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# Register a training contract in the agricultural or home economics professions

Heruntergeladen am 23.07.2025

<https://fimportal.de/xzufi-services/120613047/L100027>

Modul	Sachverhalt
Leistungsschlüssel	99019033060000
Leistungsbezeichnung I	Register a training contract in the agricultural or home economics professions
Leistungsbezeichnung II	Enter training contract
Typisierung	2a - Bundesauftragsverwaltung: Regelung, Land: Vollzug
Quellredaktion	Mecklenburg-Vorpommern
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	fachlich freigegeben (silber)
Begriffe im Kontext	Weekly working hours, Training duration, Leave, Trainers, Training course content, Occupation requiring formal vocational training, Training premises, Training allowance, Trainer, Collective wage agreements, Breakdown regarding content and time, Application to be entered in the register, Training agreement, training employer, Part-time training, Vocational school location, Probationary period, Vocational training

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	agreement, Trainee, Training framework, Training arrangement
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Berufsbildung (019)
Verrichtungskennung	Eintragung (060)
SDG-Informationsbereich	Bildungswesen in einem anderen Mitgliedstaat, einschließlich der frühkindlichen Betreuung, Bildung und Erziehung, der Primar- und Sekundarschulbildung, der Hochschulbildung und der Erwachsenenbildung
Lagen Portalverbund	
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	16.08.2024
Fachlich freigegen durch	Mecklenburg-Western Pomerania State Office for Agriculture, Food Safety and Fisheries
Handlungsgrundlage	<a href="https://www.gesetze-im-internet.de/bbig_2005/_34.html">https://www.gesetze-im-internet.de/bbig_2005/_34.html</a> <a href="https://www.gesetze-im-internet.de/bbig_2005/_8.html">https://www.gesetze-im-internet.de/bbig_2005/_8.html</a> <a href="https://www.gesetze-im-internet.de/bbig_2005/_34.html">https://www.gesetze-im-internet.de/bbig_2005/_34.html</a> <a href="https://www.gesetze-im-internet.de/bbig_2005/_8.html">https://www.gesetze-im-internet.de/bbig_2005/_8.html</a> <a href="https://www.gesetze-im-internet.de/bbig_2005/_36.html">https://www.gesetze-im-internet.de/bbig_2005/_36.html</a> <a href="https://www.gesetze-im-internet.de/bbig_2005/_71.html">https://www.gesetze-im-internet.de/bbig_2005/_71.html</a> <a href="https://www.landesrecht-mv.de/bsmv/document/jlr-BB iZustLVMV2007V3P10">https://www.landesrecht-mv.de/bsmv/document/jlr-BB iZustLVMV2007V3P10</a> <a href="https://www.landesrecht-mv.de/bsmv/document/jlr-Ko stLEVMV2015rahmen">https://www.landesrecht-mv.de/bsmv/document/jlr-Ko stLEVMV2015rahmen</a> <a href="https://www.gesetze-im-internet.de/bbig_2005/_36.html">https://www.gesetze-im-internet.de/bbig_2005/_36.html</a> <a href="https://www.gesetze-im-internet.de/bbig_2005/_71.html">https://www.gesetze-im-internet.de/bbig_2005/_71.html</a> <a href="https://www.landesrecht-mv.de/bsmv/document/jlr-BB iZustLVMV2007V3P10">https://www.landesrecht-mv.de/bsmv/document/jlr-BB iZustLVMV2007V3P10</a> <a href="https://www.landesrecht-mv.de/bsmv/document/jlr-Ko">https://www.landesrecht-mv.de/bsmv/document/jlr-Ko</a>

Modul	Sachverhalt
	stLEVMV2015rahmen
Teaser	<p>As an employer who employs trainees, you must have their vocational training entered in the register of vocational training relationships.</p> <p>Registration must be applied for from the State Office for Agriculture, Food Safety and Fisheries (LALLF) for professions in agriculture or domestic science.</p>
Volltext	<p>If you employ trainees, you must have the vocational training entered in the register of vocational training relationships. The register of vocational training relationships is kept by the authorities responsible for training. These are, for example</p> <ul style="list-style-type: none"> <li>• Chamber of Industry and Commerce,</li> <li>• Chamber of Crafts,</li> <li>• other professional chambers.</li> </ul> <p>The register contains all recognized training occupations and records all essential contents of the vocational training contract.</p> <p>The entry includes the following for each vocational training relationship</p> <ol style="list-style-type: none"> <li>1. Surname, first name, date of birth, address of the trainee,</li> <li>2. Gender, nationality, general school-leaving qualification, previous participation in pre-vocational training or basic vocational training, previous vocational training and previous studies, follow-up contract in the case of recognition of previously completed dual vocational training under this Act or under the Crafts Code, including training occupation,</li> <li>3. Surname, first name and address of legal representatives,</li> <li>4. Training occupation including specialization,</li> <li>5. Vocational training as part of a dual course of study integrating training,</li> <li>6. Date, month and year of conclusion of the training contract, duration of training, duration of the probationary period, shortening of the training period, part-time vocational training,</li> </ol>

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7. the remuneration agreed for each year of training when the vocational training contract was concluded,
8. the day, month and year of the contractually agreed start and end of the vocational training as well as the day, month and year of premature termination of the training contract,
9. Type of funding in the case of vocational training relationships that are predominantly publicly funded, in particular on the basis of the Third Book of the German Social Code,
10. Name and address of the training provider, address and official municipal code of the training center, economic sector, company number of the training center pursuant to Section 18i (1) or Section 18k (1) of the Fourth Book of the German Social Code, affiliation to the public sector,
11. Surname, first name, gender and type of professional qualification of the trainers.

## Erforderliche Unterlagen

- Vocational training contract
- Proof of your personal and professional suitability as the person providing training This is not necessary for liberal professions, such as Doctors, dentists.
- For underage trainees: medical certificate of the initial examination in accordance with the Youth Employment Protection Act
- Application for entry in the register of vocational training relationships
- Copy of the contract transcript or a copy thereof
- a complete factual and chronological structure in accordance with the training regulations (training plan)
- for trainees who are under the age of majority at the start of training: Copy of the medical certificate of the initial examination
- if the training period is shortened: copies of the relevant documents (e.g. school reports)
- if training periods are credited: Copies of the relevant documents (e.g. previous training contract, intermediate examination certificate, certificates of participation in inter-company training, proof of training/report booklet if applicable - upon request)

## Voraussetzungen

- The vocational training contract complies with the statutory regulations and the training regulations.

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- You as the person providing training are personally and professionally qualified and your training center is professionally qualified to provide training.
- For underage trainees: Submission of the medical certificate of the initial examination.

A vocational training contract and changes to its essential content must be entered in the register if

1. the vocational training contract complies with the Vocational Training Act and the training regulations,
2. the personal and professional suitability as well as the suitability of the training center for hiring and training are present and
3. for trainees under the age of 18, the medical certificate for the initial examination in accordance with Section 32 (1) of the Youth Employment Protection Act (JArbSchG) is presented for inspection.

## Kosten

Gebühr: 0€ - 100€

Registration may be subject to a fee for the training company. The registration fee is based on the respective fee schedules of the regional authorities responsible.

Gebühr: 50€

Separate request for payment (invoice) after the decision has been issued.

<https://www.landesrecht-mv.de/bsmv/document/jlr-KostLEVMV2015V1Anlage-G2>

Fees will be charged to the training company in accordance with the applicable ordinance on costs for official acts in the agricultural and food industry (LEKostVO MV). Registration is free of charge for trainees.

## Verfahrensablauf

After concluding a contract with the trainee, you as the person providing training submit an application for registration to the competent regional office.

The competent authority checks the relevant data and documents in accordance with the Vocational Training Act. The competent body then enters the data in the register of vocational training relationships.

During registration, the training contract and training

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plan, for example, are checked with regard to the legal requirements. The competent body also checks the training center with regard to suitability for training.

If necessary, you as the person providing training will be contacted by the competent body

- in the event of queries,
- additional requests for documents
- or to rectify any deficiencies.

At the end of the procedure, you as the trainer will receive notification from the competent body as to whether the registration has been made or rejected.

Fees will be charged to the training company in accordance with the applicable ordinance on costs for official acts in the agricultural and food industry (LEKostVO MV). Registration is free of charge for trainees.

## Bearbeitungsdauer

2 Monat(e)  
Approx. 2 weeks if all requirements are met.

## Frist

You must register the vocational training contract immediately after conclusion of the contract. You must apply for registration at the latest before the start of the vocational training. Trainers must apply for entry in the register immediately after conclusion of the vocational training contract. The same applies to changes to the essential content of the contract.

## weiterführende Informationen

<https://www.lallf.de/zustaendige-stelle-berufsbildung-l-and-und-hauswirtschaft/formulare/bav/>  
<https://www.lallf.de/zustaendige-stelle-berufsbildung-l-and-und-hauswirtschaft/formulare/bav/>

## Hinweise

## Rechtsbehelf

- Objection
- Detailed information on how to lodge an objection can be found in the notification of your application.
- Administrative court action

## Kurztext

- Register of vocational training relationships in accordance with BBiG; registration

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- Trainees must be entered in the register of the competent body (usually the respective chamber) at the start of their training.
- Application must be submitted by you, the trainers, to the competent authority (usually: chamber)
- Trainees in training occupations
- before the start of training
- Registration by the training center
- The amount of the fee depends on the competent authority
- Competent body according to BBiG: mostly chambers
- In Mecklenburg-Vorpommern, the State Office for Agriculture, Food Safety and Fisheries (LALLF) is the responsible body for vocational training in agriculture and home economics.

## Ansprechpunkt

Contact the chamber responsible for your vocational training. This can be

- the Chamber of Skilled Crafts for vocational training in professions under the Crafts Code,
- the Chamber of Industry and Commerce for vocational training in non-trade occupations,
- the Chamber of Agriculture for vocational training in agricultural and rural domestic science professions,
- the Chamber of Lawyers, Patent Attorneys and Notaries as well as the Notary's Office for the vocational training of specialists in the field of law,
- the Chamber of Auditors and the Chamber of Tax Consultants for the vocational training of professionals in the field of auditing and tax consultancy,
- the Chambers of Physicians, Dentists, Veterinarians and Pharmacists for the vocational training of healthcare professionals.

## Zuständige Stelle

Mecklenburg-Western Pomerania State Office for Agriculture, Food Safety and Fisheries (LALLF)

## Formulare

The regional office responsible will make all forms available for you to download from the website or will support you in using online procedures.

Forms available: Yes Written form required: Yes  
Informal application possible: No Personal appearance

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	<p>necessary: No Online services available: No</p> <p><a href="https://www.lallf.de/fileadmin/media/PDF/zust_Stelle/Formulare_BAV/BAV-Antrag-230925_.pdf">https://www.lallf.de/fileadmin/media/PDF/zust_Stelle/Formulare_BAV/BAV-Antrag-230925_.pdf</a></p> <p><a href="https://www.lallf.de/fileadmin/media/PDF/zust_Stelle/Formulare_BAV/BAV-Antrag-230925_.pdf">https://www.lallf.de/fileadmin/media/PDF/zust_Stelle/Formulare_BAV/BAV-Antrag-230925_.pdf</a></p>
Ursprungsportal	<p>Ausbildungsvertrag in den Berufen der Landwirtschaft oder der Hauswirtschaft eintragen, Register a training contract in the agricultural or home economics professions</p>