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Entry in the register of craftsmen with foreign professional qualifications on the basis of an equivalence assessment

Heruntergeladen am 12.07.2025

<https://fimportal.de/xzufi-services/222785032/L100038>

Modul	Sachverhalt
Leistungsschlüssel	99058007060014, 99058007060014
Leistungsbezeichnung I	Entry in the register of craftsmen with foreign professional qualifications on the basis of an equivalence assessment
Leistungsbezeichnung II	Entry in the register of craftsmen with foreign professional qualifications on the basis of an equivalence assessment
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Thüringen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung

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Leistungsgruppierung	Handwerk (058)
Verrichtungskennung	Eintragung (060)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens
Lagen Portalverbund	Eintragung in Register (2020100), Erlaubnisse und Genehmigungen (2010400), Anmeldepflichten (2010100)
Einheitlicher Ansprechpartner	Ja
Fachlich freigegeben am	23.06.2025
Fachlich freigegeben durch	Erfurt Chamber of Crafts
Handlungsgrundlage	https://www.gesetze-im-internet.de/hwo/_6.html https://www.gesetze-im-internet.de/hwo/_7.html https://www.gesetze-im-internet.de/hwo/_50c.html https://www.gesetze-im-internet.de/hwo/_10.html
Teaser	If you wish to work independently in a craft requiring a license with a professional qualification acquired abroad and the equivalence to a domestic master craftsman's examination has been established, you must first have this entered in the Register of Craftsmen.
Volltext	<p>In Germany, you can practice a craft requiring a license in a standing trade with a professional qualification acquired abroad that is equivalent to a domestic master craftsman's examination.</p> <p>To do so, you must first submit a separate application to have the equivalence of your professional qualification acquired abroad with a domestic master craftsman's examination determined.</p> <p>Once the equivalence has been determined, you must be entered in the register of skilled craftsmen before setting up in business.</p> <p>The Register of Craftsmen is a register kept by your</p>

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local Chamber of Crafts.

The Register of Craftsmen lists, among other things

- natural persons,
- partnerships with legal capacity or
- legal entities and
- the name and qualifications of the company management.

Registration in the Register of Craftsmen is mandatory if you

- wish to exercise a craft requiring a license,
- only want to practise the craft in part and
- wish to carry out essential activities of several trades, then for each of these trades.

To be entered in the register of craftsmen, you or the company management must provide proof of successful completion of a master craftsman's examination for the craft to be practiced or an equivalent professional qualification.

The following are eligible as company management

- Owners of the craft business or
- persons employed by the craft business

You can find a complete list of trades requiring a license in Appendix A of the Crafts Code (HwO).

The relevant chambers of skilled crafts provide further information on this service. Please contact the relevant Chamber of Skilled Crafts for more information.

Erforderliche Unterlagen

Sole proprietorship:

- Identity card or comparable identification document (copy)
- Notification of the equivalence assessment
- Business registration (copy): Can be submitted after entry in the register of craftsmen.

Companies under civil law (GbR)

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- Identity card or comparable identification document of the partners or authorized representatives (copy)
- Articles of association, if not concluded informally (copy)
- Submission of the certificate of equivalence of the managing partner (copy)
- Business registration (copy): Can be submitted after entry in the craftsmen's register

Commercial partnerships with legal capacity

- This refers to General partnerships (OHG), limited partnerships (KG) and corresponding foreign company forms.
- Identity cards or comparable identification documents of the shareholders or authorized representatives (copy)
- For proof of the company's legal form for companies based in Germany: for companies entered in the commercial register: extract from the register, for general partnerships additionally articles of association (copy) if no entry in the register has been made: articles of association (copy) for foreign legal forms: Extract from the register, if already entered in the foreign register, otherwise articles of association (copy)
- Notification of the equivalence assessment of the managing partner or company management
- Business registration (copy): can be submitted after entry in the register of craftsmen.

Legal persons

- This refers to Limited liability company (GmbH), limited liability entrepreneurial company (UG), public limited company (AG),
- registered cooperative (eG)
- Identity cards or comparable identification documents of the authorized representatives (copy)
- for proof of the company's legal form: for companies based in Germany: extract from the commercial or cooperative register for foreign legal forms: Extract from the relevant foreign register
- Business registration (copy): can be submitted after entry in the Register of Craftsmen.

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	<ul style="list-style-type: none"> • Details of the company management • Notification of the equivalence assessment of the company management <p>If a manager is employed, the following documents must also be submitted:</p> <ul style="list-style-type: none"> • Plant manager's declaration • Proof of management activity: employment contract (copy) • Proof of social insurance for the plant manager • Submission of the notice of equivalence assessment
Voraussetzungen	The equivalence of your foreign professional qualification has been established.
Kosten	The amount of the fees can be found in the fee schedule of the relevant Chamber of Crafts.
Verfahrensablauf	<p>You can apply for entry in the Register of Craftsmen in writing or, in some cases, online at your local Chamber of Crafts. Please obtain information about the procedure from the relevant Chamber of Skilled Crafts. You can also have the necessary documents sent to you.</p> <ul style="list-style-type: none"> • Submit your application documents to your local Chamber of Skilled Crafts. • The Chamber of Skilled Crafts will check your application for completeness and, on the basis of the certificate, whether the focus of the qualification corresponds to the craft you wish to practise. • In cases of doubt, you can submit evidence of individual achievements (such as seminar papers or dissertations) during your training as well as framework curricula and training regulations for the examination. • If you meet the registration requirements, you will be notified in advance of your expected registration. • Once you have been registered, you will receive a written certificate from your local Chamber of Skilled Crafts. Your business will receive the so-called craftsman's card. • If the registration is rejected, you will receive a notification from the local Chamber of Skilled Crafts.

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Bearbeitungsdauer	3 Monat(e)
Frist	You must be entered in the Register of Craftsmen before starting work.
weiterführende Informationen	https://www.gesetze-im-internet.de/hwo/anlage_a.html https://www.bmwk.de/Redaktion/DE/Publikationen/Ausbildung-und-Beruf/anererkennung-auslaendischer-berufsqualifikationen-handwerk.html https://www.handwerkskammer.de https://www.gesetze-im-internet.de/hwverwdtv/BJNR013550968.html https://www.gesetze-im-internet.de/hwo/anlage_a.html
Hinweise	There are no indications or special features.
Rechtsbehelf	<ul style="list-style-type: none"> • You have the right to appeal against a rejection of your application for entry in the Register of Craftsmen. • Depending on the federal state in which you have submitted the application, a preliminary procedure will be carried out first. • Please refer to the instructions on legal remedies in your notification for information on the legal remedies available.
Kurztext	<ul style="list-style-type: none"> • Register of tradespeople Registration of persons with professional qualifications acquired abroad on the basis of an equivalence assessment • Register of craftsmen as a register of all owners of a business of a craft requiring a license in a standing trade • Registration concerns natural and legal persons and partnerships with legal capacity • Legal obligation to register: all business owners with a craft requiring a license in a standing trade must be entered in the Register of Craftsmen does not apply to itinerant trades or market transactions • Register contents include Craft requiring a license in the standing trade Name and qualifications of the company management Company owners or managers must provide proof of successful completion of a master craftsman's examination for the craft to be practiced or equivalent foreign or domestic professional qualifications • Possibility to have the established equivalence of a

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professional qualification acquired abroad with a domestic master craftsman qualification in a craft requiring a license registered

- Application can be submitted in writing or partially online to the local Chamber of Skilled Crafts
- Deadline: before taking up the craft activity
- Fees: Amount depends on the fee schedule of the responsible Chamber of Skilled Crafts
- Responsible: Chamber of Skilled Crafts in whose district the commercial establishment is intended

Ansprechpunkt

Zuständige Stelle

Formulare

Ursprungsportal

Entry in the register of craftsmen with foreign professional qualifications on the basis of an equivalence assessment, Eintragung in die Handwerksrolle mit ausländischer Berufsqualifikationen auf Grundlage einer Gleichwertigkeitsfeststellung