

99085001012005, 99085001012005

# Applying for a temporary passport

Heruntergeladen am 16.06.2025

<https://fimportal.de/xzufi-services/355490/L100038>

Modul	Sachverhalt
Leistungsschlüssel	99085001012005, 99085001012005
Leistungsbezeichnung I	Applying for a temporary passport
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Thüringen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Reisepass (085)
Verrichtungskennung	Ausstellung (012)
SDG-Informationsbereich	Dokumente, die von Unionsbürgern, ihren Familienmitgliedern, die keine Unionsbürger sind, allein reisenden Minderjährigen und Nicht-Unionsbürgern bei grenzüberschreitenden Reisen innerhalb der Union verlangt werden (Personalausweis, Visum, Pass)

Modul	Sachverhalt
Lagen Portalverbund	Auslandsaufenthalt (1120200), Ausweise (1070100)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	17.10.2024
Fachlich freigegeben durch	Thuringian Ministry of the Interior and Municipal Affairs
Handlungsgrundlage	<a href="https://www.gesetze-im-internet.de/pa_g_1986/__1.htm">https://www.gesetze-im-internet.de/pa_g_1986/__1.htm</a>   <a href="https://www.gesetze-im-internet.de/pa_g_1986/__5.htm">https://www.gesetze-im-internet.de/pa_g_1986/__5.htm</a>   <a href="https://www.gesetze-im-internet.de/pa_g_1986/__6.htm">https://www.gesetze-im-internet.de/pa_g_1986/__6.htm</a>   <a href="https://www.gesetze-im-internet.de/pa_g_1986/__19.htm">https://www.gesetze-im-internet.de/pa_g_1986/__19.htm</a> <a href="https://www.gesetze-im-internet.de/pa_g_1986/index.htm">https://www.gesetze-im-internet.de/pa_g_1986/index.htm</a> <a href="https://www.gesetze-im-internet.de/passv_2007/__15.htm">https://www.gesetze-im-internet.de/passv_2007/__15.htm</a> <a href="https://landesrecht.thueringen.de/bsth/document/jlr-Pa%C3%9FG_PAuswGAGTHpP1">https://landesrecht.thueringen.de/bsth/document/jlr-Pa%C3%9FG_PAuswGAGTHpP1</a> <a href="https://www.gesetze-im-internet.de/pa_g_1986/__1.htm">https://www.gesetze-im-internet.de/pa_g_1986/__1.htm</a> 
Teaser	Do you urgently need a passport and neither a regular nor an express passport can be issued in time? Then you can apply for a temporary passport.
Volltext	<p>You can only have a temporary passport issued in justified individual cases. It can be issued and handed over immediately. It can only ever be issued if it is no longer possible to apply for a passport in time - even using the express procedure (maximum production time 72 hours) - and it cannot be issued in time for the first use. The passport authorities may require the submission of suitable evidence.</p> <p>The application of minors must be approved in writing by both parents (as long as they have joint custody). In the case of unmarried or divorced parents, consent may be given by the parent to whom the family court has granted sole parental custody of the child. The decision of the family court must be submitted with</p>

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	the application. Furthermore, in the case of minors, one parent may sign at the time of application and the other parent may sign at the time of collection.
<b>Erforderliche Unterlagen</b>	<ul style="list-style-type: none"> <li>• current biometric photo, in passport format (45 x 35 mm) in portrait format, frontal photo without border, without headgear and without covering the eyes <ul style="list-style-type: none"> <li>• Note: From May 1, 2025, only digitally available biometric photographs will be used for new official documents. The photographs will either be taken at the authority or by photographers. It is therefore no longer possible for citizens to bring their own photograph with them.</li> <li>• Your previous passport (if you already have one), even if it is invalid</li> <li>• Your identity card</li> <li>• If applicable, a civil status certificate (for unmarried persons: Birth certificate; for married persons or persons who have been married: Marriage certificate) may be required, for example if the spelling of your name is unclear. The submission of family registers is also accepted.</li> </ul> </li> </ul>
<b>Voraussetzungen</b>	It is no longer possible to issue a regular or express passport in time.
<b>Kosten</b>	<p>Gebühr: 26€</p> <p>The fee shall be doubled if the official act is performed by an authority without jurisdiction or outside official office hours at the request of the applicant.</p>
<b>Verfahrensablauf</b>	<ul style="list-style-type: none"> <li>• You must come in person to apply for a passport (e-passport). <ul style="list-style-type: none"> <li>• The application will be completed on the spot with the clerk. All you have to do is sign it.</li> <li>• The personal appearance is essential because of the handwritten signature on the application form and the identity check. You can prove your identity with an official photo ID. This is usually the identity card or the previous passport.</li> <li>• However, the passport can also be collected by a person authorized in writing who must provide proof of identity.</li> </ul> </li> </ul>
<b>Bearbeitungsdauer</b>	The provisional document is usually issued immediately.

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Frist	1 Jahr(e) It is not possible to extend the period of validity.
weiterführende Informationen	
Hinweise	<ul style="list-style-type: none"> <li>• The loss of a temporary passport must be reported immediately.</li> <li>• Information on entry requirements for various countries and further information on your destination can be found on the website of the Federal Foreign Office.  <a href="https://www.auswaertiges-amt.de/de/">https://www.auswaertiges-amt.de/de/</a>  <a href="https://www.auswaertiges-amt.de/de/">https://www.auswaertiges-amt.de/de/</a></li> </ul>
Rechtsbehelf	
Kurztext	<ul style="list-style-type: none"> <li>• Temporary passport issue</li> <li>• A temporary machine-readable passport will only be issued to you if the time for issuing an express passport (production time max. 72 hours) is too short and it can no longer be issued in time for the first use.</li> <li>• Responsible:               <ul style="list-style-type: none"> <li>• the passport authority of the city or municipality in which you are registered with your sole or main residence, or</li> <li>• to the administrative community that acts as the passport authority.</li> </ul> </li> </ul>
Ansprechpunkt	Please contact <ul style="list-style-type: none"> <li>• the passport authority of the city or municipality in which you are registered with your sole or main residence, or</li> <li>• the administrative community that acts as the passport authority.</li> </ul>
Zuständige Stelle	
Formulare	
Ursprungsportal	Reisepass beantragen eines vorläufigen Passes, Applying for a temporary passport