

99101004012000, 99101004012000

Apply for a death certificate for a family member

Heruntergeladen am 07.06.2025

<https://fimportal.de/xzufi-services/8967286/L100012>

Modul	Sachverhalt
Leistungsschlüssel	99101004012000, 99101004012000
Leistungsbezeichnung I	Apply for a death certificate for a family member
Leistungsbezeichnung II	Apply for a death certificate for a family member
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Schleswig-Holstein
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Sterbefall (101)
Verrichtungskennung	Ausstellung (012)
SDG-Informationsbereich	Vorschriften für den Todesfall, einschließlich solcher über die Überführung der sterblichen Überreste in einen anderen Mitgliedstaat
Lagen Portalverbund	Urkunden und Bescheinigungen (1070200), Todesfall (1190100)

Modul	Sachverhalt
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	22.03.2024
Fachlich freigegeben durch	Federal Ministry of the Interior and for Home Affairs (BMI)
Handlungsgrundlage	https://www.gesetze-im-internet.de/pstg/_55.html https://www.gesetze-im-internet.de/pstg/_60.html https://www.gesetze-im-internet.de/pstg/_62.html https://www.gesetze-im-internet.de/pstg/_55.html https://www.gesetze-im-internet.de/pstg/_60.html https://www.gesetze-im-internet.de/pstg/_62.html
Teaser	If one of your family members has died, you can apply for a death certificate at the relevant registry office.
Volltext	<p>The death certificate is a document that certifies the death of a person.</p> <p>You can receive the application for a death certificate as</p> <ul style="list-style-type: none"> • the last spouse or partner • the last civil partner within the meaning of the Registered Civil Partnership Act • ancestors and descendants of the deceased person <p>or</p> <ul style="list-style-type: none"> • siblings with a legitimate interest and • close relatives with a legal interest, for example by means of a letter from the probate court <p>You can submit the application at any registry office. The certificate is issued by the registry office keeping the register.</p> <p>The death certificate contains the following information about the deceased person</p> <ul style="list-style-type: none"> • The first names and surname, maiden name, • place and date of birth, • the last place of residence and marital status,

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- the first names and surname, maiden name of the spouse or civil partner,
- Place and time of death.

The death certificate can be important, for example, for

- the funeral and its preparation, for example for coffining and repatriation,
- the settlement of the estate and
- claiming statutory or private insurance benefits.

Erforderliche Unterlagen

- for close relatives:
 - Proof of relationship, for example
 - birth certificate
 - marriage certificate
 - civil partnership certificate
 - Identity card or passport
- for siblings of the deceased person:
 - Proof of the family relationship
 - Proof of legitimate interest, e.g. family or genealogical research
 - Identity card or passport
- if collected by a representative:
 - written power of attorney from the authorized person
 - your own identity card or passport
- for other persons without any relationship:
 - Proof of legal interest, for example
 - certificate of inheritance
 - extract from the land register
 - Identity card or passport

Voraussetzungen

- The death is recorded in the death register of the relevant registry office. You can apply for the certificate to be issued before it is notarized. The certificate will only be issued after notarization.
 - You are the last spouse, or
 - You are the last civil partner within the meaning of the Registered Civil Partnership Act or
 - You are an ancestor or descendant of the deceased person or
 - You are a sister or brother with a legitimate interest

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	<p>or</p> <ul style="list-style-type: none"> • You are part of the immediate family, for example aunt and uncle, who can credibly demonstrate a legal interest, for example by means of a letter from the probate court. • for other persons without any family connection: <ul style="list-style-type: none"> • Proof of legal interest, for example • certificate of inheritance • extract from the land register • Identity card or passport • You are at least 16 years old.
Kosten	The fees are standardized for Schleswig-Holstein: The issuing of a death certificate costs 20.00 euros, each additional certificate costs 10.00 euros.
Verfahrensablauf	
Bearbeitungsdauer	
Frist	<p>30 Jahr(e)</p> <p>Every registry office must keep a record of deaths for 30 years. The application for a death certificate must be made within this period.</p> <p>After that, information from the death register can only be obtained from the relevant archives. Certificates can no longer be issued.</p>
weiterführende Informationen	
Hinweise	
Rechtsbehelf	<ul style="list-style-type: none"> • Application for a court decision at the competent district court
Kurztext	<ul style="list-style-type: none"> • Issuing a death certificate • You can apply for a death certificate: <ul style="list-style-type: none"> • the last spouse • the last civil partner within the meaning of the Registered Civil Partnership Act • ancestors and descendants of the deceased person <p>or</p> <ul style="list-style-type: none"> • siblings with a legitimate interest and • closer relatives with a legal interest, for example by means of a letter from the probate court

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- Death must already be entered in the death register for the certificate to be issued
- The person must be at least 16 years old to apply.
- Death certificate includes the following details of the deceased person:
 - the first names and surname,
 - surname at birth,
 - place and date of birth,
 - the last place of residence and marital status
 - the first names and surname, maiden name of the spouse or civil partner,
- Death certificate, for example, partly important for
 - the funeral and its preparation (e.g. for the coffin and transfer)
 - the settlement of the estate
 - claiming statutory or private insurance benefits
- Required documents:
 - for close relatives:
 - Proof of relationship, e.g. birth certificate, marriage certificate, civil partnership certificate
 - Identity card or passport
 - for siblings of the deceased person:
 - Proof of the family relationship
 - Proof of legitimate interest, e.g. family or genealogical research
 - Identity card or passport
 - if collected by a representative:
 - written power of attorney from the authorized person
 - your own identity card or passport
 - for other persons without any relationship:
 - Proof of legal interest, for example
 - certificate of inheritance
 - extract from the land register
 - Identity card or passport
- responsible: Registry office in whose jurisdiction the death occurred

Ansprechpunkt

Zuständige Stelle

Formulare

Ursprungsportal

Apply for a death certificate for a family member, Sterbeurkunde eines Familienmitglieds beantragen