

99019050020000

# Training period / part-time training in IHK professions, apply for extension

Heruntergeladen am 08.06.2025

<https://fimportal.de/xzufi-services/6002217/L100009>

Modul	Sachverhalt
Leistungsschlüssel	99019050020000
Leistungsbezeichnung I	Training period / part-time training in IHK professions, apply for extension
Leistungsbezeichnung II	Training period / part-time training in IHK professions, apply for extension
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Sachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	

Modul	Sachverhalt
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	
Fachlich freigegeben durch	
Handlungsgrundlage	<ul style="list-style-type: none"> <li>• § 8 [Berufsbildungsgesetz (BBiG)](<a href="http://www.gesetze-im-internet.de/bbig_2005/">http://www.gesetze-im-internet.de/bbig_2005/</a>)</li> <li>• § 7 a [Berufsbildungsgesetz (BBiG)](<a href="http://www.gesetze-im-internet.de/bbig_2005/">http://www.gesetze-im-internet.de/bbig_2005/</a>)</li> <li>• § 21 Absatz 3 [Berufsbildungsgesetz (BBiG)](<a href="http://www.gesetze-im-internet.de/bbig_2005/">http://www.gesetze-im-internet.de/bbig_2005/</a>)</li> </ul>
Teaser	<p>**Application for an extension of the training period in the event of problems in training, failed examination or part-time training in accordance with § 8 of the Professional Training Act (Berufsbildungsgesetz/BBiG)**</p>
Volltext	<p>**Application for an extension of the training period in the event of problems in training, failed examination or part-time training in accordance with § 8 of the Professional Training Act (Berufsbildungsgesetz/BBiG)**</p> <p>**Extension in exceptional cases**</p> <p>In order to extend the training relationship in IHK occupations, there must be important reasons to justify it. These can be personal or school-related reasons - for example, prolonged illness, significant deficiencies in the training, maternity protection periods or parental leave.</p> <p>**Part-time professional training**</p> <p>The regular training period is also extended in the case of part-time training in IHK occupations.</p> <p>The agreement on part-time training is the subject of the contract and can be stipulated in the professional</p>

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training contract at the beginning of the training. However, it can also be agreed for a limited period of the training. In principle:

- The reduction of the daily or weekly training time may not exceed 50 per cent of a full-time training.
- The duration of the training period is extended accordingly in proportion, but at most up to 1.5 times the regular training period.

Due to the required extension of the training period in part-time training, it may happen that the end of the new contractual training period does not optimally coincide with the central examination dates. At the trainee's request, an extension of the training period until the next possible examination can be requested.

## Erforderliche Unterlagen

- Amendment contract
  - In case of part-time instead: Training contract
  - In the event of an extension in exceptional cases: if applicable, evidence justifying the extension of the training period

## Voraussetzungen

**\*\*For the extension in exceptional cases:\*\***

- prolonged illness due to which a lot of content was missed at professional school and/or in the company
- physical or mental disability
- Pregnancy and/or parental leave
- Very poor result in the intermediate examination that makes it unlikely that the apprentice will be able to complete the apprenticeship within the regular training period

**\*\*For extension in case of failure of the final examination:\*\***

- failure to pass the final examination
- Consent of the company to the extension

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**\*\*For part-time training:\*\***

- Agreement on part-time training with the training company

In the case of minors, the consent of their legal representatives is required in all cases.

## Kosten

The costs are calculated within the framework of the training fee/care fee.

## Verfahrensablauf

You apply for an extension of the training period at the office responsible for you. Depending on the reason for the extension, the further procedure is slightly different:

**\*\*For extension in exceptional cases:\*\***

- You submit the application for an extension of the training period.
- After receipt, the circumstances are examined and your training company is contacted. In individual cases, the vocational school may also be asked for its opinion.
- You and your training company will receive a confirmation of change.

**\*\*In the case of part-time training:\*\***

- You can usually submit the application for shortening due to part-time together with the application for registration of your training relationship at the beginning of the training.
- You will usually receive the confirmation of part-time training together with the confirmation of the registration of the training relationship.

**\*\*In case of extension due to failure to pass the examination:\*\***

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	<ul style="list-style-type: none"> <li>• You apply for an extension of the training period due to failing the examination immediately after you have received the notice of failure.</li> <li>• Your training company must agree to the extension.</li> <li>• You and your training company will receive a confirmation of change.</li> </ul>
Bearbeitungsdauer	• upon presentation of all documents, usually within six weeks
Frist	You must submit an application for extension or an application for amendment before the end of the regular training period or immediately after receiving a non-extension notice.
weiterführende Informationen	
Hinweise	
Rechtsbehelf	
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	