

99131002031000, 99131002031000

Take continuing education exam

Heruntergeladen am 12.06.2025

<https://fimportal.de/xzufi-services/122139523/L100027>

Modul	Sachverhalt
Leistungsschlüssel	99131002031000, 99131002031000
Leistungsbezeichnung I	Take continuing education exam
Leistungsbezeichnung II	Take continuing education exam
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Mecklenburg-Vorpommern
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Weiterbildung (131)
Verrichtungskennung	Abnahme (031)
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	12.11.2020

Modul	Sachverhalt
Fachlich freigegeben durch	Association of German Chambers of Industry and Commerce
Handlungsgrundlage	https://www.gesetze-im-internet.de/bbig_2005/_71.html https://www.gesetze-im-internet.de/bbig_2005/BJNR093110005.html#BJNR093110005BJNG001600000 https://www.gesetze-im-internet.de/bbig_2005/_71.html https://www.gesetze-im-internet.de/bbig_2005/BJNR093110005.html#BJNR093110005BJNG001600000
Teaser	After gaining an initial professional qualification, you can obtain a further further training examination, you can acquire a further nationally recognized vocational training qualification.
Volltext	<p>With an advanced training examination, you can, for example, obtain a qualification as an industrial foreman, business administrator, business economist or Bachelor / Master Professional.</p> <p>To be able to take an advanced training examination, you must already have an initial professional qualification. This is, for example, a completed vocational training. Depending on the degree you are aiming for, you may have to meet further admission requirements and have work experience, for example. The office responsible for your intended degree will be happy to advise you on the relevant requirements.</p> <p>You should prepare yourself well in terms of content for the respective advanced training examination. For this purpose, there are, for example, courses offered by private providers and self-study materials. However, this is not a legal requirement for admission to the examination.</p> <p>Depending on the profession and the federal state, different bodies are responsible for taking the examination. Usually these are the chambers of industry and commerce, professional chambers or other bodies responsible for vocational training. The office responsible for your region will inform you about examination possibilities in your region. If the</p>

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	<p>advanced training examination is not held at your location, you will find out where you can turn to as an alternative.</p> <p>The continuing education examination is administered and evaluated by an honorary examination board.</p> <p>Continuing education examinations consist of several examinations, which you must take on different examination dates as a written knowledge examination and as a practical or oral examination.</p>
Erforderliche Unterlagen	<ul style="list-style-type: none"> • Certified copy of the professional qualification • Tabular list of the professional career • Official photo ID for identification during the examination • If applicable, confirmation by the employer of the activities typical for the industry with the duration of the work
Voraussetzungen	<ul style="list-style-type: none"> • The admission requirements differ in each case according to the desired advanced training qualification and are listed in the corresponding ordinance • As a rule, suitable vocational training is required • Depending on the degree sought, a certain amount of professional experience may need to be demonstrated
Kosten	<p>Advanced training examinations are subject to a fee. The examination fee is based on the respective fee schedules of the regionally responsible body.</p>
Verfahrensablauf	<p>Before you decide to take an advanced training examination, you should seek advice from the competent office on the examination admission requirements and, if necessary, take advantage of preparatory training courses.</p> <ul style="list-style-type: none"> • To be admitted, submit an application for admission to the examination to the competent body. • After successful admission to the advanced training examination, you will receive an invitation to all parts of the examination (written and practical or oral). The written and oral/practical examinations usually take place on different days.

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- At the examination venue, you must show proof of identity and the examination registration form to prove that you are an authorized participant.

- You will usually learn the preliminary results of the written examination performance before taking your final oral or practical examination performance.

- If you have participated in all parts of the examination, you will usually receive immediate notification of whether you have passed the examination.

After your overall result has been determined by the examination board, it will be forwarded to the responsible office. Your examination certificate will then be issued and sent to you.

Bearbeitungsdauer

The entire procedure for the advanced training examination, including registration, admission, invitation, conducting all parts of the examination, determining the results and issuing/sending the examination certificate, takes approximately six to twelve months and depends on the desired advanced training examination and the examination performances specified therein.

Frist

The registration deadline for the final examination is approximately one to three months before the first examination date. You can find out the exact registration deadline from the office responsible for your region.

weiterführende Informationen

General information on continuing education exams can be found on the Chambers of Industry and Commerce page:

[Information on continuing education examinations](<https://www.ihk.de/weiterbildungspruefungen>)

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	<p>You can find examination offers and further information on the subject of continuing education and training examinations on the page of the Continuing Education Information System of the Chambers of Industry and Commerce:</p> <p>[Continuing Education Information System](https://wis.ihk.de/ihk-pruefungen/ihk-pruefungssuche.html)</p>
Hinweise	<p>By successfully passing the final examination, you will achieve an educational qualification at level 5-7 in the German Qualifications Framework.</p>
Rechtsbehelf	<ul style="list-style-type: none"> • Regulations may differ depending on the federal state • Appeal against competent body • Detailed information on how to file an objection can be found in the "Non-admission notice" and the "Non-confirmation notice"
Kurztext	<ul style="list-style-type: none"> • After initial vocational qualification, a further recognized vocational education qualification can be acquired by taking an advanced training examination <ul style="list-style-type: none"> • The advanced training examinations according to BBiG are recognized by the state. • Registration for the advanced training examination is made with the responsible body (e.g. Chamber of Industry and Commerce). • Observe admission requirements for qualification goal • If necessary, use training courses for preparation • Sum of the individual examination results leads to the overall result • Competent body issues examination certificate • Exam can be repeated twice
Ansprechpunkt	
Zuständige Stelle	<p>Chambers of Crafts, Chambers of Industry and Commerce and Professional Chambers</p>
Formulare	<ul style="list-style-type: none"> • Form: "Application for examination of admission requirements". <ul style="list-style-type: none"> • If applicable, online application required for "Operational assignment", "Report", "Project work" and "Professional task". • If applicable, form: "Application for disadvantage"

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	<p>compensation" required</p> <ul style="list-style-type: none"> • Online application possible: partly possible • Written form required: yes • Personal appearance: required for the examination <p>The regionally responsible office usually makes all applications available as a download on its website.</p>
Ursprungsportal	Weiterbildungsprüfung ablegen, Take continuing education exam