosax.sachsen.de/vorschrift/19330-Zehntes-Saechsisches-Kostenverzeichnis">https://www.revosax.sachsen.de/vorschrift/19330-Zehntes-Saechsisches-Kostenverzeichnis</a>)</li> <li>• [Nr. 302.2 Anlage zur Gebührenordnung für Maßnahmen im Straßenverkehr](<a href="https://www.gesetze-im-internet.de/stgebo_2011/anlage.html">https://www.gesetze-im-internet.de/stgebo_2011/anlage.html</a>)</li> <li>• [Bundesvertriebenengesetzes – (BVFG)](<a href="https://www.gesetze-im-internet.de/bvfg">https://www.gesetze-im-internet.de/bvfg</a>)</li> </ul> </li> </ul>
Teaser	<p>The profession of driving instructor is regulated in Germany. In order to work in this profession, you need a driving instructor licence. Only with this licence are you allowed to train people to drive vehicles. You can also obtain a driving instructor licence with a professional qualification from abroad. To do this, you must have your foreign professional qualification recognised.</p>
Volltext	#### Application for a driving instructor licence with recognition of a foreign professional qualification

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The profession of driving instructor is regulated in Germany. In order to work in this profession, you need a driving instructor licence. Only with this licence are you allowed to train people to drive vehicles. You can also obtain a driving instructor licence with a professional qualification from abroad. To do this, you must have your foreign professional qualification recognised.

In the recognition procedure, the competent body (an authority) compares your professional qualification from abroad with the German professional qualification and checks the equivalence. The equivalence of the professional qualification is an important prerequisite for the issue of a driving instructor licence. In addition to the equivalence of the professional qualification, you must also fulfil other requirements for the issue of a driving instructor licence.

It does not matter what nationality you have or in which country you obtained your professional qualification. You can also submit the application from abroad.

#### #### Temporary, occasional work

You can also work in this profession temporarily and occasionally on a self-employed basis in Germany. A corresponding note will then be entered in your driving instructor licence. However, special requirements apply: You must notify the competent authority of your work before you start working for the first time. The competent authority will inform you in detail about the procedure.

#### ### Single point of contact

You can use the service of the single point of contact for this procedure. They will guide you through the procedure, take care of the correspondence with all the bodies responsible for your request and provide you with expert advice.

- [Single point of

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contact](<https://amt24.sachsen.de/zufi/cms/einheitlicher-ansprechpartner>)  
 Amt24 information

**Erforderliche Unterlagen**

- written application

Further documents (original or certified copy):

- Proof of identity (identity card or passport)
- officially certified copy of your proof of qualification to work as a driving instructor
  - valid driving licence for the relevant driving licence categories
  - If working as a driving instructor is not regulated in your home country: a certificate stating that you have worked as a driving instructor for at least two years in the last ten years
- Proof of your personal reliability. This proof must be from an authority in the country in which you hold your professional qualification. This can be an extract from your criminal record or a Certificate of Good Standing. (The proof should be no more than three months old at the time of application)
- Proof of your mental and physical health from the country of your professional qualification. The proof must prove that you are suitable to work as a driving instructor. (The proof should be a maximum of three months old when the application is submitted)

It is possible that your home country is unable to issue proof of your personal reliability or your mental and physical health. In this case, you can replace these documents with an affidavit in lieu of an oath. The competent authority will inform you of this.

The competent authority will inform you which documents you must submit in the original or as a copy. If your documents are not in German, German translations will be required for your application.

**\*\*Important!\*\*** The translator must be publicly

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	appointed and sworn.
Voraussetzungen	<ul style="list-style-type: none"> <li>• You have a professional qualification as a driving instructor from abroad.</li> <li>• You are at least 21 years old.</li> <li>• You are mentally and physically fit.</li> <li>• You are professionally and pedagogically qualified.</li> <li>• You have a valid driving licence.</li> <li>• You have not violated the requirements for driving instructors.</li> <li>• You have the necessary knowledge of German to teach learner drivers.</li> <li>• You want to work in the profession in Germany.</li> </ul>
Kosten	<ul style="list-style-type: none"> <li>• Administrative fee: EUR 40.90 - approx. EUR 1,300.00 (depending on expenditure)</li> <li>• expenses, if applicable (e.g. for notarisations, certifications, translations or expert opinions)</li> <li>• for authorised persons according to the Federal Expellees Act: none</li> </ul>
Verfahrensablauf	<ul style="list-style-type: none"> <li>• Application</li> <li>• Examination and, if necessary, subsequent request for documents</li> <li>• Decision</li> </ul>
Bearbeitungsdauer	<ul style="list-style-type: none"> <li>• Confirmation of receipt: no later than one month after submission</li> <li>• Processing time: up to four months (after receipt of the complete documents)</li> </ul>
Frist	<ul style="list-style-type: none"> <li>• Application deadline: none</li> <li>• Free of charge for persons entitled under the Federal Expellees Act: three years from the date of permanent residence in the Federal Republic of Germany</li> <li>• Appeal/complaint: within one month of notification of the decision (details in the information on legal remedies for the decision)</li> </ul>
weiterführende Informationen	
Hinweise	<p>#### Electronic signature - how can I sign electronically?</p> <p>A qualified electronic signature is required to fulfil the signature requirement for electronic applications. This is the only way to ensure that the identity of the sender</p>

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	<p>can be reliably established.</p> <p>Your application and the necessary declarations require your handwritten signature. Under German law, your application form must be provided with a qualified electronic signature in order to be considered signed. You will need an appropriate programme for this. You can obtain electronic signatures from</p> <ul style="list-style-type: none"> <li>• Trust service providers (according to the list of the Federal Network Agency) or</li> <li>• bundesdruckerei (for citizens with a new ID card/nPA or electronic residence permit)</li> </ul>
Rechtsbehelf	objection, details in the notification
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	