

99027005250000, 99027005250000

Printout from the birth register

Heruntergeladen am 12.07.2025

<https://fimportal.de/xzufi-services/8967778/L100012>

Modul	Sachverhalt
Leistungsschlüssel	99027005250000, 99027005250000
Leistungsbezeichnung I	Printout from the birth register
Leistungsbezeichnung II	Printout from the birth register
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Schleswig-Holstein
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Geburt (027)
Verrichtungskennung	Ausdruck (250)
SDG-Informationsbereich	Geburt, Sorgerecht für Minderjährige, elterliche Pflichten, Vorschriften für Leihmutterschaft und Adoption, einschließlich Stiefkindadoption, Unterhaltspflichten für Kinder bei grenzüberschreitenden familiären Gegebenheiten
Lagen Portalverbund	Urkunden und Bescheinigungen (1070200), Nach der

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	Geburt (1010200)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	28.10.2022
Fachlich freigegeben durch	Federal Ministry of the Interior and for Home Affairs (BMI)
Handlungsgrundlage	https://www.gesetze-im-internet.de/pstg/_55.html https://www.gesetze-im-internet.de/pstg/_62.html https://www.gesetze-im-internet.de/pstg/_50.html https://www.gesetze-im-internet.de/pstg/_55.html
Teaser	You do not have your birth certificate, but you need it for a marriage or other official act, for example? Then you can apply for a printout from the birth register.
Volltext	<p>A certified printout from the register of births will be issued to you on request by the relevant registry office. The printout shows all the data that the registry office has entered in connection with your birth. You will receive the document, including any subsequent certifications, as a printout from the electronic register. This printout is legally equivalent to the birth certificate and can be presented instead of it in an official context.</p> <p>In addition to the birth details (including the time of birth and additional information about the parents), the printout also contains subsequent changes, such as adoption, changes to the paternity of the child or name changes.</p> <p>The exact time (hour and minute) of your birth will usually also be provided by the registry office on request, without the need to issue a certificate.</p>
Erforderliche Unterlagen	<ul style="list-style-type: none"> • Identity card, passport or eID (for written orders: certified copy) • in the case of application / collection by a representative: written authorization from the authorized person, their ID, passport or eID • Proof of legal interest, if applicable

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Voraussetzungen	<p>The personal data in the civil status registers are subject to data protection. Certified register printouts can therefore only be issued</p> <ul style="list-style-type: none"> • for persons to whom the entry relates <p>and their</p> <ul style="list-style-type: none"> • spouses, • civil partners (within the meaning of the Civil Partnership Act), • ancestors and descendants (such as parents or grandparents as well as children and grandchildren), • Siblings, if they can prove a legitimate interest. <p>Other persons, including close relatives such as aunts and uncles, only receive a certificate if they can credibly demonstrate a legal interest (examples: Letter from the probate court, court judgment or enforceable title).</p> <p>Applicants must be at least 16 years old.</p>
Kosten	<p>The fees are standardized for Schleswig-Holstein: Issuing a birth certificate costs 20.00 euros, each additional certificate costs 10.00 euros.</p>
Verfahrensablauf	<p>Applying in person</p> <ul style="list-style-type: none"> • Go to the registry office where the birth was registered. • Present your identity card or passport to prove your identity. • You usually pay the fee in advance when applying at the registry office. <p>A person you trust can order and collect the certificate on your behalf; your representative will present their own identity card or passport in addition to a written power of attorney.</p> <p>Application by post or fax</p> <ul style="list-style-type: none"> • Send an informal letter to the relevant registry office with a request for a certified printout from the register

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of births. Depending on the services offered by the city or municipality, you may also find application forms on the Internet.

- Your letter must contain the following information: Surname, first name Date and place of birth Surname, first name of parents if known: Registry office and notarization number
- Enclose a certified copy of your identity card or passport with the letter.
- You will receive a notification of fees when the certificate is sent to you, unless you have already paid the fees.

Online application

- You can also order certificates and certified register printouts online in the service portal of the state of Schleswig-Holstein.
- Go to the service portal. Under the "Family and child" offers you will find the certificate order.
- With the eID function and the AusweisApp2 on your smartphone, you can create a Service Account Plus, which is necessary for ordering certificates to ensure that only authorized persons receive a civil status certificate or a register printout.
- The fees are charged online.
- The certificate or printout will be sent by post.

Bearbeitungsdauer

Frist

110 Jahr(e)
 The register can be printed out 110 years after the register has been created.

weiterführende Informationen

Hinweise

The certified printout from the register of births replaces the former certificate of descent (abolished on 01.01.2009).

Rechtsbehelf

Instruction at the local court responsible for the registry office

Kurztext

- Birth register printout
- Issued on application to the relevant registry office if

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	<p>the applicant does not have a birth certificate (e.g. due to loss) and needs the printout for an official act (e.g. marriage)</p> <ul style="list-style-type: none"> • The printout contains details of the birth, the parents and any subsequent changes, such as adoption, changes to the paternity of the child or name changes • Responsible: the registry office responsible for the place of birth of the applicant or a registry office connected to a central register
Ansprechpunkt	Registry office where the birth was registered.
Zuständige Stelle	
Formulare	
Ursprungsportal	Ausdruck aus dem Geburtenregister, Printout from the birth register