

99088050034000, 99088050034000

# Register for admission to an elementary school

Heruntergeladen am 07.06.2025

<https://fimportal.de/xzufi-services/8965528/L100012>

Modul	Sachverhalt
Leistungsschlüssel	99088050034000, 99088050034000
Leistungsbezeichnung I	Register for admission to an elementary school
Leistungsbezeichnung II	Register for admission to an elementary school
Typisierung	4 - Land: Regelung
Quellredaktion	Schleswig-Holstein
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Schulangelegenheiten (088)
Verrichtungskennung	Aufnahme (034)
SDG-Informationsbereich	Bildungswesen in einem anderen Mitgliedstaat, einschließlich der frühkindlichen Betreuung, Bildung und Erziehung, der Primar- und Sekundarschulbildung, der Hochschulbildung und der Erwachsenenbildung
Lagen Portalverbund	Schule (1030100)

Modul	Sachverhalt
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	06.11.2023
Fachlich freigegeben durch	Ministry for General and Vocational Education, Science, Research and Culture of the State of Schleswig-Holstein
Handlungsgrundlage	<a href="https://www.gesetze-rechtsprechung.sh.juris.de/jportal/?quelle=jlink&amp;query=SchulG+SH&amp;psml=bsshoprod.psml&amp;max=true&amp;aiz=true">https://www.gesetze-rechtsprechung.sh.juris.de/jportal/?quelle=jlink&amp;query=SchulG+SH&amp;psml=bsshoprod.psml&amp;max=true&amp;aiz=true</a> <a href="https://www.gesetze-rechtsprechung.sh.juris.de/jportal/?quelle=jlink&amp;query=GrundSchulV+SH&amp;psml=bsshoprod.psml&amp;max=true&amp;aiz=true">https://www.gesetze-rechtsprechung.sh.juris.de/jportal/?quelle=jlink&amp;query=GrundSchulV+SH&amp;psml=bsshoprod.psml&amp;max=true&amp;aiz=true</a> <a href="https://www.gesetze-rechtsprechung.sh.juris.de/bssh/document/jlr-SchulGSH2007V24P41">https://www.gesetze-rechtsprechung.sh.juris.de/bssh/document/jlr-SchulGSH2007V24P41</a> <a href="https://www.gesetze-rechtsprechung.sh.juris.de/jportal/?quelle=jlink&amp;query=SchulG+SH&amp;psml=bsshoprod.psml&amp;max=true&amp;aiz=true">https://www.gesetze-rechtsprechung.sh.juris.de/jportal/?quelle=jlink&amp;query=SchulG+SH&amp;psml=bsshoprod.psml&amp;max=true&amp;aiz=true</a> <a href="https://www.gesetze-rechtsprechung.sh.juris.de/jportal/?quelle=jlink&amp;query=GrundSchulV+SH&amp;psml=bsshoprod.psml&amp;max=true&amp;aiz=true">https://www.gesetze-rechtsprechung.sh.juris.de/jportal/?quelle=jlink&amp;query=GrundSchulV+SH&amp;psml=bsshoprod.psml&amp;max=true&amp;aiz=true</a> <a href="https://www.gesetze-rechtsprechung.sh.juris.de/bssh/document/jlr-SchulGSH2007V24P41">https://www.gesetze-rechtsprechung.sh.juris.de/bssh/document/jlr-SchulGSH2007V24P41</a>
Teaser	<p>If your child turns six years old by June 30 of the current calendar year, you must register them at an elementary school. On application, younger children can also be enrolled in school or children of compulsory school age can be granted leave of absence (enrolment at the age of 7).</p>
Volltext	<p>All children who turn six by June 30 of the current calendar year are required to attend school. However, younger children can also be enrolled at the request of their parents.</p> <p>The elementary school has four year groups. Years one and two form an educational unit as the entry phase. With the entry phase, the elementary school caters to the different knowledge and abilities of children starting school in a special way:</p> <ul style="list-style-type: none"> <li>• The children pass through the entry phase of</li> </ul>

## Modul

## Sachverhalt

elementary school flexibly in one, two or three school years, depending on their learning and ability.

- For this reason, cross-grade learning groups can be formed, especially in the entry phase. The school decides on the structure of the entry phase.

For some years now, all elementary school in Schleswig-Holstein have been reliable: the reliable elementary school guarantees all pupils lessons within a reliable time frame. For children in Years 1 and 2, reliable school hours are four hours a day, for children in Years 3 and 4 at least five hours a day.

This includes 15 hours of lessons per week for first and second graders and 19.5 hours for third and fourth graders. In this way, the reliable elementary school enables more education and upbringing and makes it easier for parents to reconcile family and career.

In addition, many elementary school offer childcare or open all-day programs that children can attend before and after school. The childcare services are supported by parents' associations and local authorities and funded by the state.

## Erforderliche Unterlagen

- Birth certificate of the child
- Identity card for verification of identity
- Proof of sole custody, if applicable
- If applicable, power of attorney and copy of the identity card of the legal guardian(s) who cannot attend the registration in person
- Vaccination certificate or medical certificate (measles protection)

## Voraussetzungen

- Before admission to school, you are obliged to have your child examined by a school doctor.
- The examination is initiated by the responsible health authority. You will receive an invitation.
- Your child will be six years old by June 30.

## Kosten

Verwaltungsgebühr: Es fallen keine Kosten an

## Verfahrensablauf

- The elementary school responsible will ask you to register your child who is due to start school at the

Modul	Sachverhalt
	<p>elementary school.</p> <ul style="list-style-type: none"> <li>• You will receive an appointment for registration at the elementary school.</li> <li>• You will receive an appointment for a school medical examination.</li> <li>• The result of the school medical examination will be forwarded directly to the school.</li> </ul>
Bearbeitungsdauer	
Frist	You will find the registration deadlines in the school's letter.
weiterführende Informationen	
Hinweise	<p>If you register your child at a private elementary school, you must still register at the public elementary school responsible for you.</p> <p>If your child has been accepted at a private elementary school and you no longer require a place at a public elementary school, please submit a waiver form. You will receive a corresponding form from the private elementary school.</p> <p><a href="https://www.schleswig-holstein.de/DE/Fachinhalte/S/sc_hulsystem/grundschulen.html">https://www.schleswig-holstein.de/DE/Fachinhalte/S/sc_hulsystem/grundschulen.html</a></p> <p><a href="https://www.schleswig-holstein.de/DE/fachinhalte/S/sc_hulsystem/grundschule_allgemein.html">https://www.schleswig-holstein.de/DE/fachinhalte/S/sc_hulsystem/grundschule_allgemein.html</a></p> <p><a href="https://www.schleswig-holstein.de/DE/Fachinhalte/S/sc_hulsystem/grundschulen.html">https://www.schleswig-holstein.de/DE/Fachinhalte/S/sc_hulsystem/grundschulen.html</a></p> <p><a href="https://www.schleswig-holstein.de/DE/fachinhalte/S/sc_hulsystem/grundschule_allgemein.html">https://www.schleswig-holstein.de/DE/fachinhalte/S/sc_hulsystem/grundschule_allgemein.html</a></p>
Rechtsbehelf	• Contradiction
Kurztext	<ul style="list-style-type: none"> <li>• Elementary school admission</li> <li>• Elementary school comprises grades 1 to 4.</li> <li>• School attendance is compulsory and begins in the school year in which the child reaches the age of six by June 30.</li> <li>• Parents/guardians have the option of enrolling their child in school early or taking a leave of absence</li> <li>• Parents/guardians register their child at the elementary school responsible for them directly after the fall vacations. They will be contacted by the</li> </ul>

Modul	Sachverhalt
	<p>elementary school.</p> <ul style="list-style-type: none"> <li>• Even if the child is to be enrolled at a different elementary school (free choice of school), parents/guardians must first register with the elementary school responsible in the school's catchment area</li> <li>• Legal guardians can apply for their child born after July 1 to be admitted to the elementary school (optional child). The final decision is made by the school management.</li> <li>• A school entrance examination takes place. This is organized by the public health department and is compulsory for children. Parents/guardians receive an invitation.</li> <li>• Responsibility lies with the elementary school in whose school catchment area the child resides.</li> <li>• Responsible authority: Primary school in the school catchment area</li> </ul>
Ansprechpunkt	Elementary school in your school catchment area
Zuständige Stelle	
Formulare	<a href="https://www.schleswig-holstein.de/DE/fachinhalte/S/schulrecht/Downloads/Rechtsquellen/DGSVO_Muster_Schueleraufnahmebogen.pdf?__blob=publicationFile&amp;v=1">https://www.schleswig-holstein.de/DE/fachinhalte/S/schulrecht/Downloads/Rechtsquellen/DGSVO_Muster_Schueleraufnahmebogen.pdf?__blob=publicationFile&amp;v=1</a> <a href="https://www.schleswig-holstein.de/DE/fachinhalte/S/schulrecht/Downloads/Rechtsquellen/DGSVO_Muster_Schueleraufnahmebogen.pdf?__blob=publicationFile&amp;v=1">https://www.schleswig-holstein.de/DE/fachinhalte/S/schulrecht/Downloads/Rechtsquellen/DGSVO_Muster_Schueleraufnahmebogen.pdf?__blob=publicationFile&amp;v=1</a>
Ursprungsportal	Register for admission to an elementary school, Aufnahme an einer Grundschule anmelden