

99068010017000, 99068010017000

Granting time off for youth leaders

Heruntergeladen am 10.07.2025

<https://fimportal.de/xzufi-services/231309499/L100039>

Modul	Sachverhalt
Leistungsschlüssel	99068010017000, 99068010017000
Leistungsbezeichnung I	Granting time off for youth leaders
Leistungsbezeichnung II	
Typisierung	4 - Land: Regelung
Quellredaktion	Rheinland-Pfalz
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Jugendarbeit (068)
Verrichtungskennung	Bewilligung (017)
SDG-Informationsbereich	
Lagen Portalverbund	Engagement und Beteiligung (1100100)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	02.09.2021

Modul	Sachverhalt
Fachlich freigegeben durch	MFFKI
Handlungsgrundlage	https://landesrecht.rlp.de/bsrp/document/jlr-JLSUrlGRP2001rahmen https://landesrecht.rlp.de/bsrp/document/VVRP-VVRP00004826 https://landesrecht.rlp.de/bsrp/document/jlr-JLSUrlGRP2001rahmen https://landesrecht.rlp.de/bsrp/document/VVRP-VVRP00004826
Teaser	If you would like to volunteer in youth work, e.g. for international youth activities or meeting places, you can be released from work.
Volltext	<p>Volunteers and leaders in youth work who are in a service, employment or training relationship can apply to their employer for time off to carry out voluntary work. You can be released from work if you are involved in a voluntary leading activity, e.g. in tent camps, youth hostels, youth hikes, international youth activities or meeting places, and wish to be released from work accordingly. It can also be granted if you wish to attend training and further education courses, training measures or specialist conferences in preparation for your voluntary work. Leave of absence is possible for up to 12 working days per year, including half days. There is no entitlement to continued payment of salary during the leave of absence. However, the state grants compensation of up to 70 euros for each full working day of leave, and a correspondingly lower amount for half days.</p>
Erforderliche Unterlagen	<ul style="list-style-type: none"> • Application for leave of absence and reimbursement of loss of earnings • Certificate of attendance of a training or further training course, a training measure or a specialist conference on youth welfare issues • Confirmation of non-exemption according to the law of the other federal state in which the applicant lives • Confirmation of eligibility for funding from the youth welfare office (if not recognized)
Voraussetzungen	<ul style="list-style-type: none"> • As an applicant, you must be at least 16 years of age. • You are in a service, employment or training

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relationship.

- The measure is carried out by a public or recognized independent youth welfare organization based in Rhineland-Palatinate.
- The provider must independently check whether it is recognized in accordance with § 75 SGB VIII, if not, then apply to the responsible youth welfare office for confirmation of eligibility.
- The application must be submitted to the employer at least four weeks before the start of the measure.
- For reimbursement of loss of earnings, the application must be received by the State Youth Welfare Office no later than two months after the end of the measure.

Kosten

There are no fees.

Verfahrensablauf

- The application for leave of absence must be submitted at least four weeks before the intended leave period by a public or recognized independent youth welfare organization based in Rhineland-Palatinate.
- The "Application for leave of absence and reimbursement of loss of earnings" is completed by the organization as a first step and then sent to the employer.
- The employer confirms the number of working days to be released from work and the amount of the loss of earnings.
- Voluntary work in the context of youth work is carried out.
- The applicant fills in the final data and signs.
- The application for reimbursement of the loss of earnings must be submitted to the State Youth Welfare Office no later than two months after the end of the leave of absence.
- The application also serves as an individual proof of use - briefly describe the procedure by way of introduction and list the procedural steps in an understandable way as a keyword list.

Bearbeitungsdauer

1 - 3 Woche(n)

Frist

The application form for leave of absence must be submitted to the employer at least four weeks before the start of the voluntary activity. After completion of

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the measure, the application must be received by the State Office for Social Affairs, Youth and Care (Landesamt für Soziales, Jugend und Versorgung, Landesjugendamt) within two months at the latest in order to obtain reimbursement of the loss of earnings.

weiterführende Informationen
Hinweise

- Applicants must be 16 years of age or older. If you are under 18, the consent of your legal guardian is also required.
- An entitlement to a leave of absence is not transferable to the following year.
- If there is an operational reason against the leave of absence that cannot be averted, the application may also be refused.
- The leave of absence must not result in any disadvantages with regard to the employment relationship.
- The reimbursement depends on the scope of employment (full entitlement only for full-time employees).

Rechtsbehelf

The appeal will be sent to the applicant as part of the notification.

Kurztext

In accordance with the state law on strengthening voluntary work in youth work and the associated administrative ordinance, a person aged 16 or over working as a volunteer in youth work can be granted unpaid leave of absence by their employer for 12 working days per year to carry out their voluntary work. The application is made via the public or recognized independent youth welfare organization. The application form must be submitted to the employer for co-signature at least four weeks in advance. Once the activity or voluntary work has been carried out, the application must be submitted to the state youth welfare office no later than two months later in order to obtain reimbursement of the loss of earnings. For each full working day of unpaid leave, the state can currently pay compensation of up to 70 euros. Compensation is paid accordingly for half days.

Ansprechpunkt

Before the start of the measure: Information can be

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obtained from the MFFKI, Department 73, the Landesamt für Soziales, Jugend und Versorgung, Abtl. Landesjugendamt or the Landesjugendring (LJR) and their respective websites The application form is first sent to the public/free youth welfare organization, which applies to the employer for the exemption on behalf of the applicant. It is then sent to the applicant's own employer, who confirms the leave of absence.

After completion of the measure: Now the same form is completed by the applicant and forwarded to the State Office for Social Affairs, Youth and Care, State Youth Welfare Office Department. The application is checked there and, if applicable, the expense allowance is paid out.

Zuständige Stelle

- Ministry for Family, Women, Culture and Integration Rhineland-Palatinate (MFFKI)
- State Office for Social Affairs, Youth and Care (LSJV)

Formulare

https://lsjv.rlp.de/fileadmin/lsjv/Themen/Kinder/Downloads/Jugendarbeit_Jugendsozialarbeit/Jugendfoerderung/JArbeit_Verdienstausfall.pdf
<https://lsjv.rlp.de/themen/kinder-jugend-und-familie/jugendarbeit-und-jugendsozialarbeit/jugendfoerderung>
https://lsjv.rlp.de/fileadmin/lsjv/Themen/Kinder/Downloads/Jugendarbeit_Jugendsozialarbeit/Jugendfoerderung/JArbeit_Verdienstausfall.pdf
<https://lsjv.rlp.de/themen/kinder-jugend-und-familie/jugendarbeit-und-jugendsozialarbeit/jugendfoerderung>

Ursprungsportal

Freistellung für Jugendleiter bewilligen, Granting time off for youth leaders