

99085001012006, 99085001012006

Apply for a passport due to change of other data

Heruntergeladen am 17.07.2025

<https://fimportal.de/xzufi-services/217310839/L100038>

Modul	Sachverhalt
Leistungsschlüssel	99085001012006, 99085001012006
Leistungsbezeichnung I	Apply for a passport due to change of other data
Leistungsbezeichnung II	Apply for a passport due to change of other data
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Thüringen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Reisepass (085)
Verrichtungskennung	Ausstellung (012)
SDG-Informationsbereich	Dokumente, die von Unionsbürgern, ihren Familienmitgliedern, die keine Unionsbürger sind, allein reisenden Minderjährigen und Nicht-Unionsbürgern bei grenzüberschreitenden

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	Reisen innerhalb der Union verlangt werden (Personalausweis, Visum, Pass)
Lagen Portalverbund	Auslandsaufenthalt (1120200), Ausweise (1070100)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	17.10.2024
Fachlich freigegeben durch	Thuringian Ministry of the Interior and Municipal Affairs
Handlungsgrundlage	https://www.gesetze-im-internet.de/pa_g_1986/_1.htm https://www.gesetze-im-internet.de/pa_g_1986/_5.htm https://www.gesetze-im-internet.de/pa_g_1986/_15.htm https://www.gesetze-im-internet.de/passv_2007/_15.htm https://www.gesetze-im-internet.de/pa_g_1986/_1.htm
Teaser	If you have a German passport and certain data changes, you must apply for a new passport.
Volltext	<p>As the holder of an identity card or passport, you are obliged to present your document to the identity card/passport authority immediately if an entry is incorrect. This is the case if the address has changed. This also applies to the eID card, which - like the ID card - has a function for electronic proof of identity.</p> <p>In addition, the address fulfills important tasks for the address confirmation function of the online ID card. So make sure that the current address is stored on the chip. Without the change of address, it may not be possible to use online services or return items may not reach the applicant.</p> <p>You can change your address in person at the passport, ID card and eID card authorities or as part of an electronic application via the Internet.</p>
Erforderliche Unterlagen	The following documents are required when applying

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for a change of address or place of residence:

- In case of personal appearance: Identity card, passport or eID card
- For electronic changes: ID card or eID card with activated online ID and the corresponding PIN Suitable smartphone with NFC interface or a card reader Free ID card app from the federal government for the smartphone or PC

Voraussetzungen

If you come in person:

- You have already registered with the relevant registration office.
- As the document holder, you can initiate the change of address in person or through a person with the appropriate power of attorney.

For electronic residence registration:

- You initiate the changes in the course of electronic residence registration.

Kosten

Gebühr: 32€

The costs apply to passport applications in the express procedure (surcharge).

<https://www.bmi.bund.de/SharedDocs/faqs/DE/theme/n/moderne-verwaltung/reisepass/reisepass-faq.html>

Gebühr: 22€

The costs are additional if you apply for a passport with 48 pages instead of 32 pages.

<https://www.bmi.bund.de/SharedDocs/faqs/DE/theme/n/moderne-verwaltung/reisepass/reisepass-faq.html>

Gebühr: 31€

Additional costs are incurred if you apply for a passport at a German mission abroad (embassy or consulate).

<https://www.bmi.bund.de/SharedDocs/faqs/DE/theme/n/moderne-verwaltung/reisepass/reisepass-faq.html>

Gebühr: 70€

The costs apply from the age of 24. The fee (without surcharges) is doubled if the passport has to be issued outside official office hours or if the application is not submitted to the local passport authority (municipality of the main residence).

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<https://www.bmi.bund.de/SharedDocs/faqs/DE/themen/moderne-verwaltung/reisepass/reisepass-faq.html>
Gebühr: 37,50€

The costs apply if you are under 24 years old. The fee (without surcharges) is doubled if the passport has to be issued outside official office hours or if the application is not submitted to the local passport authority (municipality of the main residence).

<https://www.bmi.bund.de/SharedDocs/faqs/DE/themen/moderne-verwaltung/reisepass/reisepass-faq.html>

Verfahrensablauf

If you come in person:

- You must appear in person at the relevant passport/ID/eID card authority (municipality, town or administrative community) with the documents.
- You can also have the change of address carried out by a representative in the course of a personal visit. To do this, you must present a power of attorney and an identity document (usually an ID card or passport) of the representative. The identity document to be changed must be brought along.

For electronic registration:

- An electronic change is only possible in the course of electronic residence registration, a nationwide service of the Free and Hanseatic City of Hamburg, which is gradually being made available throughout Germany.
- To register electronically, please follow the instructions under "Residence; re-registration - in the Thuringian jurisdiction finder" or the instructions on the website of your new municipality of residence.
- Once you have successfully registered, you will usually receive your registration confirmation as a PDF file to download after a few days.
- You can change the data on the chip of your ID card or your eID card. You will also receive an address sticker by post to update the address on your ID card and, if applicable, passport. ID card: The address is changed on the chip. To ensure that the address is also visible on the card, an address sticker is affixed to the back of the ID card. Passport: The new place of residence is changed directly and visibly on the passport. eID card: The address on the chip is changed.

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An address sticker will not be sent.

- If the procedure is interrupted for technical reasons or the registration authority cancels the electronic registration during the verification process, you will receive a notification. Please contact your new municipality in person to complete the registration process and to change your ID card, passport or eID card.

Bearbeitungsdauer

Frist

6 - 10 Jahr(e)

The passport is valid for 6 years for applicants under the age of 24 and 10 years for applicants aged 24 and over.

weiterführende Informationen

Hinweise

Rechtsbehelf

- Complaint or appeal against the decisions of the passport authority to the superior authority or the State Ministry of the Interior
- Legal action before the administrative court

Kurztext

- New passport issue due to change of other data
- If you have a passport and certain data changes, you must apply for a new passport; this applies if the following data changes: First name Family name Date of birth Place of birth Change of place of residence (if it is not possible to change the word place in the passport due to lack of space)
- responsible: Passport authority (usually citizens' office) at the main place of residence any other passport authority in Germany (additional costs may be incurred) German representation abroad (additional costs may be incurred)

Ansprechpunkt

Zuständige Stelle

Please contact the passport and identity card authorities.

Formulare

Ursprungsportal

Reisepass beantragen wegen Änderung von sonstigen

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Daten, Apply for a passport due to change of other data