

99036020001000

# Applying for initial registration of a vehicle (new registration)

Heruntergeladen am 08.06.2025

<https://fimportal.de/xzufi-services/6019857/L100022>

| Modul                     | Sachverhalt                                                                               |
|---------------------------|-------------------------------------------------------------------------------------------|
| Leistungsschlüssel        | 99036020001000                                                                            |
| Leistungsbezeichnung I    | Applying for initial registration of a vehicle (new registration)                         |
| Leistungsbezeichnung II   | Applying for initial registration of a vehicle (new registration)                         |
| Typisierung               | 3b - Bundesaufsichtsverwaltung: Regelung, Land: Ausführungsvorschriften, Kommune: Vollzug |
| Quellredaktion            | Baden-Württemberg                                                                         |
| Freigabestatus Katalog    | unbestimmter Freigabestatus                                                               |
| Freigabestatus Bibliothek | unbestimmter Freigabestatus                                                               |
| Begriffe im Kontext       |                                                                                           |
| Leistungstyp              |                                                                                           |
| Leistungsgruppierung      |                                                                                           |
| Verrichtungskennung       |                                                                                           |
| SDG-Informationsbereich   |                                                                                           |
| Lagen Portalverbund       |                                                                                           |

| Modul                         | Sachverhalt                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Einheitlicher Ansprechpartner |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Fachlich freigegeben am       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Fachlich freigegeben durch    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Handlungsgrundlage            | <p>Fahrzeugzulassungsverordnung (FZV)</p> <ul style="list-style-type: none"> <li>• § 6 (FZV) Antrag auf Zulassung</li> <li>• § 3 Abs. 1, 4 (FZV) Notwendigkeit einer Zulassung</li> </ul> <p>Anlage Gebührenordnung für Maßnahmen im Straßenverkehr (GebOSt) - Einzelnorm Ziffer 221</p>                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Teaser                        | <p>If you want to use a new motor vehicle on the road for the first time, it must be registered. This also applies to trailers.</p> <p>The registration authorises you to</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Volltext                      | <p>If you want to use a new motor vehicle on the road for the first time, it must be registered. This also applies to trailers.</p> <p>The registration authorises you to</p> <ul style="list-style-type: none"> <li>• drive the vehicle on the road and</li> <li>• park the vehicle in public areas</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                        |
| Erforderliche Unterlagen      | <ul style="list-style-type: none"> <li>• if available: completed application forms</li> <li>• valid identification document: identity card or passport of the vehicle owner; if the passport is presented, a current registration certificate is also required</li> <li>• Registration certificate part II (vehicle registration document) or, in the case of unregistered vehicles, the operating licence</li> <li>• the EC Certificate of Conformity (CoC), or data confirmation or full expert opinion</li> <li>• Proof of ownership: purchase contract or invoice</li> <li>• Proof of valid motor vehicle liability insurance (eVB number)</li> <li>• Bank details for the SEPA direct debit mandate to</li> </ul> |

## Modul

## Sachverhalt

pay the vehicle tax

if you are represented by a third party:

- Your written authorisation and original identification document; The authorised person must be able to identify themselves with a valid identity card or passport.
- in the case of authorisation for minors: the written declaration of consent from the legal guardians and their original identity documents
- if applicable, a certificate of sole custody ("negative certificate") for single parents

for changes to the vehicle:

- Presentation of an operating licence

## Voraussetzungen

- You have a new vehicle.
  - The normal location of this vehicle is in the Federal Republic of Germany.
- You have no outstanding fees and expenses from previous registration processes of more than EUR 30.
- You have no motor vehicle tax debts of EUR 5 or more. This also includes late payment penalties, interest and late payment penalties.

## Kosten

- **Administrative** fee: EUR 12.80 for initial registration via an i-KFZ portal
- **Administrative fee**: EUR 30.00 for initial registration at the local vehicle registration authority
- **Administrative** fee: EUR 10.20 for the choice of a preferred licence plate number

## Verfahrensablauf

You or your representative submit the application for this initial registration to the local vehicle registration authority.

So-called holder data is recorded during the registration process.

**Modul**
**Sachverhalt**

- for natural persons:
  - Surname, maiden name, first names,
    - if applicable, religious or stage name,
  - Date and place of birth or, if this is not known, state of birth,
    - Gender and address
- for legal persons and authorities:
  - Name or designation and
  - Address
- for associations:
  - Representation with data by natural or legal person
- Name of the association

After successful registration, you will receive the registration documents. The registration authority will assign you a licence plate number.

|                          |                                             |
|--------------------------|---------------------------------------------|
| <b>Bearbeitungsdauer</b> | Processing usually takes place immediately. |
|--------------------------|---------------------------------------------|

|              |                       |
|--------------|-----------------------|
| <b>Frist</b> | There is no deadline. |
|--------------|-----------------------|

**weiterführende Informationen**

|                 |      |
|-----------------|------|
| <b>Hinweise</b> | none |
|-----------------|------|

|                     |               |
|---------------------|---------------|
| <b>Rechtsbehelf</b> | Contradiction |
|---------------------|---------------|

**Kurztext**
**Ansprechpunkt**
**Zuständige Stelle**
**Formulare**
**Ursprungsportal**