

99016001000000

# Request assistance from the youth welfare office

Heruntergeladen am 19.06.2025

<https://fimportal.de/xzufi-services/1085/L100022>

Modul	Sachverhalt
Leistungsschlüssel	99016001000000
Leistungsbezeichnung I	Request assistance from the youth welfare office
Leistungsbezeichnung II	Request assistance from the youth welfare office
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Baden-Württemberg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher	

Modul	Sachverhalt
Ansprechpartner	
Fachlich freigegeben am	
Fachlich freigegeben durch	
Handlungsgrundlage	<p>Bürgerliches Gesetzbuch (BGB):</p> <ul style="list-style-type: none"> <li>• §§ 1712 - 1717 Beistandschaft des Jugendamts</li> </ul> <p>Achtes Buch Sozialgesetzbuch (SGB VIII):</p> <ul style="list-style-type: none"> <li>• § 52a Beratung und Unterstützung bei Vaterschaftsfeststellung und Geltendmachung von Unterhaltsansprüchen</li> </ul>
Teaser	<p>The guardianship service is offered by the youth welfare office. At your request, it will support you in establishing paternity or asserting maintenance claims. You decide which area you need help with.</p>
Volltext	<p>The guardianship service is offered by the youth welfare office. At your request, it will support you in establishing paternity or asserting maintenance claims. You decide which area you need help with.</p>
Erforderliche Unterlagen	<ul style="list-style-type: none"> <li>• Identity card</li> <li>• Copy of the birth certificate</li> <li>• proof of paternity, if applicable</li> <li>• if available: Maintenance certificates or decisions or judgements on maintenance obligations</li> </ul>
Voraussetzungen	<ul style="list-style-type: none"> <li>• You are entitled to sole parental custody or</li> <li>• the child lives predominantly with you despite joint parental custody.</li> </ul>
Kosten	<p>Counselling and support at the youth welfare office, including in the form of guardianship, is free of charge.</p>
Verfahrensablauf	<p>If you have become a mother and are not married, you will receive an offer of support from the Youth Welfare Office immediately after the birth. This offer concerns the establishment of paternity and the assertion of child maintenance claims.</p> <p>The application for assistance must be made in writing. Although this can be replaced by electronic form, you will need a qualified electronic signature for this. Discuss the application with the future guardian beforehand.</p>

**Modul**
**Sachverhalt**

The guardianship begins as soon as your application has been received by the youth welfare office. You will not receive a confirmation.

The guardianship ends at the latest when the child reaches the age of majority. You can terminate it in writing at any time and apply for it again at any time.

The guardianship also ends if the child usually lives abroad.

You can limit it at any time, even retrospectively, to individual tasks, for example establishing paternity.

When establishing paternity, the guardian first contacts the alleged father. If paternity is not recognised, he or she applies to the competent family court on behalf of the child to establish paternity.

When asserting maintenance claims for the child, the legal adviser asks the parent liable for maintenance to provide information on his or her income and financial circumstances and to voluntarily recognise the maintenance claim subsequently calculated by the legal adviser in the form of an enforceable deed. If the parent refuses to recognise the claim, for example because they consider the calculation to be incorrect, court proceedings will ensue.

**Bearbeitungsdauer**

**Frist** none

**weiterführende Informationen**

**Hinweise** none

**Rechtsbehelf** none

**Kurztext**
**Ansprechpunkt**
**Zuständige Stelle**
**Formulare**
**Ursprungsportal**