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Applying for a license to practice for journeymen or journeywomen and skilled workers with qualified professional experience

Heruntergeladen am 18.06.2025

<https://fimportal.de/xzufi-services/100857743/L100010>

Modul	Sachverhalt
Leistungsschlüssel	99058064001000, 99058064001000
Leistungsbezeichnung I	Applying for a license to practice for journeymen or journeywomen and skilled workers with qualified professional experience
Leistungsbezeichnung II	
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Saarland
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Handwerk (058)

Modul	Sachverhalt
Verrichtungskennung	Erteilung (001)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens
Lagen Portalverbund	Erlaubnisse und Genehmigungen (2010400), Befähigungs- und Sachkundenachweise (2010200)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	21.12.2023
Fachlich freigegeben durch	Saarland Chamber of Crafts
Handlungsgrundlage	https://www.gesetze-im-internet.de/hwo/_7b.html https://www.gesetze-im-internet.de/hwo/_7b.html
Teaser	After successfully passing your journeyman's or final examination and providing proof of qualified professional experience, you can be entered in the register of tradesmen and women as the owner or manager of a business in many trades requiring a license.
Volltext	<p>Anyone who has passed a journeyman's examination in the respective trade or a final examination in a recognized training occupation and has acquired relevant professional experience can be entered in the register of craftsmen as the owner or manager of a business in most trades requiring a license. The professional qualification must have been acquired in the trade to be practiced. For certain trades, it is sufficient if the professional qualification was acquired in a related trade, which can be found in the ordinance on related trades.</p> <p>In addition to a journeyman's or final examination, proof of relevant professional experience is also required, which must have been acquired after the training. At least six years of professional experience is required, of which at least four years must have been in a managerial position. A managerial position can be assumed if the person concerned has been given independent decision-making powers in a company or a significant part of a company, which must be</p>

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documented by job references, job descriptions or in another suitable manner.

Chimney sweeps and healthcare trades (opticians, audiologists, orthopaedic technicians, orthopaedic shoemakers, dental technicians) are not eligible for a license to practice.

Erforderliche Unterlagen

- Application for a license to practice
- Proof of acquired professional qualifications (journeyman's certificate, certificate of completion)
- Proof of at least six years of professional experience, including at least four years in a managerial position. Proof of a managerial position in a company or a significant part of a company can be provided, for example, by job references and job descriptions.

Voraussetzungen

The following requirements must be met:

- You must be able to provide evidence of a journeyman's examination or a comparable final examination in the craft to be practiced
- You have worked in the trade for at least six years after the journeyman's examination
- Of the six years, you have held a managerial position in a company or a significant part of a company for at least four years. A managerial position involves independent decision-making powers, which can be proven by job references or job advertisements. You have business management, commercial and legal knowledge

Kosten

The specific fee can be found in the Chamber of Crafts' schedule of fees, which is available on the Chamber's website.

Verfahrensablauf

You must submit your application for a license to practice electronically via the online procedure or in writing to your local Chamber of Skilled Crafts. Online applications are also available via administrative portals. The following procedural steps are involved:

- Go to the website of your local Chamber of Skilled Crafts and download the application forms for a license to practice. You are also welcome to contact your Chamber of Skilled Crafts directly and have the required documents sent to you
- Complete the forms in full and send them to your local Chamber of Skilled Crafts together with the

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required documents

- Alternatively, you can apply online via administrative portals

The procedure for issuing a license to practice is used to check whether the following criteria are met:

- The journeyman's examination or a comparable final examination in the craft to be practised or a related craft requiring a license has been passed
- Proof of professional experience of at least six years in the trade applied for, including at least four years in a managerial position

If the legal requirements are met, you will be granted a license to practice.

On the basis of a granted license to practice, you can be entered in the trade register. Together with the notification of registration, the company receives the so-called craftsman's card (§ 10 Para. 2 HwO).

Bearbeitungsdauer

Frist

weiterführende Informationen

<https://www.hwk-saarland.de/betriebsfuehrung/handwerksrolle/>
<https://www.hwk-saarland.de/betriebsfuehrung/handwerksrolle/>

Hinweise

Rechtsbehelf

Kurztext

- Entry in the register of skilled craftsmen with authorization to practice ("old journeyman regulation")
- Without a corresponding qualification (e.g. master craftsman's examination, etc.) in the craft requiring a license, entry in the register of craftsmen can be made on the basis of an authorization to practice if a journeyman's or final examination in this craft has been passed and corresponding qualified professional experience (six years as a journeyman, four years of which in a managerial position) can be proven
- The application for a license to practice and further information can be obtained from the local Chamber of Skilled Crafts in whose district the commercial establishment is located

Modul	Sachverhalt
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	<p>Beantragung einer Ausübungsberechtigung für Gesellen oder Gesellinnen und Facharbeiter oder Facharbeiterinnen mit qualifizierter Berufserfahrung,</p> <p>Applying for a license to practice for journeymen or journeywomen and skilled workers with qualified professional experience</p>