

99008001012009, 99008001012009

Apply for an identity card for people up to the age of 16

Heruntergeladen am 29.06.2025

<https://fimportal.de/xzufi-services/213499987/L100038>

Modul	Sachverhalt
Leistungsschlüssel	99008001012009, 99008001012009
Leistungsbezeichnung I	Apply for an identity card for people up to the age of 16
Leistungsbezeichnung II	Applying for an identity card as an under 16-year-old
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Thüringen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Personalausweis (008)
Verrichtungskennung	Ausstellung (012)
SDG-Informationsbereich	Dokumente, die von Unionsbürgern, ihren Familienmitgliedern, die keine Unionsbürger sind, allein reisenden Minderjährigen und

Modul	Sachverhalt
	Nicht-Unionsbürgern bei grenzüberschreitenden Reisen innerhalb der Union verlangt werden (Personalausweis, Visum, Pass)
Lagen Portalverbund	Ausweise (1070100)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	17.10.2024
Fachlich freigegeben durch	Thuringian Ministry of the Interior and Municipal Affairs
Handlungsgrundlage	https://www.gesetze-im-internet.de/pauswg/_1.html https://www.gesetze-im-internet.de/pauswg/_9.html https://www.gesetze-im-internet.de/pauswg/_1.html
Teaser	If you are under the age of 16, your parents or legal guardians can apply for an ID card for you.
Volltext	<p>Anyone of any age who is a German citizen can apply for an ID card. This also applies to children (from birth). If you are under 16, you must be accompanied by your parents. Your parents or legal guardians will take care of the application for you. A parent with custody can be represented by an authorized representative of the other parent when submitting the application.</p> <p>Your ID card is valid for 6 years and must then be reapplied for. A temporary ID card is valid for a maximum of 3 months. The ID card will become invalid before the expiry date if</p> <ul style="list-style-type: none"> • entries become incorrect or • the photograph is no longer clearly suitable for identification purposes. This can be the case in particular with ID cards for infants or very young children. <p>There is one exception: a change of address does not invalidate the card. The new ID card is equipped with the electronic proof of identity function. This function is automatically deactivated for children and young people up to the age of 16. Later activation (from the age of 16) is possible free of charge at the citizens'</p>

Modul	Sachverhalt
	office at the main place of residence.
Erforderliche Unterlagen	<ul style="list-style-type: none"> • old identity card, old passport or children's passport (valid or already expired) • if no old identity document is available: Birth certificate • Declaration of consent from the parent with custody who is not present if there is only one parent or legal guardian, additional proof of custody • Biometric passport photo: From May 1, 2025, only digitally available biometric photos will be used for new official documents. The photographs will either be taken at the authorities or by photographers. This means that citizens can no longer bring their own photograph with them.
Voraussetzungen	<p>You can obtain an identity card if you are under 16 years of age, if you</p> <ul style="list-style-type: none"> • have German citizenship and • are registered in Germany.
Kosten	<p>Zuschlag: 13€ Application outside of working hours or to a non-responsible authority Gebühr: 22,80€ Zuschlag: 30€ Issued by a consular or diplomatic mission abroad Gebühr: 10€ for the temporary identity card education or exemption from fees is possible for people in need. This is at the discretion of the identity card authority.</p>
Verfahrensablauf	<p>Your parents or legal guardians must apply for the ID card personally and together with you at the Citizens' Office:</p> <ul style="list-style-type: none"> • For children and young people under the age of 16, both parents submit the application together if they have joint custody. One custodial parent can be represented by the other custodial parent by power of attorney. • The children and young people for whom the application is made must also appear in person, as the authorities will check their identity. They must also sign

Modul

Sachverhalt

if they are 10 years or older at the time of application.

- Children aged 6 and over will have their fingerprints taken for storage in the document.
- When you apply, your Citizens' Registration Office will inform you when you can collect your ID card.
- The ID card is produced centrally by Bundesdruckerei GmbH in Berlin.
- You can arrange a collection date online, by e-mail or by telephone at many citizens' offices. You can find out which options your local citizens' office offers on their website, for example.

Bearbeitungsdauer

It usually takes at least 2 weeks from the date of application before you can collect your ID card from the Citizens' Registration Office.

Frist

You must apply for an identity card at the latest when you turn 16. Exception: you have a valid passport document.

weiterführende Informationen

Hinweise

Applications can be submitted to any other identity card authority if an important reason is presented. This will incur a surcharge for lack of jurisdiction, which means that the costs of issuing the card will increase.

Rechtsbehelf

Kurztext

- Identity card issue for under 16 year olds
- Any person with German citizenship can apply for an identity card.
- Children under the age of 16 can obtain an ID card, application by parents or legal guardians
- Both parents must submit the application together if they are jointly entitled to custody
- Costs: EUR 22.80 EUR 10.00 for the temporary identity card EUR 13.00 surcharge outside office hours or if the authority is not responsible EUR 30.00 surcharge for applications issued by consular or diplomatic missions abroad
- Processing time: Collection usually possible after 2 weeks
- Period of validity: 6 years
- Responsible: Identity card authority at the main place

Modul	Sachverhalt
	of residence any other identity card authority
Ansprechpunkt	Submit the application to the identity card authority at your main place of residence. This is usually the Citizens' Registration Office.
Zuständige Stelle	
Formulare	
Ursprungsportal	Apply for an identity card for people up to the age of 16, Personalausweis für Personen bis 16 Jahre beantragen