

99022001017002, 99022001017002

# Applying for educational support (BAföG) for school pupils and trainees

Heruntergeladen am 16.06.2025

<https://fimportal.de/xzufi-services/106273207/L100027>

Modul	Sachverhalt
Leistungsschlüssel	99022001017002, 99022001017002
Leistungsbezeichnung I	Applying for educational support (BAföG) for school pupils and trainees
Leistungsbezeichnung II	Apply for BAföG to attend school
Typisierung	2/3b - Bund: Regelung, Land: Ausführungsvorschriften, Kommune: Vollzug
Quellredaktion	Mecklenburg-Vorpommern
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Bundesausbildungsförderung (022)
Verrichtungskennung	Bewilligung (017)
SDG-Informationsbereich	Bildungswesen in einem anderen Mitgliedstaat,

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	einschließlich der frühkindlichen Betreuung, Bildung und Erziehung, der Primar- und Sekundarschulbildung, der Hochschulbildung und der Erwachsenenbildung
Lagen Portalverbund	
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	11.08.2023
Fachlich freigegeben durch	Federal Ministry of Education and Research (BMBF)
Handlungsgrundlage	<a href="https://www.gesetze-im-internet.de/baf_g/">https://www.gesetze-im-internet.de/baf_g/</a> <a href="https://www.gesetze-im-internet.de/baf_g/">https://www.gesetze-im-internet.de/baf_g/</a>
Teaser	You can receive financial support for your school attendance or an internship if your parents do not have a higher income or you have already been working for a longer period of time independently of your parents. This support is called BAföG.
Volltext	<p>BAföG is the abbreviation for the Federal Training Assistance Act. BAföG is the colloquial term for the funding you can receive under this law. You receive the funding to finance</p> <ul style="list-style-type: none"> <li>• your school attendance or</li> <li>• under certain conditions, a prescribed internship as part of your school attendance.</li> </ul> <p>In order to receive the monthly grant, you must meet a number of requirements. The most important are</p> <p>Your parents and/or your spouse/life partner do not have a higher income.</p> <ul style="list-style-type: none"> <li>• You yourself have no or only a low income, for example from a "mini-job".</li> <li>• Your assets are below the allowance of EUR 15,000 up to the age of 30 or EUR 45,000 from the age of 30 or only slightly above.</li> <li>• You are aiming to complete your schooling full-time.</li> <li>• Age limit: 45 years of age (exceptions are possible)</li> </ul>

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The amount of your BAföG is based on a fixed monthly requirement. Money is deducted from this requirement if your parents, your spouse/life partner or you yourself earn a little more.

As a student, you will receive the financial support as a grant. You do not have to pay anything back.

In principle, you can receive BAföG if you want to obtain a vocational qualification or a secondary school leaving certificate. However, if you attend a general education school, this only applies from year 10 onwards and only if you cannot live at home (for example, because you cannot complete the desired qualification nearby).

The monthly requirement for pupils is:

- If you live with your parents:
  - EUR 421 if you are attending a technical college class that requires you to have completed vocational training, an evening grammar school or a college,
  - EUR 262 if you attend a vocational school or a technical college that you can attend without having completed vocational training or
  - EUR 474 if you attend an evening secondary school, vocational college, evening secondary school or specialized secondary school which you can only attend if you have completed vocational training.
- If you do not live with your parents:
  - A total of EUR 632 if you attend a secondary general school, a vocational school or a specialized upper secondary school that you can attend without having completed vocational training or
  - A total of EUR 736 if you are attending an evening secondary school, vocational college, evening secondary school or technical college that you can only attend if you have completed vocational training.
  - If you have a child under the age of 14 living in your household, you will also receive a childcare allowance: EUR 160 for each child.

You can also receive BAföG if you spend a year abroad

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during your time at school. If you spend a year abroad, you will receive an allowance towards the travel costs for the outward and return journey.

The following amounts are taken into account, i.e. they reduce your BAföG requirement:

- The income of your parents and/or your spouse/life partner in the penultimate year before the start of the approval period, if it is above the allowance. The allowance is:
  - EUR 2,415 if your parents live together,
  - EUR 1,605 per parent if your parents live separately and
  - EUR 1,605 for a possible spouse/partner.
  - A further 50% of the parental income calculated in this way - and an additional 5% for each sibling in non-eligible education - is exempt from deductions
  - Note: If your parents or your spouse/partner currently earn significantly less than in the year before last before approval, you can submit an update application.
- Parent-independent BAföG: Your parents' income is not taken into account if you
  - were gainfully employed for five years after reaching the age of 18 or
  - have completed three years of training and then worked for at least three years (in the case of shorter training, longer employment).
  - In certain exceptional cases, if you are over 30 years old at the start of your training
    - Your own income if it is more than EUR 520 per month.
    - Your own assets if they exceed EUR 15,000 up to the age of 30 or EUR 45,000 after the age of 30.

Note: The starting point for calculating income is generally the total positive income. In the case of training assistance law, this is the gross income minus the

- income-related expenses,
- social allowance and the

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- taxes actually paid, including church tax and solidarity surcharge.

Child benefit that your parents receive for you is not taken into account.

If you attend an evening school or college, you will receive parent-independent BAföG. This means that your parents' income is not taken into account in the calculation.

Interns and trainees:

BAföG can only be used to fund internships that you complete while you are in a course of training that is eligible for funding under BAföG.

Only compulsory internships are eligible for funding. These are internships that are prescribed by your training plan, i.e. that you have to do in order to complete or carry out your training. Compulsory internships completed outside the EU are only eligible for funding if they last at least 12 weeks. Compulsory internships within EU member states can also be funded if they are shorter than 12 weeks.

## Erforderliche Unterlagen

- Completed application form
- Certificate from the school or training center
- If applicable, copy of the
  - identity card,
  - passport or
  - current residence permit
- If you do not live with your parents: Copy
  - of the tenancy agreement or
  - the registration certificate
- If you are not covered by family insurance: Proof of health and long-term care insurance with legal basis and contribution amount
  - If applicable, proof of your own income during the approval period, for example
    - Pay slip, part-time job, work contract,
    - Orphan's pension certificate,
    - Scholarship certificate or
    - Riester pension certificate

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- Proof of assets or debts on the date of application, e.g. bank statement
- If you have a car:
  - Estimate of the value, e.g. printout from a website with a comparable offer, and
  - vehicle registration document.

Depending on the case, further documents may be required. Please follow the instructions on the application forms. The BAföG office responsible for you will request any missing documents.

## Voraussetzungen

- You attend one of the following types of school as a pupil or trainee:
  - Secondary general school and vocational school (including classes of all forms of basic vocational training) from grade 10 if you cannot live with your parents because of your training,
  - Technical and technical secondary school class (without completed vocational training) if you cannot live with your parents,
  - Vocational school class or technical college class (without completed vocational training) if it provides a vocational qualification in a course of at least two years,
  - Fach- und Fachoberschuleklasse (with completed vocational training),
  - Abendhauptschule, Berufsaufbauschule, Abendrealschule, Abendgymnasium and Kolleg or
  - higher technical college or academy that awards a qualification that is not equivalent to a university degree under state law,
  - you attend the school full-time.
  - you are a foreigner and, for example
    - have a permanent right of residence or a settlement permit,
    - are a Union citizen and are entitled to freedom of movement under Union law as an employee or self-employed person or are entitled to freedom of movement as a child or spouse of such a Union citizen,
    - have prospects of remaining in Germany, for example a corresponding residence permit for family, humanitarian or political reasons, or

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- have already resided in Germany for 5 years or longer before the start of training and have worked during this time.

Please note:

As the legal regulations are very complex, you should contact your local education funding office in good time.

Internship:

You will receive BAföG for the internship if it is prescribed by the training regulations and lasts at least 12 weeks in the case of an internship outside the EU. Shorter internships can also be funded for stays abroad within the EU.

## Kosten

There are no costs.

## Verfahrensablauf

If you would like to apply for BAföG for your school education online:

- Register with BAföG Digital and create a "simple" user account.
- Fill in the form data fields online using the application wizard and send your data electronically to the relevant office.
- As an alternative to creating a user account with BAföG Digital, you can also register using the online ID function of your ID card.

If you would like to submit the application in paper form:

- Go to the BAföG website and download the application forms that apply to you. Alternatively, you can also pick up the application forms from your local education support office.
- You can fill in the forms on the computer and print them out or print them out and fill them in by hand.

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	<p>You must enter your name at the end of the application form.</p> <ul style="list-style-type: none"> <li>• Attach the necessary supporting documents.</li> <li>• Send the completed application forms with the supporting documents directly to the Office for Educational Support responsible for you.</li> </ul> <p>The Office for Educational Support will check the documents for completeness. If documents are missing, they will be requested. If the application is complete, it will be checked and the decision will be communicated in a decision.</p>
Bearbeitungsdauer	<p>4 - 6 Woche(n)</p> <p>If the complete documents are available and • the necessary findings cannot be made by the Office within 6 calendar weeks or • payments cannot be made within 10 calendar weeks, the Office will make an advance payment of up to four fifths of the estimated monthly entitlement.</p>
Frist	<p>There is no deadline, but BAföG is only granted from the start of your studies, but at the earliest from the month in which you submit your application. If you submit your application as completely as possible, a decision on your application can usually be made quickly.</p>
weiterführende Informationen	<p><a href="https://www.xn--bafg-7qa.de">https://www.xn--bafg-7qa.de</a>  <a href="https://www.bmbf.de/SharedDocs/Publikationen/de/bmbf/4/31558_BAfoeG_Schuelerflyer.htm">https://www.bmbf.de/SharedDocs/Publikationen/de/bmbf/4/31558_BAfoeG_Schuelerflyer.htm</a>  <a href="https://www.xn--bafg-7qa.de">https://www.xn--bafg-7qa.de</a>  <a href="https://www.bmbf.de/SharedDocs/Publikationen/de/bmbf/4/31558_BAfoeG_Schuelerflyer.htm">https://www.bmbf.de/SharedDocs/Publikationen/de/bmbf/4/31558_BAfoeG_Schuelerflyer.htm</a></p>
Hinweise	<p>Please note the following:</p> <ul style="list-style-type: none"> <li>• False or incomplete information or failure to report changes can be prosecuted or punished as an administrative offense with a fine. Unjustly paid amounts can be reclaimed.</li> <li>• You must notify the Office for Education immediately in writing of any changes in your financial situation or your family and training circumstances.</li> </ul>



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	<p>This includes, for example, if your income changes, if you change, break off or end your education or if your siblings do the same.</p> <ul style="list-style-type: none"> <li>• If the requirements are met, the information provided on income or assets can be checked by comparing data with the relevant authorities.</li> </ul>
Rechtsbehelf	<ul style="list-style-type: none"> <li>• As a rule, objection</li> <li>• Action before the administrative court</li> </ul>
Kurztext	<ul style="list-style-type: none"> <li>• Education funding approval for pupils             <ul style="list-style-type: none"> <li>• Financial support for school education in accordance with the Federal Training Assistance Act (BAföG)</li> <li>• Possible if                 <ul style="list-style-type: none"> <li>• Parents do not have a high income or the requirements for parent-independent BAföG are met,                     <ul style="list-style-type: none"> <li>• the student has little or no income and assets and</li> <li>• School attendance is full-time</li> </ul> </li> </ul> </li> <li>• Pupils receive the entire grant in monthly installments as a subsidy</li> <li>• This includes pupils at                 <ul style="list-style-type: none"> <li>• Secondary schools from year 10 onwards as well as vocational and technical secondary school classes if they are necessarily accommodated away from home,</li> <li>• Vocational school classes and technical school classes that do not require the completion of vocational training and provide a vocational qualification,</li> <li>• Technical and technical secondary school classes whose attendance requires completed vocational training,                     <ul style="list-style-type: none"> <li>• evening schools,</li> <li>• colleges,</li> <li>• higher technical colleges and</li> </ul> </li> </ul> </li> <li>• Internships are only funded if                 <ul style="list-style-type: none"> <li>• it is a compulsory internship within the curriculum and</li> <li>• the school attendance is already supported by BAföG.</li> </ul> </li> <li>• The amount for pupils depends on                 <ul style="list-style-type: none"> <li>• 1\.. according to the fixed monthly requirement for                     <ul style="list-style-type: none"> <li>• Living expenses and accommodation,</li> <li>• Costs for health insurance, if applicable,</li> <li>• children, if applicable,</li> </ul> </li> <li>• 2\.. according to the income of the applicant and, if</li> </ul> </li> </ul> </li> </ul>

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applicable, of the parents and/or spouse/life partner, which are deducted from the need:

- Parents' income above the allowance of
  - EUR 2,415 per month if parents live together,
  - EUR 1,605 per month per parent if parents live separately,
  - if applicable, income of a spouse/life partner above the monthly allowance of EUR 1,605 and
    - a further 50% of the parental income calculated in this way - and an additional 5% for each sibling in non-eligible education - is exempt from deduction
    - own assets, if applicable, insofar as they exceed EUR 15,000 up to the age of 30 or EUR 45,000 after the age of 30,
    - 3\ according to the type of school.
- BAföG is exceptionally granted independently of parents if
  - the applicant has been gainfully employed for at least 5 years or
  - the applicant has been gainfully employed for at least three years after three years of training (in the case of shorter training, a correspondingly longer period of gainful employment) or
  - is attending an evening grammar school or college or
    - in certain exceptional cases, if the trainee has reached the age of 30 at the start of the training period
- Travel allowances are granted for stays abroad
- Funding possible until the end of the training period, thereafter only in exceptional cases
- Responsible:
  - Office for educational support at your parents' place of residence
  - in certain cases at the trainee's place of residence or at the place of training
  - in the case of training abroad, the relevant foreign office

**Ansprechpunkt**
**Zuständige Stelle**
**Formulare**

Forms available: Yes  
 Written form required: No  
 Informal application possible: No

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	<p>Personal appearance necessary: No</p> <p>Online services available: Yes</p>
Ursprungsportal	<p>Applying for educational support (BAföG) for school pupils and trainees, Ausbildungsförderung (BAföG) für Schülerinnen und Schüler sowie Auszubildende beantragen</p>