

99008001012003, 99008001012003

Apply for a new identity card due to loss

Heruntergeladen am 28.06.2025

<https://fimportal.de/xzufi-services/214137523/L100038>

Modul	Sachverhalt
Leistungsschlüssel	99008001012003, 99008001012003
Leistungsbezeichnung I	Apply for a new identity card due to loss
Leistungsbezeichnung II	Apply for a new ID card if you lose it
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Thüringen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Personalausweis (008)
Verrichtungskennung	Ausstellung (012)
SDG-Informationsbereich	Dokumente, die von Unionsbürgern, ihren Familienmitgliedern, die keine Unionsbürger sind, allein reisenden Minderjährigen und Nicht-Unionsbürgern bei grenzüberschreitenden

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	Reisen innerhalb der Union verlangt werden (Personalausweis, Visum, Pass)
Lagen Portalverbund	Ausweise (1070100)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	17.10.2024
Fachlich freigegeben durch	Thuringian Ministry of the Interior and Municipal Affairs
Handlungsgrundlage	https://www.gesetze-im-internet.de/pauswg/_1.html https://www.gesetze-im-internet.de/pauswg/_6.html https://www.gesetze-im-internet.de/pauswg/_7.html https://www.gesetze-im-internet.de/pauswg/_8.html https://www.gesetze-im-internet.de/pauswg/_9.html https://www.gesetze-im-internet.de/pauswg/_27.html https://www.gesetze-im-internet.de/pauswg/_1.html
Teaser	Have you lost your identity card? Then you must report this to the local identity card authority. You must also apply for a new ID card if you are over 16 years old and do not have another valid passport document.
Volltext	<p>You can report the loss</p> <ul style="list-style-type: none"> • at any identity card authority, usually the local citizens' office, or • at any police station. <p>If necessary, you can arrange for the online ID card function to be blocked at the issuing authority or have it blocked via the blocking hotline.</p> <p>When blocking by telephone, identification via the blocking password is required (was sent with the transport PIN and the PUK by Bundesdruckerei).</p> <p>If necessary, you can also have the electronic signature blocked by the provider who purchased the signature certificate.</p> <p>It is important to note that nobody can read your data without your PIN. The easiest way to block is via the</p>

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telephone blocking hotline.

You must also apply for a new ID card if you are over 16 years old and do not have a valid passport document, i.e. a passport or temporary passport. This is possible at the citizens' office at your main place of residence. If necessary, a temporary ID card can also be issued. In the event that you find your ID card again, you must report this in person to your local ID card office. Only when you have officially reported your ID card as "found" will a corresponding entry be deleted by the police. If you have not applied for a new ID card, you can continue to use your ID card reported as found in Germany without restriction until it expires.

Erforderliche Unterlagen

- Biometric passport photo: From May 1, 2025, only digitally available biometric photos will be used for new official documents. The photographs will either be taken at the authorities or by photographers. This means that citizens can no longer bring their own photograph with them.
- if available and not yet validated: old passport or children's passport (valid or already expired)
- if no valid passport or children's passport is available: Birth certificate or marriage certificate
- if available: police report of loss
- for children under the age of 16: if applicable, a declaration of consent from the parent with custody who is not present if there is only one parent or legal guardian, additional proof of custody

Voraussetzungen

The obligation to apply for an identity card applies to you if you

- have German citizenship,
- have reached the age of 16,
- are registered in Germany and
- do not have a valid passport document, i.e. passport or temporary passport.

For applications outside your main place of residence:

- You must be able to provide an important reason why you are not applying for the ID card at the ID card authority that is responsible at your main place of

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	<p>residence.</p> <ul style="list-style-type: none"> • Exception: The temporary ID card cannot be applied for abroad.
Kosten	<p>Zuschlag: 13€ Application outside working hours or not at the main place of residence Gebühr: 37€ for applicants aged 24 and over Gebühr: 22,80€ for applicants under the age of 24 Zuschlag: 30€ Issued by a consular or diplomatic mission abroad Gebühr: 10€ for the temporary identity card Fee reductions or exemptions are possible for people in need. This is at the discretion of the identity card authority.</p>
Verfahrensablauf	<p>To apply for a new ID card after losing it, proceed as follows:</p> <ul style="list-style-type: none"> • Report the loss to an identity card authority, usually the citizens' office, or to the police. You can report the loss informally in writing or in person. • If you want to apply for a new ID card at the Citizens' Registration Office at the same time, you must do this in person and bring the necessary documents with you. • Your Citizens' Office will inform you when you apply when you can collect your ID card. It usually takes at least two weeks. • Your ID card is produced centrally by Bundesdruckerei GmbH. • You can arrange a collection date online, by e-mail or by telephone at many citizens' offices. You can find out what options your citizens' office offers on its website, for example. <p>A temporary ID card can also be issued.</p>
Bearbeitungsdauer	<p>It usually takes at least 3 weeks from the date of application before you can collect your ID card from the Citizens' Registration Office.</p>
Frist	<p>You must report the loss as soon as possible.</p>

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weiterführende Informationen	
Hinweise	<p>There are countries that generally do not accept the withdrawal of applications for searches (e.g. if the ID document is recovered). There, a recovered identity document remains blocked. There is no guarantee that recovered identity documents can continue to be used outside Germany without restriction. It is therefore recommended that, when traveling abroad, you do not use identity documents that have been reported lost or stolen and instead apply for a new identity document.</p>
Rechtsbehelf	
Kurztext	<ul style="list-style-type: none"> • New identity card issued due to loss • Loss of the identity card must be reported to the police or identity card authority, e.g. citizens' office • Costs for applying for a new identity card: EUR 37.00 for applicants aged 24 and over EUR 22.80 for applicants under 24 years of age EUR 10.00 for the temporary identity card EUR 13.00 surcharge for applications submitted outside office hours or not at the main place of residence EUR 30.00 surcharge for issuance by consular or diplomatic representation abroad • Processing time: at least 2 weeks from the date of application • The identity card authority must also be notified of the retrieval of the document • Responsible: Citizens' office at your main place of residence or any other citizens' office
Ansprechpunkt	Please contact the citizens' office at your main place of residence or any other citizens' office.
Zuständige Stelle	
Formulare	
Ursprungsportal	Apply for a new identity card due to loss, Personalausweis wegen Verlust neu beantragen