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# Crafts: Applying for an exemption permit for crafts requiring a license for entry in the register of craftsmen

Heruntergeladen am 18.06.2025

<https://fimportal.de/xzufi-services/9521691/L100027>

Modul	Sachverhalt
Leistungsschlüssel	99058023001000, 99058023001000
Leistungsbezeichnung I	Crafts: Applying for an exemption permit for crafts requiring a license for entry in the register of craftsmen
Leistungsbezeichnung II	
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Mecklenburg-Vorpommern
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (silber)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Handwerk (058)
Verrichtungskennung	Erteilung (001)

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SDG-Informationsbereich	Anerkennung von Qualifikationen zum Zwecke der Beschäftigung in einem anderen Mitgliedstaat
Lagen Portalverbund	
Einheitlicher Ansprechpartner	Ja
Fachlich freigegeben am	30.03.2023
Fachlich freigegeben durch	Ministry of Economic Affairs, Infrastructure, Tourism and Labor Mecklenburg-Western Pomerania
Handlungsgrundlage	<a href="https://www.gesetze-im-internet.de/hwo/_8.html">https://www.gesetze-im-internet.de/hwo/_8.html</a> <a href="https://www.gesetze-im-internet.de/hwo/_8.html">https://www.gesetze-im-internet.de/hwo/_8.html</a>
Teaser	Would you like to be entered in the Register of Craftsmen as the owner or manager of a business, but the master craftsman's examination is an unreasonable burden? Then you may be able to apply for an exemption.
Volltext	<p>You must be registered in the Register of Craftsmen if you wish to operate a craft requiring a license in Germany on a self-employed basis or if you wish to work as a company manager.</p> <p>This also applies if</p> <ul style="list-style-type: none"> <li>• you wish to carry out a significant part of a craft requiring a license on a self-employed basis.</li> <li>• you want to carry out several trades requiring a license on a self-employed basis. In this case, you need to be entered in the register of craftsmen for each craft requiring a license.</li> </ul> <p>As a rule, you must pass a master craftsman's examination to be entered in the register of craftsmen. If taking the master craftsman's examination is an unreasonable burden for you and you have knowledge and skills equivalent to those of a master craftsman, you can apply for an exemption permit for entry in the register of craftsmen.</p> <p>Reasons for exemption may include</p> <ul style="list-style-type: none"> <li>• advanced age,</li> <li>• family situations,</li> <li>• serious illness or disability,</li> <li>• the existence of other examinations,</li> <li>• long waiting times for master craftsman</li> </ul>

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examinations.

Each exceptional reason is examined on a case-by-case basis. In addition, you must provide evidence of the knowledge and skills required to practise the trade.

The exemption permit can be issued with additional conditions. For example, a temporary exemption may be granted if taking the master craftsman's examination is only temporarily unreasonable.

### Erforderliche Unterlagen

- Application for an exemption permit for entry in the register of craftsmen
- Evidence for the reason for exemption
- Proof of knowledge and skills relevant to the trade

### Voraussetzungen

- The master craftsman's examination must represent an unreasonable burden for you.
- You must have the knowledge and skills to practise the trade.

### Kosten

The specific fee can be found in the Chamber of Crafts' schedule of fees, which is available on the Chamber's website.

### Verfahrensablauf

You must submit your application for an exemption permit and for entry in the Register of Craftsman electronically via the online procedure or in writing to your local Chamber of Crafts. Online applications are also available via administrative portals. The following procedural steps are involved:

- Application
- Go to the website of your local Chamber of Skilled Crafts and download the application forms for an exemption permit and for entry in the Register of Skilled Crafts. You are also welcome to contact your Chamber of Skilled Crafts directly and have the required documents sent to you.
- Complete the forms in full and send them together with the required documents to your local Chamber of Skilled Crafts.

Alternatively, you can apply online via administrative portals.

- Carrying out the administrative procedure for granting an exemption permit
- The procedure for granting an exemption permit checks whether the following criteria are met:
- Existence of an exceptional reason (reason why

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taking a master craftsman examination appears to be an undue hardship, such as family reasons, advanced age or a special opportunity to take over a business)

- Proof of the necessary knowledge and skills (the scope of the proof depends on the previous qualification and on whether the exemption permit is applied for the entire craft or only for a sub-area).

- Decision on application

If the legal requirements are met, you will be granted an exemption. On this basis, you can then be entered in the Register of Craftsmen. The exemption permit can be issued for an unlimited or limited period of time. A time limit applies in particular if the permit is issued with the requirement to take the master craftsman's examination within a certain period of time.

- Craft roll entry

On the basis of a granted exemption permit, entry in the register of craftsmen can be made. Together with the notification of registration, the company receives the so-called craftsman's card (§ 10 Para. 2 HwO).

**Bearbeitungsdauer**

Not specified

**Frist**

None

**weiterführende  
Informationen**
**Hinweise**
**Rechtsbehelf**
**Kurztext**

- Craft roll entry with special permit
- If you have not passed the master craftsman's examination in the craft requiring a license, you can be entered in the register of craftsmen on the basis of an exemption permit if the following conditions are met:
  - advanced age,
  - special family situation,
  - serious illness or disability,
  - long waiting times for master craftsman examinations.
- Passing the master craftsman's examination constitutes an unreasonable burden (reason for exemption), which may be the case, for example, if

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	<ul style="list-style-type: none"> <li>• Proof of master craftsman-like qualification for the craft to be practiced must be provided.</li> <li>• The exemption permit may be subject to additional conditions, such as a time limit within which the master craftsman examination must be taken.</li> <li>• The application for an exemption permit and further information can be obtained from the local Chamber of Crafts in whose district the commercial establishment is located</li> </ul>
Ansprechpunkt	Chambers of Crafts, district craft associations and guilds
Zuständige Stelle	Chamber of Crafts (HWK) in whose district the future business premises are located
Formulare	
Ursprungsportal	Handwerk: Ausnahmegewilligung für zulassungspflichtige Handwerke zur Eintragung in die Handwerksrolle beantragen, Crafts: Applying for an exemption permit for crafts requiring a license for entry in the register of craftsmen