

99108047050003, 99108047050003

Driving licence: Conversion of a service driving licence into a civilian driving licence

Heruntergeladen am 28.06.2025

<https://fimportal.de/xzufi-services/199056848/L100039>

Modul	Sachverhalt
Leistungsschlüssel	99108047050003, 99108047050003
Leistungsbezeichnung I	Driving licence: Conversion of a service driving licence into a civilian driving licence
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Rheinland-Pfalz
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Straßenverkehr (108)
Verrichtungskennung	Umschreibung (050)
SDG-Informationsbereich	Erwerb und Verlängerung eines Führerscheins

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Lagen Portalverbund	Führerscheine (1090100)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	08.02.2023
Fachlich freigegeben durch	Ministry of Economic Affairs, Transport, Agriculture and Viticulture Rhineland-Palatinate
Handlungsgrundlage	https://www.gesetze-im-internet.de/fev_2010/_26.htm https://www.gesetze-im-internet.de/fev_2010/_27.htm https://www.gesetze-im-internet.de/fev_2010/_26.htm https://www.gesetze-im-internet.de/fev_2010/_27.htm
Teaser	If you hold a Bundeswehr, Federal Police or police service driving licence, you can have it converted into a general driving licence.
Volltext	A business driving licence acquired on official duty can be converted into a "civilian", i.e. general driving licence. With a company driving license from the Bundeswehr, the Federal Police and the police, you may only drive official vehicles. It applies only for the duration of the employment relationship. Please note: Card driving licences issued from 19 January 2013 onwards are limited to 15 years. However, the time limit only applies to the driving licence document. This must be renewed every 15 years. Regular medical examinations or other examinations are not associated with the exchange of documents.
Erforderliche Unterlagen	• Identity card or passport • Service driving licence (company driving licence) or certificate issued by the issuing authority attesting to the past possession of a company driving licence • civilian driving licence (if available) • a passport photo that complies with the provisions of

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	the Passport Ordinance • (current biometrics-compatible photograph (size 45x35mm, portrait format, frontal shot).
Voraussetzungen	You must be the holder of a valid business driving licence.
Kosten	Gebühr: 36,30€ https://www.gesetze-im-internet.de/stgebo_2011/BJNR009800011.html The fees are based on the scale of charges for road transport measures (GebOSt).
Verfahrensablauf	
Bearbeitungsdauer	
Frist	
weiterführende Informationen	
Hinweise	
Rechtsbehelf	
Kurztext	• Driving licence Transfer of a company driving licence • A business driving licence acquired on official duty can be converted into a "civilian", i.e. general driving licence. • Required documents: Identity card or passport - Service driving licence (company driving licence) or certificate issued by the issuing authority attesting to the past possession of a company driving licence - civilian driving licence (if available) a passport photo that complies with the provisions of the Passport Ordinance (current biometrics-compatible photograph (size 45x35mm, portrait format, frontal shot). • There are fees of EUR 36.30. • Responsible: Driving licence office of the district or the independent city
Ansprechpunkt	Contact the driving licence office in your district or city (main residence).
Zuständige Stelle	The competent authority is the district administration, in large district-affiliated or district-free cities the city

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	administration.
Formulare	
Ursprungsportal	Fahrerlaubnis: Umschreibung von Dienstfahrerlaubnis in zivile Fahrerlaubnis, Driving licence: Conversion of a service driving licence into a civilian driving licence