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# Advice for and evaluation of existing or potential training employers

Heruntergeladen am 29.06.2025

<https://fimportal.de/xzufi-services/236504814/L100039>

Modul	Sachverhalt
Leistungsschlüssel	99019018058000, 99019018058000
Leistungsbezeichnung I	Advice for and evaluation of existing or potential training employers
Leistungsbezeichnung II	Advice for and evaluation of existing or potential training employers
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Rheinland-Pfalz
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	fachlich freigegeben (silber)
Begriffe im Kontext	train, apprentices training premises, Vocational training, Training advisory service, suitability, Training, trainees, training employer
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Berufsbildung (019)

Modul	Sachverhalt
Verrichtungskennung	Durchführung (058)
SDG-Informationsbereich	Bildungswesen in einem anderen Mitgliedstaat, einschließlich der frühkindlichen Betreuung, Bildung und Erziehung, der Primar- und Sekundarschulbildung, der Hochschulbildung und der Erwachsenenbildung
Lagen Portalverbund	Prüfung und Nachweise für Sachkunde und Sicherheit (2120300), Aus-, Weiterbildung und Sachkunde (2030300)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	24.03.2025
Fachlich freigegeben durch	Ministry of Economic Affairs, Transport, Agriculture and Viticulture Rhineland-Palatinate
Handlungsgrundlage	Recommendation of the Joint Committee of the Federal Institute for Vocational Education and Training of 16 December 2015 on the suitability of the training centres <a href="https://www.gesetze-im-internet.de/bbig_2005/_27.html">https://www.gesetze-im-internet.de/bbig_2005/_27.html</a> <a href="https://www.gesetze-im-internet.de/bbig_2005/_27.html">https://www.gesetze-im-internet.de/bbig_2005/_27.html</a>
Teaser	If you would like to provide training in your company, the responsible authority in your case, for example the Chamber of Industry and Commerce (, IHK) will advise and support you.
Volltext	<p>Your company may only hire and provide training to trainees if</p> <ul style="list-style-type: none"> <li>• the training premises are suitable in terms of their design and facilities</li> <li>• the ratio of trainees to training places or training staff employed is appropriate.</li> </ul> <p>If your company wants to provide training for the first time, an on-site assessment regarding training suitability is performed. In addition, the training advisors inform all parties involved in the vocational training about the substantive requirements of dual</p>

## Modul

## Sachverhalt

vocational training.

If your company cannot provide the full range of required vocational competencies, knowledge and skills on its premises, you may have the option of filling any training gaps via training offered by a different provider.

Following the initial assessment, the training advisors visit the companies and premises allocated to their region regularly in order to help and advise you on maintaining training in line with the relevant directives.

Depending on the training catchment area and the occupation requiring formal vocational training, the authority responsible for assessing suitability may be, for example, the Chamber of Commerce and Industry (, IHK), the Chamber of Skilled Trades and Crafts (, HWK), the Chamber of Agriculture (, LWK) or an alternative authority.

Training measures outside the company can be provided, for example, by partner companies as part of a joint training program or by commissioning a suitable service provider (e.g. inter-company vocational training center).

### Erforderliche Unterlagen

- As specified by the competent authority
- Further information is available from the competent authority via its website or from its training advisory service.

### Voraussetzungen

- Your company must possess all facilities necessary to provide the full scope of training required.
- The ratio of trainees to staff suitably qualified to conduct the training must be appropriate.

### Kosten

As a rule, no fees apply for the advice provided by the competent authority.

### Verfahrensablauf

If your company would like to provide training for the first time or do so for a new profession, you should contact the relevant competent authority as soon as possible.

- The advisor will then make an appointment to meet

**Modul**
**Sachverhalt**

you for an initial discussion.

- As a rule, a more detailed meeting with the advisor will be held on site at your training premises.
- If the advisor determines that further meetings, site visits, documentation or supporting qualification documents are necessary, another appointment will be arranged with you soon after.
- Alternatively, the advisor can also arrange for you both to remain in communication in written form, by e-mail or by phone.
- Once both you and your advisor agree that all outstanding issues have been clarified, the procedure is complete.
- If the advisor determines that training cannot, or can no longer, be provided at your company, you will receive notification to this effect from the responsible chamber or from the authority responsible under the law of the relevant federal state.

Once a decision is made that your company is suitable for providing training, you may hire and provide training to trainees.

**Bearbeitungsdauer**

- As a rule, the procedure takes between three and 30 days.
- The procedure timeframe will however be extended accordingly if, in order to clarify any issues, the advisor needs to visit your company again or requires further documentation or supporting documentary evidence.

**Frist**

- As stipulated by the competent authority

**weiterführende Informationen**

Further information is available from the competent authority via its website or from its training advisory service.

**Hinweise**
**Rechtsbehelf**

- Appeal
- Detailed information on how you lodge an appeal can be found in the notification regarding your application.
- Administrative court action

**Kurztext**

- If companies want to provide training, the responsible body will advise and support them
- depending on the federal state and occupation, this

**Modul**
**Sachverhalt**

may be the Chamber of Industry and Commerce, Chamber of Agriculture or another professional chamber

- In companies that want to train apprentices for the first time, the training authorization is checked on site.
- Companies may only hire and train trainees if the type and facilities of the training facility are suitable for vocational training and the number of trainees is proportionate to the number of training places or the number of skilled workers employed
- Consultants regularly visit the companies and business premises to support them in providing proper training.

<https://add.rlp.de/themen/schule-und-bildung/berufliche-ausbildung-fortbildung-und-weiterbildung/berufsbildung/>

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**Ansprechpunkt**
**Zuständige Stelle**

The body responsible for the profession and the region. In many cases, this is the chamber responsible for the economic sector. In Rhineland-Palatinate, the Directorate of Supervision and Services is responsible for the public service.

**Formulare**

- Forms: As stipulated by the competent authority
- Online procedures possible: No
- Written form requirement as per German Civil Code Art.126: No
- Appearance in person required: No

**Ursprungsportal**

Bestehende oder potentielle Ausbildungsbetriebe beraten und überprüfen, Advice for and evaluation of existing or potential training employers