

99084025001000, 99084025001000

# Applying for authorization for occasional bus and coach services

Heruntergeladen am 12.07.2025

<https://fimportal.de/xzufi-services/8949632/L100039>

Modul	Sachverhalt
Leistungsschlüssel	99084025001000, 99084025001000
Leistungsbezeichnung I	Applying for authorization for occasional bus and coach services
Leistungsbezeichnung II	Applying for authorization for occasional bus and coach services
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Rheinland-Pfalz
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Personenbeförderung (084)
Verrichtungskennung	Erteilung (001)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens

Modul	Sachverhalt
Lagen Portalverbund	Erlaubnisse und Genehmigungen (2010400), Transportgenehmigungen (2110200)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	19.05.2025
Fachlich freigegeben durch	Federal Ministry for Digital and Transport Affairs (BMDV)
Handlungsgrundlage	<a href="https://eur-lex.europa.eu/legal-content/DE/TXT/?uri=celex%3A32009R1071">https://eur-lex.europa.eu/legal-content/DE/TXT/?uri=celex%3A32009R1071</a> <a href="https://www.gesetze-im-internet.de/pbefg/_48.html">https://www.gesetze-im-internet.de/pbefg/_48.html</a> <a href="https://www.gesetze-im-internet.de/pbefg/_49.html">https://www.gesetze-im-internet.de/pbefg/_49.html</a> <a href="https://www.gesetze-im-internet.de/pbefg/_2.html">https://www.gesetze-im-internet.de/pbefg/_2.html</a> <a href="https://www.gesetze-im-internet.de/bokraft_1975/BJNR015730975.html">https://www.gesetze-im-internet.de/bokraft_1975/BJNR015730975.html</a> <a href="https://www.gesetze-im-internet.de/pbzugv/">https://www.gesetze-im-internet.de/pbzugv/</a> <a href="https://www.gesetze-im-internet.de/fzv_2023/index.html">https://www.gesetze-im-internet.de/fzv_2023/index.html</a> <a href="https://www.gesetze-im-internet.de/pbefgkostv/BJNR216800001.html">https://www.gesetze-im-internet.de/pbefgkostv/BJNR216800001.html</a> <a href="https://eur-lex.europa.eu/legal-content/DE/TXT/?uri=celex%3A32009R1071">https://eur-lex.europa.eu/legal-content/DE/TXT/?uri=celex%3A32009R1071</a> <a href="https://www.gesetze-im-internet.de/pbefg/_49.html">https://www.gesetze-im-internet.de/pbefg/_49.html</a> <a href="https://www.gesetze-im-internet.de/pbefg/_2.html">https://www.gesetze-im-internet.de/pbefg/_2.html</a> <a href="https://www.gesetze-im-internet.de/pbefg/_15.html">https://www.gesetze-im-internet.de/pbefg/_15.html</a> <a href="https://www.gesetze-im-internet.de/bokraft_1975/BJNR015730975.html">https://www.gesetze-im-internet.de/bokraft_1975/BJNR015730975.html</a> <a href="https://www.gesetze-im-internet.de/pbzugv/">https://www.gesetze-im-internet.de/pbzugv/</a> <a href="https://www.gesetze-im-internet.de/fzv_2023/">https://www.gesetze-im-internet.de/fzv_2023/</a> <a href="https://eur-lex.europa.eu/resource.html?uri=cellar%3A5cf5ebde-d494-40eb-86a7-2131294ccbd9.0003.02%2FDOC_1&amp;format=PDF">https://eur-lex.europa.eu/resource.html?uri=cellar%3A5cf5ebde-d494-40eb-86a7-2131294ccbd9.0003.02%2FDOC_1&amp;format=PDF</a> <a href="https://www.gesetze-im-internet.de/pbefg/_49.html">https://www.gesetze-im-internet.de/pbefg/_49.html</a>
Teaser	<p>Would you like to operate a bus company for occasional services? Then you must apply for a permit from your local licensing authority.</p> <p>If you wish to carry more than nine passengers in national transport outside of scheduled services (occasional transport, e.g. rental bus services, excursions or vacation destinations), you will require a</p>

Modul	Sachverhalt
	<p>permit.</p>
Volltext	<p>If you want to offer occasional services with your bus company, you need a permit for this.</p> <p>Occasional services include</p> <ul style="list-style-type: none"> <li>• Excursions</li> <li>• Vacation trips</li> <li>• Trips with rental buses</li> </ul> <p>A journey on occasional services must:</p> <ul style="list-style-type: none"> <li>• return to the place of departure</li> <li>• specify the route in advance</li> <li>• apply equally to all passengers</li> <li>• be carried out with motor vehicles that are suitable and intended for the transportation of more than nine persons, including the driver, according to their design and equipment.</li> <li>• offer only one ticket for the entire journey</li> </ul> <p>You will receive the permit for up to 10 years. You must then apply for an extension.</p> <p>For cross-border journeys, you need another permit with the EU Community license.</p> <p>If you only arrange occasional journeys but do not operate them yourself, you do not need a permit.</p> <p>If you wish to transport more than nine people in Germany by motor vehicle outside of scheduled services (occasional services), you will require a permit. This is issued for the intended type of transport (coach hire, excursions or vacation trips).</p> <p>Please note that the buses and coaches can only be hired for transportation as a whole and that you carry out journeys whose purpose, destination and course are determined by the hirer.</p>
Erforderliche Unterlagen	<ul style="list-style-type: none"> <li>• Application for a bus and coach permit for occasional services with details of: Surname and first name Place of residence and place of business for natural persons:</li> </ul>

## Modul

## Sachverhalt

Date of birth, place of birth Number of vehicles, vehicle type, capacity of the vehicles used

- Certificates of employment or examination certificates regarding your professional suitability
- Equity certificate, additional certificate if applicable, not older than 3 months
- Certificate in tax matters from the tax office, the municipality, the social security institutions and the employers' liability insurance association, not older than 3 months: from the company the legal representative the person appointed to manage the business or traffic management
- Certificate of good conduct
- Extract from the central trade register
- Extract from the driving aptitude register (FAER)
- Vehicle list
- Proof of liability insurance for buses and coaches including risk identification number (WKZ)
- Business registration

- Formal application (name, place of residence and place of business; for natural persons, date and place of birth; start and end of the requested period of validity; information on the number, type and capacity (number of seats) of the vehicles to be used)
- Certificates of employment or examination certificates (for professional suitability), e.g. examination certificate for the professional qualification test at the Chamber of Industry and Commerce (IHK)
- Equity certificate/additional certificate, not older than three months
- Clearance certificate from the tax office, the municipality, the social security institutions and the employers' liability insurance association, not older than three months (from the entrepreneur, the legal representative and the persons appointed to manage the business)
- Certificate of good conduct for submission to the authorities
- Extract from the central trade register (for companies)
- Extract from the driving aptitude register (FAER)

Note: The competent authority may request further

Modul	Sachverhalt
	documents.
Voraussetzungen	<ul style="list-style-type: none"> <li>• You can guarantee the financial capacity of the business.</li> <li>• You or the person appointed to manage the business can prove that you are reliable.</li> <li>• You or the person appointed to manage the business are professionally qualified.</li> <li>• You have your registered office or branch office in Germany.</li> </ul> <p>Approval may only be granted if the approval requirements are met. This is the case if</p> <ul style="list-style-type: none"> <li>• the safety and efficiency of the business are guaranteed</li> <li>• there are no facts indicating the unreliability of the applicant as an entrepreneur or the persons appointed to manage the business,</li> <li>• the applicant as entrepreneur or the person appointed to manage the business is professionally qualified and</li> <li>• the applicant and the companies commissioned by the applicant to provide transport services have their registered office or place of business within the meaning of commercial law in Germany.</li> </ul>
Kosten	<p>The amount of the fees depends on</p> <ul style="list-style-type: none"> <li>• the number of vehicles and</li> <li>• the duration of the permit.</li> </ul> <p>The fee is calculated on the basis of the Cost Ordinance for Official Acts in Paid or Commercial Passenger Transport by Motor Vehicle (PBefGKostV).</p> <p>Basis of the fee calculation:</p> <ul style="list-style-type: none"> <li>• Number of vehicles</li> <li>• the term of the permit</li> </ul>
Verfahrensablauf	<p>Application by submitting the application form and the required supplementary application documents;</p> <p>Application review;</p>

**Modul**
**Sachverhalt**

Initiation of the hearing procedure with the participation of the Chamber of Industry and Commerce, the LRÄ, in particular the lower transport authorities, the trade associations, the Office for Occupational Safety, etc

Granting of the permit by means of a decision; once the permit has become legally binding, the permit certificates are handed over.

**Bearbeitungsdauer**

3 Monat(e)  
 4 - 8 Stunde(n)  
 The processing time varies from authority to authority. As a rule, the responsible authority will decide on your application within four to six weeks."

**Frist**

10 Jahr(e)  
 As a rule, the authority decides within three months. Exceptionally, the authority may extend this period by a maximum of three months if necessary."

**weiterführende Informationen**
**Hinweise**

There are no indications or special features.

**Rechtsbehelf**

- Objection Further information on how to lodge an objection can be found in the notification of your application.
- Appeal to the administrative court if the appeal is unsuccessful

**Kurztext**

- A permit is required for the business activity of passenger transport by bus or coach in occasional services
- Occasional services: Excursions vacation trips Trips with rental buses
- Travel in occasional traffic must: return to the point of departure specify the route in advance apply equally to all passengers be carried out with motor vehicles that are suitable and intended for the transportation of more than 9 persons (including the driver) according to their design and equipment. offer only one ticket for the entire journey
- processing within 3 months

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	<ul style="list-style-type: none"> <li>• Period of validity: maximum 10 years</li> </ul> <p>Authorization to transport more than nine passengers outside of scheduled services</p>
Ansprechpunkt	
Zuständige Stelle	Responsibility lies with the lower traffic authority of the respective independent city or district.
Formulare	
Ursprungsportal	Genehmigung für den Gelegenheitsverkehr mit Kraftomnibussen beantragen, Applying for authorization for occasional bus and coach services