

99041018018000, 99041018018000

# Parental leave: advise and inform

Heruntergeladen am 06.06.2025

<https://fimportal.de/xzufi-services/211562212/L100038>

Modul	Sachverhalt
Leistungsschlüssel	99041018018000, 99041018018000
Leistungsbezeichnung I	Parental leave: advise and inform
Leistungsbezeichnung II	Parental leave: advise and inform
Typisierung	6 - Allgemeine Hinweise, nicht spezifische für eine Leistung
Quellredaktion	Thüringen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Familienförderung (041)
Verrichtungskennung	Beratung (018)
SDG-Informationsbereich	
Lagen Portalverbund	Vor der Geburt (1010100), Nach der Geburt (1010200)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	21.05.2025

Modul	Sachverhalt
Fachlich freigegeben durch	Thuringian Ministry of Social Affairs, Health, Labor and Family
Handlungsgrundlage	<a href="https://www.gesetze-im-internet.de/beeg/index.html">https://www.gesetze-im-internet.de/beeg/index.html</a>
Teaser	When you become parents, you are entitled to unpaid time off from work, provided you meet certain requirements. You must register the parental leave with your employer in writing.
Volltext	<p>Parental leave is unpaid time off for parents after the birth of a child. Your employer must release you from work for up to 3 years per child.</p> <p>During this time, you have special protection against dismissal and receive no pay. However, compensation in the form of parental allowance is possible and must be applied for separately.</p> <p>The Federal Ministry for Family Affairs, Senior Citizens, Women and Youth (BMFSFJ) has provided various advice centers and information material on the subject of parental leave.</p> <p><b>**Start date**</b></p> <p>Parental leave begins,</p> <ul style="list-style-type: none"> <li>• for mothers after the maternity protection period, i.e. 8 weeks after the birth of the child.</li> <li>• for the other parent from the birth of the child at the earliest.</li> </ul> <p><b>**Relation to the child**</b></p> <p>Parental leave is possible for</p> <ul style="list-style-type: none"> <li>• natural children.</li> <li>• natural children of your wife or husband or your partner.</li> <li>• Children for whom you as the father have applied for paternity acknowledgement or paternity establishment, even if a decision has not yet been</li> </ul>

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made on your application.

- Foster children in full-time care.
- Adopted children, even if the adoption procedure is still ongoing, so-called "child in adoptive care".
- Grandchildren, if one of the child's parents is a minor or is in education or training that began before their 18th birthday, provided that neither of the child's parents is on parental leave
- Siblings, nieces or nephews, grandchildren or great-grandchildren, for example if both parents have a serious illness or disability or have died.

### **\*\*Planning\*\***

Both parents can each take 3 years of parental leave, regardless of whether the other parent also takes parental leave.

You can divide your parental leave into up to 3 periods or take it all at once. The decisive factor for the division is whether the parental leave or parts of the parental leave

- before the 3rd birthday or
- between the child's 3rd birthday and 8th birthday.

of the child. With the employer's consent, more periods can also be taken.

### **\*\*Registration\*\***

You register your parental leave in writing, but informally, with your employer. The deadline for registration is

- within the first 3 years of the child's life, at the latest 7 weeks before the desired start of parental leave,
- from the 3rd birthday to the day of the 8th birthday at the latest 13 weeks before the desired start of parental leave.

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Your employer is obliged to confirm your parental leave.

**\*\*Information on parental leave\*\***

The Federal Ministry for Family Affairs, Senior Citizens, Women and Youth (BMFSFJ) provides further information and contact details for advice centers to find out about parental leave. These are, for example

- the family portal on the Internet
- the brochure "Parental allowance and parental leave"
- the service telephone of the family portal
- the authority search for local advice

**Erforderliche Unterlagen**
**Voraussetzungen**

The prerequisite for parental leave is that you

- work as an employee full-time, part-time, on a fixed-term contract (mini-job) or from home. Your place of work can be in Germany or abroad, but your employment relationship must be in accordance with German labor law,
- live in the same household as your child
- take care of and raise the child yourself,
- not work at all or not more than 32 hours per week during parental leave.

**Kosten**

There are no costs involved.

**Verfahrensablauf**
**Bearbeitungsdauer**
**Frist**
**weiterführende Informationen**

<https://familienportal.de/familienportal/familienleistungen/elternzeit>  
<https://www.bmfsfj.de/BMFSFJ/Service/servicetelefon-kontakt.html>  
<https://www.familien-wegweiser.de/wegweiser/stichwortverzeichnis,did=40002.html>

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<https://www.bmfsfj.de/bmfsfj/service/publikationen/elterngeld--elterngeldplus-und-elternteil-/73770?view=DEFAULT>  
<https://www.bmfsfj.de/BMFSFJ/Service/servicetelefon-kontakt.html>  
<https://www.familien-wegweiser.de/wegweiser/Familie-regional/Elterngeld/elterngeld.html>  
[https://familienportal.de/familienportal/125008!zip-search?state=H4sIAAAAAAAAA\\_1WOuw7CMAxFfwV5zgBrNIToXKRuqEPUuBAPJMV2eFX9d9LC0G6-D-vcAawRLCneQIfkvZp1HZdqSmt8ybqxdBLj\\_mnlHnICujOecTaPDwyyMntvXCidF6RTQnLloM-Ngs60KPkeRgVXJ1whVeaS\\_3ZbBffcfMGUPBxfREt\\_gRHyhOA20i4scgtzNQJWMTAQpklf\\_T4BeexQ4PqAAAA&service=99041006&zipCodeCityQuery=#search-results-count](https://familienportal.de/familienportal/125008!zip-search?state=H4sIAAAAAAAAA_1WOuw7CMAxFfwV5zgBrNIToXKRuqEPUuBAPJMV2eFX9d9LC0G6-D-vcAawRLCneQIfkvZp1HZdqSmt8ybqxdBLj_mnlHnICujOecTaPDwyyMntvXCidF6RTQnLloM-Ngs60KPkeRgVXJ1whVeaS_3ZbBffcfMGUPBxfREt_gRHyhOA20i4scgtzNQJWMTAQpklf_T4BeexQ4PqAAAA&service=99041006&zipCodeCityQuery=#search-results-count)

**Hinweise**

There are no clues or specifics.

**Rechtsbehelf**
**Kurztext**

- Parental leave consultation
  - Expectant parents are entitled to unpaid time off from work Parental leave covers up to 3 years
    - can be split up until the child's 8th birthday
    - both parents can take parental leave, regardless of whether the other parent also takes parental leave
    - special protection against dismissal during parental leave applies
      - no salary payment during parental leave
      - compensation through parental allowance possible
      - parental allowance must be applied for separately
  - Parental leave begins
    - for mothers after the maternity protection period, i.e. 8 weeks after the birth of the child.
    - for the other parent from the birth of the child at the earliest
    - parental leave can be divided into 3 time periods
      - The decisive factor for the division is whether the parental leave or parts of the parental leave are taken
        - before the 3rd birthday or
        - between the 3rd birthday and the 8th birthday of the child.
    - child is taken.
  - Parental leave is possible for
    - natural children

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- natural children of wives or husbands or civil partners
- children for whom an acknowledgment of paternity exists or is in progress
- foster children in full-time care
- adopted children, so-called "children in adoptive care"
- grandchildren, if one of the child's parents is a minor or in training
- for sister or brothers, nieces or nephews, grandchildren or great-grandchildren, e.g. if both parents have a serious illness or disability or have died
- Registration for parental leave: in writing, but informally with the employer
- Deadline for registration:
  - within the first 3 years of the child's life, no later than 7 weeks before the start of parental leave
  - from the 3rd birthday to the day of the 8th birthday no later than 13 weeks before the start of parental leave
- Employer is obliged to confirm parental leave
- Information on parental leave provided by the BMFSFJ:
  - Family portal on the Internet
  - Brochure "Parental allowance and parental leave"
  - Service telephone of the family portal
  - Search for authorities for local advice
- responsible: Service team of the Federal Ministry for Family Affairs, Senior Citizens, Women and Youth (BMFSFJ)

## Ansprechpunkt

<https://familienportal.de/dynamic/action/familienportal/125008/suche>  
<https://www.bmfsfj.de/bmfsfj/themen/familie/familienleistungen/elterngeld/elterngeldstellen-und-aufsichtsbehoerden/elterngeldstellen-und-aufsichtsbehoerden-in-elterngeldangelegenheiten-73716>  
<https://familienportal.de/dynamic/action/familienportal/125008/suche>

## Zuständige Stelle

Parental allowance office  
<https://www.bmfsfj.de/bmfsfj/themen/familie/familienleistungen/elterngeld/elterngeldstellen-und-aufsichtsbehoerden/elterngeldstellen-und-aufsichtsbehoerden-in-elterngeldangelegenheiten-73716>

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Formulare	
Ursprungsportal	Parental leave: advise and inform, Elternzeit: beraten und informieren