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# Notification of death by institutions

Heruntergeladen am 27.07.2025

<https://fimportal.de/xzufi-services/105454190/L100010>

Modul	Sachverhalt
Leistungsschlüssel	99101011261002
Leistungsbezeichnung I	Notification of death by institutions
Leistungsbezeichnung II	Show death as an institution
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Saarland
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Sterbefall (101)
Verrichtungskennung	Entgegennahme (261)
SDG-Informationsbereich	Vorschriften für den Todesfall, einschließlich solcher über die Überführung der sterblichen Überreste in einen anderen Mitgliedstaat
Lagen Portalverbund	Todesfall (1190100)
Einheitlicher Ansprechpartner	Nein

Modul	Sachverhalt
Fachlich freigegeben am	25.02.2025
Fachlich freigegeben durch	Ministry of the Interior, Building and Sport
Handlungsgrundlage	§§ 28, 30 in conjunction with. § Section 20 of the Civil Status Act (PStG),  § 38 Ordinance on Civil Status (PStV)
Teaser	You are obliged to report the death of a person to the registry office on the third working day following the death at the latest.
Volltext	<p>The death of a person must be reported to the registry office in whose jurisdiction the death occurred no later than the third working day following the death.</p> <p>Notification obligation:</p> <p>If the death occurs in an institution (hospital, retirement or nursing home or other institution), the provider of the institution is obliged to report the death in writing to the registry office</p>
<b>Erforderliche Unterlagen</b>	
Voraussetzungen	<p>When reporting a death, you should send the registry office</p> <ul style="list-style-type: none"> <li>• the birth certificate,</li> <li>• proof of the last place of residence (e.g. identity card, registration certificate, tenancy agreement, electricity bill or comparable documents),</li> <li>• if applicable, the marriage or civil partnership certificate of the last marriage or civil partnership and, if applicable, proof of dissolution, and</li> <li>• the medical certificate of the death</li> </ul> <p>of the deceased.</p> <p>You may not need to submit the birth certificate if the registration details of the deceased's birth can be found on a marriage or civil partnership certificate. Please contact the relevant registry office for more information.</p>

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	<p>The registry office may request the submission of further documents if this is necessary.</p> <p>All documents must be originals. For foreign-language documents, the registry office generally requires complete translations into German, prepared by a publicly appointed and sworn translator in Germany. Foreign documents often also require certification by the competent foreign authority. In such a case, the registry office will draw your attention to this.</p>
Kosten	There are no fees for the notification of a death and the certification in the death register.
Verfahrensablauf	<p>The provider of an institution notifies the competent registry office of the death in writing.</p> <p>If the death occurred in a hospital or other institution, you as a relative contact a mortician in consultation with the institution.</p> <p>The doctor/hospital will issue a death certificate and usually give it to the mortician.</p> <p>As a rule, the funeral director will compile all family-related information and necessary documents with your assistance and hand them over to the registry office.</p> <p>You must hand over all the necessary documents.</p> <p>The registry office will check the submitted documents for authenticity and the information on the documents for completeness.</p> <p>The death is recorded in the death register. If requested, the registry office will issue death certificates from the register.</p>
Bearbeitungsdauer	Depending on the individual case.
Frist	The death of a person must be reported to the registry office in whose jurisdiction the person died no later than the third working day following the death.

## weiterführende

Modul	Sachverhalt
Informationen	
Hinweise	
Rechtsbehelf	
Kurztext	<ul style="list-style-type: none"> <li>• The death of a person must be reported.</li> <li>• Notification must be made no later than the third working day following the death.</li> <li>• No fees are payable.</li> <li>• Competent authority: Registry office in whose jurisdiction the person died.</li> </ul>
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	Anzeige eines Sterbefalls durch Einrichtungen, Notification of death by institutions