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# Monument: Applying for permission to alter monuments

Heruntergeladen am 23.07.2025

<https://fimportal.de/xzufi-services/110146639/L100027>

Modul	Sachverhalt
Leistungsschlüssel	99033011006000
Leistungsbezeichnung I	Monument: Applying for permission to alter monuments
Leistungsbezeichnung II	
Typisierung	4b - Land: Regelung und Ausführungsvorschriften, Kommune: Vollzug
Quellredaktion	Mecklenburg-Vorpommern
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Denkmalschutz (033)
Verrichtungskennung	Genehmigung (006)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens

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Lagen Portalverbund	
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	24.06.2019
Fachlich freigegeben durch	Ministry of Education, Science and Culture Mecklenburg-Vorpommern
Handlungsgrundlage	<a href="https://www.landesrecht-mv.de/bsmv/document/jlr-DSchGMVV2IVZ">https://www.landesrecht-mv.de/bsmv/document/jlr-DSchGMVV2IVZ</a> <a href="https://www.landesrecht-mv.de/bsmv/document/jlr-DSchGMVV2IVZ">https://www.landesrecht-mv.de/bsmv/document/jlr-DSchGMVV2IVZ</a>
Teaser	<p>Here you can apply for a permit from the lower monument protection authority for any measures that lead to changes to your monument and do not require a building permit.</p>
Volltext	<p>The Monument Protection Act regulates the preservation of monuments in the public interest. For this reason, the Monument Protection Act stipulates a reservation of approval for pending changes to monuments. This can also affect renovations or repairs to the interior of a monument as well as changes to the external appearance.</p> <p>In the case of ground monuments, earthworks and construction work can have an altering effect on the ground monuments, meaning that such measures also require approval.</p> <p>Therefore, if you wish to carry out alterations to monuments and these measures do not require planning permission, you will need a permit from the relevant lower monument protection authority.</p> <p>If planning permission is required, the listed building permit will be issued as part of the planning permission. In this case, please submit an application for approval of changes to installations (building permit) to the responsible building supervisory authority. The building supervisory authority will contact the relevant monument protection authority or monument specialist authority on its own initiative.</p>

## Modul

## Sachverhalt

### Erforderliche Unterlagen

- Application included Description of the monument concerned Description of the measure
- In case of representation: Power of attorney
- Existing planning documents (as-built plan) Floor plans, views, sections with details of the current use of the monument If only minor individual measures are planned, as-built plans may be dispensed with.
- Planning documents with entry of the measures (implementation plan) Floor plans, views, sections with different representations of which of the components are to be retained, demolished, replaced and / or renewed with details of the planned change of use and/or floor plan and/or where the addition is to be made with details of modernization measures, e.g. replacement of windows If only minor individual measures are planned, no conversion plans are required.
- Current photos of the monument from the outside and, if applicable, the inside

The following documents may be required in individual cases for a comprehensive assessment. The scope of the documents to be submitted will be agreed with the responsible lower monument protection authority.

- Description of the history of the building and its use (historical photos, old construction drawings, if applicable)
- Plans from the construction period of the monument and later conversion plans (if available)
- Monument conservation objectives / monument conservation plan
- Examination of the monument's findings (for example: restoration, building history, if necessary with building age mapping)
- Building damage mapping / damage documentation
- Special reports on the monument (for example: static or wood protection examination)
- For ground monuments: preliminary investigation/prospecting

### Voraussetzungen

- You are the owner of a monument and would like to make changes to your monument that do not require planning permission.
- As an authorized representative or proxy, you need

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	<p>an effective power of representation or power of attorney from the monument owner.</p> <ul style="list-style-type: none"> <li>• The monument protection authority will generally check whether there are any reasons relating to monument protection or monument preservation that could speak against this alteration measure.</li> </ul>
Kosten	none
Verfahrensablauf	<p>If you would like to make changes to your monument that do not require planning permission (for example, replacing the front door or windows), you as the monument owner or authorized representative must apply to the relevant lower monument protection authority for a monument permit for these measures.</p> <ul style="list-style-type: none"> <li>• Complete the application and submit it in writing or electronically (in the alternative written form) together with the required documents.</li> <li>• The responsible lower monument protection authority will check the requirements in consultation with the monument protection authority.</li> <li>• In individual cases, you must submit further documents for a comprehensive examination.</li> <li>• The competent lower monument protection authority will inform you of the result of the application review in the form of a written decision.</li> </ul>
Bearbeitungsdauer	
Frist	none
weiterführende Informationen	
Hinweise	
Rechtsbehelf	You can lodge an appeal against the decision.
Kurztext	<ul style="list-style-type: none"> <li>• Changes to monuments are subject to approval</li> <li>• This also includes restoration work as part of refurbishment and repairs or preparatory investigations that affect the substance of a monument</li> <li>• Only submit an application to the responsible monument protection authority if no building permit is required; otherwise submit an application for changes</li> </ul>

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	to the facilities to the responsible building supervisory authority.
Ansprechpunkt	
Zuständige Stelle	Lower monument protection authority of the responsible district or the responsible independent or district city
Formulare	Forms/online services available: yes Written form required: yes Informal application possible: yes Personal appearance necessary: no
Ursprungsportal	Monument: Applying for permission to alter monuments, Denkmal: Genehmigung der Änderung von Denkmälern beantragen